

SHARPSVILLE AREA SCHOOL DISTRICT

Regular Meeting

September 19, 2016

The regular meeting of the Sharpsville Area School Board was held in the Board Room in the Elementary School Gymnasium on Monday, September 19, 2016, at 7:00 p.m. with President Bill Henwood presiding. The following members were present: Ron Barnes, David DeForest, Darla Grandy, Rick Haywood, Bill Henwood, Janice Raykie, Deanna Thomas, and Jerry Trontel. Tom Lapikas was absent.

Also present were Superintendent Dr. Brad Ferko, Senior Business Manager/Board Secretary Jaime Roberts and Solicitor Robert Tesone.

ADOPTION OF THE AGENDA

There was a motion by Mr. DeForest, seconded by Mrs. Raykie, to approve the meeting agenda.

Motion carried.

APPROVAL OF MINUTES

There was a motion by Mr. Trontel, seconded by Mrs. Grandy, to approve the minutes from the previous meetings.

Motion carried.

OPPORTUNITY FOR CITIZEN PARTICIPATION

Heather Schell – Graduation/High School student required supplies

SECRETARY'S REPORT

Board Secretary Jaime Roberts recommended the following action:

PSBA OFFICERS

There was a motion by Dr. Thomas, seconded by Mr. Trontel, to approve the following PSBA Officers:

1. President Elect – Michael Faccinetto
2. Vice President – David Hutchinson

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

TREASURER'S REPORT

Treasurer Jerry Trontel recommended the following action:

SCHOOL ACCOUNTS

There was a motion by Mr. Trontel, seconded by Mrs. Raykie, to approve the following business:

1. APPROVAL OF ACCOUNTS

Approval of the Monthly Financial Activity of the Payroll, General Fund, and Capital Reserve Accounts with month end balances as follows:

a. Month End Balances

1) Payroll Fund	\$11,107.08
2) General Fund	441,083.73
3) Capital Reserve Fund	152,438.77

2. RECOMMENDATION TO APPROVE BILLS FOR PAYMENT

a. General Fund

1) Affirmed for August	\$1,802,666.20
2) Approved for September	279,823.91

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

FINANCE REPORT

Chairman David DeForest recommended the following action:

ACTIVITY ACCOUNTS

There was a motion by Mr. DeForest, seconded by Mr. Barnes, to approve the monthly activity for the Middle and High School Activity Accounts for the month of August.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

SCHOOL LEADER LIABILITY COVERAGE

There was a motion by Mr. DeForest, seconded by Mrs. Grandy, to approve the School Leader's Liability Coverage with School Board Insurance Company of Pennsylvania, Inc. in the estimated amount of \$11,026.00 from October 8, 2016 to October 7, 2017.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

STUDENT PARKING PERMIT FEE

There was a motion by Mr. DeForest, seconded by Dr. Thomas, to approve the student parking permit fee of \$0.00 for the 2016-17 school year.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

PRECISION HR CONTRACT

There was a motion by Mr. DeForest, seconded by Mr. Haywood, to approve a ~~three (3)~~ (sic.) Two (2) year contract agreement with Precision HR for substitute services for teachers, instructional aides, nurses, cleaning, custodial, secretarial and cafeteria staff, pending final approval of the contract document by the Solicitor.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Thomas, and Trontel

Opposed: Raykie

Motion Carried.

RESCIND MOTION – PRECISION HR CONTRACT 8/15/2016

There was a motion by Mr. DeForest, seconded by Mr. Trontel, to rescind the motion of August 15, 2016 to approve the one year (1) Precision HR contract agreement.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

AIU 3 SERVICE AGREEMENT

There was a motion by Mr. DeForest, seconded by Mrs. Grandy, to approve the service agreement with Allegheny Intermediate Unit III for grant writing services in the amount of \$2,000.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

POLICY REPORT

Chairman Jerry Trontel recommended the following action:

REVISED POLICIES – SECOND READING

There was a motion by Mr. Trontel, seconded by Mr. Haywood, to approve the second reading of revised Policy 607 – Tuition, the same being attached to and a part of these minutes.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

CURRICULUM/TECHNOLOGY REPORT

Chairman Deanna Thomas recommended the following action:

REVISED MS/HS STUDENT HANDBOOK

There was a motion by Dr. Thomas, seconded by Mrs. Grandy, to approve the revised High School/Middle School 2016-17 Student Handbook, the same being attached to and a part of these minutes.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

INDEPENDENT STUDY APPROVAL

There was a motion by Dr. Thomas, seconded by Mr. Trontel, to approve the Independent Studies for the following students:

1. Student #170116
2. Student #190011
3. Student #190062

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

PERSONNEL REPORT

Chairman Bill Henwood recommended the following action:

2016-17 VOLUNTEER LIST

There was a motion by Mr. Henwood, seconded by Mr. DeForest, to approve the following additions to the 2016-17 Volunteer List:

1. Mande Burckart
2. Tammy David
3. Amy Minnick
4. Sara Schenker
5. Esther Zrile
6. Marko Zrile

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

2016-17 SPONSORS/ADVISORS

There was a motion by Mr. Henwood, seconded by Mr. Trontel, to approve the following Sponsors and Advisors for the 2016-17 school year:

- | | | |
|--------------------|----------------|----------|
| 1. Karen Zagger | Book Club | \$265.00 |
| 2. Karen Zagger | Chess Club | \$265.00 |
| 3. Brian Haddox | Chamber Choir | \$680.00 |
| 4. Timothy Findley | Freshman Class | \$376.00 |

Approved: Barnes, DeForest, Grandy, Haywood, Raykie, Thomas, and Trontel

Opposed: Henwood

Motion Carried.

2016-17 SPONSORS/ADVISORS RESIGNATION

There was a motion by Mr. Henwood, seconded by Mr. Barnes, to accept the resignation of Meghan Barlett as the Art Club Advisor for the 2016-17 school year.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

CREATION OF POSITIONS

There was a motion by Mr. Henwood, seconded by Mrs. Raykie, to approve the creation of three (3) seven hour per day Instructional Aide positions effective with the 2016-17 school year.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

INSTRUCTIONAL AIDE EMPLOYMENT – BOWERS

There was a motion by Mr. Henwood, seconded by Mrs. Grandy, to hire Rebecca Bowers as a seven (7) hour per day Instructional Aide effective September 20, 2016 with salary and benefits as per the AFSCME Agreement.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

INSTRUCTIONAL AIDE EMPLOYMENT – GILKEY

There was a motion by Mr. Henwood, seconded by Mr. DeForest, to hire Michael Gilkey as a seven (7) hour per day Instructional Aide effective September 26, 2016 with salary and benefits as per the AFSCME Agreement.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

INSTRUCTIONAL AIDE EMPLOYMENT – CANTRELL

There was a motion by Mr. Henwood, seconded by Dr. Thomas, to hire Renee Cantrell as a seven (7) hour per day Instructional Aide effective September 20, 2016 with salary and benefits as per the AFSCME Agreement.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

INTENT TO RETIRE

Mr. Henwood informed the Board that Dorothy Songer has submitted her intent to retire at the end of the 2016-17 school year.

PROFESSIONAL EMPLOYEE/TENURE CONTRACT

There was a motion by Mr. Henwood, seconded by Mr. Trontel, to approve the following professional employee/tenure contracts:

- | | |
|--------------------|--|
| 1. Jayne Kornbau | Effective at the conclusion of the 2009-2010 school year |
| 2. Joel Normand | Effective at the conclusion of the 2010-2011 school year |
| 3. Jacob Moon | Effective at the conclusion of the 2012-2013 school year |
| 4. Shanay Phillian | Effective at the conclusion of the 2014-2015 school year |
| 5. Sarah Barabas | Effective at the conclusion of the 2015-2016 school year |
| 6. Kaitlyn Grandy | Effective at the conclusion of the 2015-2016 school year |
| 7. Emily Gross | Effective at the conclusion of the 2015-2016 school year |
| 8. John Chovanes | Effective at the conclusion of the 2015-2016 school year |

Approved: Barnes, DeForest, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: Grandy

Motion Carried.

CLEANING PERSON EMPLOYMENT

There was a motion by Mr. Henwood, seconded by Mr. Haywood, to transfer Dawn Yuran from a 2½ hour per day Cafeteria General Worker to an eight (8) hour per day cleaning person effective October 3, 2016 with salary and benefits as per the AFSCME Agreement.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

STUDENT HELPER EMPLOYMENT

There was a motion by Mr. Henwood, seconded by Mr. DeForest, to hire James Hogue as a two hour per day temporary student helper at \$7.25 per hour effective September 6, 2016.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

LONG TERM SUPPORT SUBSTITUTE RATE

There was a motion by Mr. Henwood, seconded by Mr. Trontel, to establish a long term support substitute rate of \$14.50 per hour for those substitutes who work consecutively for six months effective September 20, 2016.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

BUILDINGS AND GROUNDS REPORT

Chairman Rick Haywood recommended the following action:

USE OF FACILITIES

There was a motion by Mr. Haywood, seconded by Mrs. Grandy, to approve the following requests for use of facilities:

1. The Valley Strong Chapter of Girl Talk, a peer to peer (non-profit) monitoring group, to use the Middle School Library on the following Mondays from 6:30 p.m. to 7:30 p.m. with a waiver of fee:

September 26, 2016
October 3, 17, 24, 2016
November 7, 14, 21, 2016
December 5, 12, 19, 2016
January 9, 23, 30, 2017

February 6, 13, 27, 2017
March 6, 13, 20, 27, 2017
April 3, 10, 24, 2017
May 1, 8, 15, 2017
June 5, 2017

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

USE OF FACILITIES

There was a motion by Mr. Haywood, seconded by Mr. DeForest, to approve the following use of facilities:

1. The Penn Ohio Athletic Club to host an AAU Style Basketball Tournament on April 8, 2017 from 7:30 a.m. to 9:30 p.m. in the Elementary and High School Gymnasiums with facility and staff costs as per the policy.

Approved: Barnes, DeForest, Haywood, Henwood, Thomas, and Trontel

Opposed: Grandy and Raykie

Motion Carried.

NEGOTIATIONS REPORT

Mr. Henwood had no official action to report.

PUBLIC RELATIONS REPORT

Chairman Darla Grandy had no official report.

CAFETERIA REPORT

In the absence of Chairman Tom Lapikas, Mr. Trontel recommended the following action:

FINANCE REPORT

There was a motion by Mr. Trontel, seconded by Mrs. Grandy, to approve the Cafeteria Fund financial report for August.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

ATHLETIC REPORT

Chairman Janice Raykie recommended the following action:

REVISED 2016-17 ATHLETIC HANDBOOK

There was a motion by Mrs. Raykie, seconded by Mr. Haywood, to approve the revised 2016-17 Athletic Handbook, the same being attached to and a part of these minutes.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

2016-17 BOYS' BASKETBALL COACHES

There was a motion by Mrs. Raykie, seconded by Mrs. Grandy, to continue the employment of the following Boys' Basketball Coaches for the 2016-17 school year:

- | | | |
|-----------------------|-----------------------|--|
| 1. Christopher Kwolek | Head Coach | \$5,280.00 (Step 80%) |
| 2. Kyle Piper | First Assistant | \$4,291.00 (Step Max) |
| 3. Brenton Booher | 9 th Grade | \$2,402.00 (Step 80%) |
| 4. Richard Ladjevich* | 7 th Grade | \$1,506.00 (sic.) \$1,503.00 (Step Max) |
- (*contingent upon new clearances by 11/1/2016)

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

2016-17 BOYS' BASKETBALL VOLUNTEER COACHES

There was a motion by Mrs. Raykie, seconded by Mr. Trontel, to approve the following Boys' Basketball Volunteer Coaches for the 2016-17 school year:

- | | |
|-----------------------|---------------------|
| 1. Walter Karsonovich | Varsity/Jr. Varsity |
| 2. Frederick Staunch | Elementary |
| 3. Todd Clary | Elementary |
| 4. Doug Levis | Elementary |
| 5. Tim Scarvel | Elementary |
| 6. Don Tonty | Elementary |
| 7. Dan Distler | Elementary |
| 8. Pete Plummer | Elementary |
| 9. Jeremy Whalen | Elementary |
| 10. Joseph Toth | Elementary |

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

2016-17 GIRLS' BASKETBALL COACHES

There was a motion by Mrs. Raykie, seconded by Mr. Barnes, to continue the employment of the following Girls' Basketball Coaches for the 2016-17 school year:

- | | | |
|-------------------|-----------------|-----------------------|
| 1. Kaitlyn Grandy | Head Coach | \$5,280.00 (Step 80%) |
| 2. Sara Hurl | First Assistant | \$4,291.00 (Step Max) |

Approved: Barnes, DeForest, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: Grandy

Motion Carried.

2016-17 GIRLS' BASKETBALL VOLUNTEER COACHES

There was a motion by Mrs. Raykie, seconded by Mr. Trontel, to approve the following Girls' Basketball Volunteer Coaches for the 2016-17 school year:

- | | |
|-------------------|---------------------|
| 1. Jenna Grandy | Varsity/Jr. Varsity |
| 2. Len Grandy | Varsity/Jr. Varsity |
| 3. Mike Anglin | Varsity/Jr. Varsity |
| 4. Mary Sternthal | Elementary |
| 5. Bryon Anzevino | Elementary |
| 6. Melissa Dorfi | Elementary |

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

2016-17 WRESTLING COACHES

There was a motion by Mrs. Raykie, seconded by Mr. DeForest, to continue the employment of the following Wrestling Coaches for the 2016-17 school year:

1. Timothy Findley	Head Coach	\$5,940.00 (Step 90%)
2. Thomas Findley	First Assistant	\$4,291.00 (Step Max)
3. Paul Graban	7 th /8 th Grade	\$1,503.00 (Step Max)

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

2016-17 WRESTLING VOLUNTEER COACHES

There was a motion by Mrs. Raykie, seconded by Mr. Haywood, to approve the following Wrestling Volunteer Coaches for the 2016-17 school year:

1. Christopher Enos
2. Phil BuCher
3. Ben BuCher
4. Joe Pagliaroli
5. Cody Hughes
6. Joe Joseph
7. William Divens
8. David Hast
9. Richard Whipple
10. Patrick Whalen
11. Matt Ellison
12. Mark Matthews
13. Jonathan Hollobaugh
14. Ronnie Haywood

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

ADDITIONAL TRAINER

There was a motion by Mrs. Raykie, seconded by Dr. Thomas, to approve a contract with Specialty Orthopedics and/or another private individual as an additional athletic trainer when there are athletic contests that conflict with football practice.

Approved: DeForest, Grandy, Haywood, Henwood, Raykie, and Trontel

Opposed: Barnes and Thomas

Motion Carried.

MERCER COUNTY CAREER CENTER REPORT

Chairman David DeForest informed the Board that the Career Center recently held an Emergency Board meeting to replace a teacher who had lost their certification.

SUPERINTENDENT'S REPORT

Superintendent Dr. Ferko recommended the following action:

FIELD TRIPS

There was a motion by Mr. Haywood, seconded by Mr. DeForest, to approve the following field trips:

1. Approximately 20 FCCLA High School Students to travel to Burgettstown High School on October 24, 2016 for the FCCLA Western Regional Leadership Meeting with the only costs being sub costs of \$113.05
2. Approximately 82 Marching Band Students to travel to the Mercer County Band Show on September 14, 2016 with the only costs being transportation costs of \$303.14

3. Approximately 6 High School Choir Students to travel to Westminster College on September 29, 2016 to audition for the PMEA District 5 Honor Chorus with estimated expenses to include transportation costs of \$69.95 and sub costs of \$113.05 for an estimated total of \$183.00
4. Approximately 30 High School Seniors to travel to Thiel College for a career fair on October 6, 2016 with no cost to the District (Thiel College pays for transportation)
5. Approximately 15 Teens That Care Students to travel to the Salvation Army on September 29 and October 27, 2016 to hand out food with no cost to the District
6. Approximately 320 Middle School Students to travel to the Buhl Park on September 23, 2016 for the HOUSE picnic with the only cost being rental costs of \$140.00
7. Approximately 80 Middle School Students to travel to the City Theatre in Pittsburgh on November 30, 2016 for the Young Playwrights Festival with the only cost being transportation costs of \$340.04
8. Approximately 50 7th Grade Students to travel to the City Theatre in Pittsburgh on November 3, 2016 for the Young Playwrights Festival with estimated expenses to include transportation costs of \$170.02 and sub costs of \$113.05 for an estimated total of \$283.07
9. Approximately 25 8th Grade Students to travel to the Mercer County Courthouse on October 18, 2016 for Youth Court with the only cost being transportation costs of \$151.57

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

CONFERENCES

There was a motion by Mr. Trontel, seconded by Mrs. Grandy, to approve the following conferences:

1. Amanda Shannon to attend the Academics and Athletics Conference at Penn State University on October 12, 2016 with estimated expenses to include registration costs of \$225.00, mileage costs of \$86.40, lodging costs of \$99.00 and meals \$50.00 for an estimated total of \$460.40

2. Amanda Shannon to attend the PA State Athletic Directors Association Conference in Hershey, PA on March 21-24, 2017 with estimated expenses to include registration costs of \$250.00, mileage costs of \$141.48, lodging costs of \$676.00 and meals \$200.00 for an estimated total of \$1267.48
3. Dr. Brad Ferko to attend the PA Foundation Fall Symposium in Hershey, PA on October 14, 2016 with estimated expenses to include mileage costs of \$140.40, lodging costs of \$130.00 and meals of \$50.00 for an estimated total of \$320.40
4. Jen Toney to attend the 49th Annual Keystone State Reading Association Conference at Seven Springs, PA on October 24-25, 2016 with the only cost being sub costs of \$226.10

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

ERDOS BUS DRIVER APPROVAL

There was a motion by Dr. Thomas, seconded by Mrs. Raykie, to add Bruce Goughler as a Bus Driver for Erdos Transport Services for the 2016-17 school year.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None

Motion Carried.

OCTOBER WORK SESSION DATE CHANGE

There was a motion by Mr. DeForest, seconded by Mrs. Raykie, to change the date of the October 2016 work session from Monday, October 10, 2016 to Tuesday, October 11, 2016.

Approved: Barnes, DeForest, Grandy, Haywood, Henwood, Raykie, Thomas, and Trontel

Opposed: None


Motion Carried.

ADJOURNMENT

There was a motion by Mr. DeForest, seconded by Mr. Trontel, to adjourn the meeting.

Motion Carried.

The meeting adjourned at 7:51 p.m.



Jaime L. Roberts, Board Secretary

SHARPSVILLE AREA SCHOOL DISTRICT

WELCOME VISITORS

Welcome to our Board Meeting. The Board of School Directors is a nine person governing Board whose existence is structured and provided for by the State Legislature to provide an educational program for the Sharpsville Area School District. In the conduct of its meetings, the Board follows the mandates of the laws of the Commonwealth, established policy, and parliamentary procedure. The Board Meeting follows an Agenda that is distributed to Board Members in advance of the meeting so they can research items on which they will be asked to vote. All items to be included on the Board Agenda must be submitted to the Superintendent of Schools at least one week prior to the meeting.

There is always a place on the Agenda for citizen presentation to the Board. Presenters are limited to one issue. Presentations that involve complaints about individuals will not be aired in public meetings, but the Board is authorized to and will schedule executive sessions for such purpose. If you wish to make a presentation to the Board, please complete the bottom of the form and deliver it to the Board President or Superintendent prior to the call to order. Once the citizen presentation item on the Agenda is past, the audience is invited to stay for the remainder of the meeting with the understanding that they are not permitted to enter into discussion with Board Members on other Agenda items.

We hope that you find our meeting informative. If you have any questions or need help during the meeting, members of the Administrative Staff are in the audience and will assist you.

NAME Jim Jasnowski

RESIDENCE 314 Oak

DATE 9-12-10

SHARPSVILLE AREA SCHOOL DISTRICT

Conflict of Interest
Abstention Memorandum

TO: Board Secretary, Sharpsville Area School District
FROM: Darla Grundy, Board Member
DATE: 9/19/16

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

basketball Coach
Tenure

My conflict/reason for abstaining is as follows:

daughter

Darla Grundy
Signature of Board Member

NOTE: Section 3 (J) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken..." (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance," for example the School Code (Section 1111) prohibits voting to hire certain relatives.

PAYROLL ACCOUNT BANK RECONCILLATION

SHARPSVILLE AREA SCHOOL DISTRICT
FIRST NATIONAL BANK

RECONCILLATION DATE: 15-Sep-16
PREPARED BY: Jaime Roberts

BALANCE PER BANK STATEMENT		OUTSTANDING CHECKS	
AS OF:	31-Aug-16	CHECK #	DESCRIPTION
	\$46,976.30	Wire	PSERS 32,911.95
ADD DEPOSITS IN TRANSIT		Wire	PSERS 0.00
		7226	Jenkins 28.07
Bank Fee 0.00		10043	DelMonaco, K 59.59
		10945	Kistler, J. 48.43
	0.00	11366	Strain, J. 50.53
		12007	Aicher, S 10.17
		12512	Joseph, M 403.84
SUBTOTAL	0.00	12700	Ladjevich, R 274.69
		12793	AFSCME 695.93
LESS CHECKS OUTSTANDING:		12819	Budek, T 660.15
Interest Tranfer to Gen Fund 9.11		12836	AFSCME 716.76
(SEE LIST)	35,860.11		
TOTAL:	35,869.22		
	35,869.22		
BANK BALANCE PER STATEMENT RECONCILIATION			
	\$11,107.08		
GENERAL LEDGER ACCOUNT BALANCE			
	5,601.03		
ADD DEBITS:			
DISTRICT	465,816.64		
TOTAL DEBITS	465,816.64		
SUBTOTAL	471,417.67		
LESS CREDITS:			
NET DEDUCTIONS	181,497.21		
NET PAYROLL	278,813.38		
TOTAL CREDITS	460,310.59		
BANK BALANCE PER GENERAL LEDGER		TOTAL	
	\$11,107.08	\$35,860.11	

SHARPSVILLE AREA SCHOOL DISTRICT
TREASURER'S REPORT
GENERAL FUND

AUGUST 31, 2016

	CURRENT MONTH	YEAR-TO-DATE
BALANCE FORWARD JULY 31, 2016		
CHECKING - GENERAL	9,462.77	39,901.78
INDEXED MONEY MARKET	321,696.61	851,547.47
PA GOV TRUST	158,829.37	436,333.26
PA GOV TRUST-I SHARES	50,906.50	\$ 50,906.50
INDEXED MONEY MARKET-Restricted	<u>100,023.85</u>	<u>100,000.00</u>
FUNDS AVAILABLE JULY 31, 2016	640,919.10	1,478,689.01
RECEIPTS - AUGUST		
GENERAL REVENUE	489,220.73	689,732.90
ACCOUNTS RECEIVABLE	<u>1,355,080.77</u>	<u>1,387,274.37</u>
TOTAL RECEIPTS - AUGUST	1,844,301.50	2,077,007.27
DISBURSEMENTS - AUGUST		
GENERAL EXPENSES	1,763,401.45	2,320,683.43
ACCT'S PAYABLE	<u>280,735.42</u>	<u>793,929.12</u>
TOTAL DISBURSEMENTS AUGUST	(2,044,136.87)	(3,114,612.55)
FUNDS AVAILABLE AUGUST 31, 2016	\$ 441,083.73	\$ 441,083.73
DISTRIBUTION OF FUNDS:		
CHECKING - GENERAL	23,666.17	
INDEXED MONEY MARKET	141.57	
PA GOV TRUST	266,318.51	
PA GOV TRUST-I SHARES	50,906.50	
INDEXED MONEY MARKET-Restricted	<u>100,050.98</u>	
FUNDS AVAILABLE AUGUST 31, 2016	\$ 441,083.73	

SHARPSVILLE AREA SCHOOL DISTRICT
TREASURER'S REPORT
GENERAL FUND

AUGUST 31, 2016

INDEXED MONEY MARKET ACCOUNT	CURRENT INTEREST RATE:	0.30%
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BALANCE FORWARD JULY 31, 2016	\$	321,696.61
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08/16/16	TO CHECKING	(321,600.00)
08/31/16	INVESTMENT #2	<u>44.96</u>

FUNDS AVAILABLE AUGUST 31, 2016	\$	141.57
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PA GOVERNMENT TRUST INVESTMENTS	CURRENT INTEREST RATE:	0.28%
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BALANCE FORWARD JULY 31, 2016	\$	158,829.37
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8/4/2016	TO CHECKING	(9,469.66)
8/17/2016	TO CHECKING	(149,000.00)
8/25/2016	INVESTMENT #4	1,296,493.61
8/31/2016	TO CHECKING	(1,030,615.63)
8/31/2016	INVESTMENT #5	<u>80.82</u>

FUNDS AVAILABLE AUGUST 31, 2016	\$	266,318.51
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PA GOVERNMENT TRUST I SHARES INVESTMENTS	CURRENT INTEREST RATE:	0.44%
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BALANCE FORWARD JULY 31, 2016		50,906.50
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NO ACTIVITY

FUNDS AVAILABLE AUGUST 31, 2016		50,906.50
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INDEXED MONEY MARKET ACCOUNT-RESTRICTED	CURRENT INTEREST RATE:	0.30%
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BALANCE FORWARD JULY 31, 2016	\$	100,023.85
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8/31/2016	INVESTMENT #2	<u>27.13</u>
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FUNDS AVAILABLE AUGUST 31, 2016	\$	100,050.98
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SHARPSVILLE AREA SCHOOL DISTRICT

BANK RECONCILIATION

GENERAL FUND

AUGUST 31, 2016

BANK STATEMENT BALANCE	28,287.51
PLUS DEPOSIT IN TRANSIT	723.95
LESS OUTSTANDING CHECKS:	

10823 M GRIMM	30.00
12534 J MEYER	88.00
13172 R WHITTEN	49.00
13366 HIGHLANDER TRACK	180.00
14050 M DONALDSON	50.93
14564 F BERTOLASIO	53.13
14907 PA STATE ATHLETICS	250.00
15308 E BAUN	9.22
15419 ERDOS TRANSPORT SVCS	1,602.00
15487 H ABINADER	52.00
15490 BLICK ART MATERIALS	80.42
15501 D-10 ATHLETIC DIRECTOR	20.00
15513 FAIR'S SERVICES	1,600.00
15541 PAESSP	595.00
15564 SV CHAMBER OF COMMERCE	210.00
15582 T FINDLEY	22.00
15583 J GRANDY	22.00
15584 HICKORY CROSS COUNTRY	120.00
15585 M ROCHE	120.00
15586 D MONG	22.00
15597 W MIDDLESEX CC	150.00
15594 PIZZA JOES	19.59

TOTAL OUTSTANDING CHECKS	(5,345.29)
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FUNDS AVAILABLE AUGUST 31, 2016	\$ 23,666.17
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CHECKING ACCOUNT SUMMARY	FOR THE MONTH	YEAR-
	<u>AUGUST</u>	<u>TO-DATE</u>
BEGINNING BALANCE	\$ 9,462.77	\$ 39,901.78
RECEIPTS	1,844,301.50	2,077,007.27
INVESTMENTS REDEEMED	1,510,685.29	2,445,149.13
SUB-TOTAL	3,364,449.56	4,562,058.18
DISBURSEMENTS	(2,044,136.87)	(3,114,612.55)
INVESTMENTS PURCHASED	(1,296,646.52)	(1,423,779.46)
TOTAL	\$ 23,666.17	\$ 23,666.17

Condensed IV Board Summary Report

From 08/01/2016 To 08/31/2016

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
10-1100 GENERAL FUND -						
100 PERSONNEL SERV-SALARIES	4,438,920.00	0.00	0.00	0.00	0.00	4,438,920.00
200 PERSONNEL EMPL BENEFITS	2,785,137.00	82,051.80	88,603.05	51.80	3.18	2,696,482.15
300 PURCHASED PROF & TECH	173,800.00	0.00	18,750.00	900.00	11.30	154,150.00
400 PURCHASED PROPERTY SVC	45,611.00	-3,817.16	-200.16	17,009.50	36.85	28,801.66
500 OTHER PURCHASED SERVICE	322,073.00	-3,738.95	4,021.85	6,187.49	3.16	311,863.66
600 SUPPLIES	120,588.00	22,228.97	28,283.37	64,260.05	76.74	28,044.58
700 PROPERTY	43,550.00	36,869.34	36,869.34	6,628.96	99.88	51.70
Total	7,929,679.00	133,594.00	176,327.45	95,037.80	3.42	7,658,313.75
10-1200 GENERAL FUND - SPEC PROG ELEMEN/SECOND						
100 PERSONNEL SERV-SALARIES	918,180.00	2,354.17	4,708.34	0.00	0.51	913,471.66
200 PERSONNEL EMPL BENEFITS	675,680.00	18,359.71	24,272.55	0.00	3.59	651,407.45
300 PURCHASED PROF & TECH	240,899.00	-11,882.36	-10,850.21	12,552.51	0.70	239,196.70
400 PURCHASED PROPERTY SVC	3,000.00	0.00	0.00	0.00	0.00	3,000.00
500 OTHER PURCHASED SERVICE	110,363.00	-20,144.09	-481.40	292.00	-0.17	110,552.40
600 SUPPLIES	31,346.00	5,332.29	8,596.97	1,760.42	33.04	20,988.61
700 PROPERTY	5,000.00	16,305.00	16,305.00	0.00	326.10	-11,305.00
800 OTHER OBJECTS	1,350.00	0.00	0.00	0.00	0.00	1,350.00
Total	1,985,818.00	10,324.72	42,551.25	14,604.93	2.87	1,928,661.82
10-1300 GENERAL FUND - VOCATIONAL EDUCATION						
500 OTHER PURCHASED SERVICE	370,647.00	27,715.00	55,430.00	249,435.00	82.25	65,782.00
Total	370,647.00	27,715.00	55,430.00	249,435.00	82.25	65,782.00
10-1400 GENERAL FUND - OTHER INSTRUCTION PROG						
100 PERSONNEL SERV-SALARIES	11,687.00	0.00	0.00	0.00	0.00	11,687.00
200 PERSONNEL EMPL BENEFITS	4,545.00	0.00	0.00	0.00	0.00	4,545.00
300 PURCHASED PROF & TECH	25,112.00	0.00	0.00	0.00	0.00	25,112.00
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
500 OTHER PURCHASED SERVICE	33,153.00	-16,102.45	-16,102.45	21,797.42	17.17	27,458.03

Condensed IV Board Summary Report

From 08/01/2016 To 08/31/2016

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
600 SUPPLIES	1,900.00	129.81	129.81	197.04	17.20	1,573.15
Total	76,397.00	-15,972.64	-15,972.64	21,994.46	7.88	70,375.18
10-1700 GENERAL FUND - COMMUNITY/JR COLLEGE ED						
500 OTHER PURCHASED SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-2100 GENERAL FUND - SUPPORT SERV-PUPIL PERS						
100 PERSONNEL SERV-SALARIES	319,345.00	3,256.42	3,256.42	0.00	1.01	316,088.58
200 PERSONNEL EMPL BENEFITS	183,255.00	6,232.82	7,599.33	0.00	4.14	175,655.67
300 PURCHASED PROF & TECH	7,015.00	0.00	0.00	0.00	0.00	7,015.00
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	2,161.00	0.00	0.00	147.25	6.81	2,013.75
700 PROPERTY	1,200.00	0.00	200.16	0.00	16.68	999.84
800 OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	512,976.00	9,489.24	11,055.91	147.25	2.18	501,772.84
10-2200 GENERAL FUND - SUPPORT SERVICES-INSTRU						
100 PERSONNEL SERV-SALARIES	240,804.00	9,194.92	18,389.84	0.00	7.63	222,414.16
200 PERSONNEL EMPL BENEFITS	187,548.00	11,042.87	21,820.89	300.00	11.79	165,427.11
300 PURCHASED PROF & TECH	27,954.00	-897.44	3,120.00	500.00	12.94	24,334.00
400 PURCHASED PROPERTY SVC	184.00	-20.00	0.00	119.00	64.67	65.00
500 OTHER PURCHASED SERVICE	21,488.00	-61.00	-40.50	54.00	0.06	21,474.50
600 SUPPLIES	70,196.00	414.66	24,763.16	9,188.43	48.36	36,244.41
700 PROPERTY	18,600.00	68,587.29	68,587.29	6,250.00	402.35	-56,237.29
800 OTHER OBJECTS	500.00	0.00	0.00	89.00	17.80	411.00
Total	567,274.00	88,261.30	136,640.68	16,500.43	26.99	414,132.89
10-2300 GENERAL FUND - SUPPORT SERVICES-ADMIN						
100 PERSONNEL SERV-SALARIES	579,748.00	44,074.00	83,756.84	0.00	14.44	495,991.16

Condensed IV Board Summary Report

From 08/01/2016 To 08/31/2016

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
200 PERSONNEL EMPL BENEFITS	406,107.00	29,698.94	57,691.47	1,200.00	14.50	347,215.53
300 PURCHASED PROF & TECH	60,437.00	4,951.16	5,999.38	5,833.34	19.57	48,604.28
400 PURCHASED PROPERTY SVC	3,207.00	-248.76	0.00	1,491.06	46.49	1,715.94
500 OTHER PURCHASED SERVICE	44,969.00	4,884.53	5,792.11	3,517.45	20.70	35,659.44
600 SUPPLIES	21,387.00	3,296.61	3,608.06	7,153.39	50.31	10,625.55
700 PROPERTY	3,000.00	1,029.96	1,029.96	159.84	39.66	1,810.20
800 OTHER OBJECTS	7,159.00	805.00	6,633.82	773.00	103.46	-247.82
Total	1,126,014.00	88,491.44	164,511.64	20,128.08	16.39	941,374.28
10-2400 GENERAL FUND - SUPP SVC-PUBLIC HEALTH						
100 PERSONNEL SERV-SALARIES	86,529.00	75.00	150.00	0.00	0.17	86,379.00
200 PERSONNEL EMPL BENEFITS	53,540.00	1,598.50	1,623.18	0.00	3.03	51,916.82
300 PURCHASED PROF & TECH	2,964.00	0.00	0.00	721.00	24.32	2,243.00
500 OTHER PURCHASED SERVICE	200.00	0.00	0.00	0.00	0.00	200.00
600 SUPPLIES	1,530.00	935.05	935.05	415.64	88.28	179.31
700 PROPERTY	600.00	0.00	0.00	655.36	109.22	-55.36
Total	145,363.00	2,608.55	2,708.23	1,792.00	3.09	140,862.77
10-2500 GENERAL FUND -						
100 PERSONNEL SERV-SALARIES	125,302.00	9,898.25	19,796.50	0.00	15.79	105,505.50
200 PERSONNEL EMPL BENEFITS	90,723.00	6,519.57	13,052.64	350.00	14.77	77,320.36
300 PURCHASED PROF & TECH	19,402.00	13.32	3,980.52	240.00	21.75	15,181.48
400 PURCHASED PROPERTY SVC	860.00	-37.76	0.00	226.06	26.28	633.94
500 OTHER PURCHASED SERVICE	3,150.00	-26.17	60.08	0.00	1.90	3,089.92
600 SUPPLIES	1,900.00	180.15	796.35	209.83	52.95	893.82
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	245.00	0.00	220.00	0.00	89.79	25.00
Total	241,582.00	16,547.36	37,906.09	1,025.89	16.11	202,650.02
10-2600 GENERAL FUND -						
100 PERSONNEL SERV-SALARIES	595,377.00	47,606.62	59,554.57	-805.20	9.86	536,627.63

Condensed IV Board Summary Report

From 08/01/2016 To 08/31/2016

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
200 PERSONNEL EMPL BENEFITS	452,490.00	36,638.45	59,713.13	0.00	13.19	392,776.87
300 PURCHASED PROF & TECH	25,750.00	30.00	60.00	300.00	1.39	25,390.00
400 PURCHASED PROPERTY SVC	293,755.00	12,260.00	49,606.97	39,948.41	30.48	204,199.62
500 OTHER PURCHASED SERVICE	67,412.00	2,819.08	55,196.82	5,126.44	89.48	7,088.74
600 SUPPLIES	223,679.00	4,221.95	13,563.04	5,307.36	8.43	204,808.60
700 PROPERTY	0.00	0.00	8,531.00	26,938.39	0.00	-35,469.39
800 OTHER OBJECTS	150.00	0.00	0.00	0.00	0.00	150.00
Total	1,658,613.00	103,576.10	246,225.53	76,815.40	19.47	1,335,572.07
10-2700 GENERAL FUND -						
500 OTHER PURCHASED SERVICE	518,556.00	11,044.40	12,646.40	0.00	2.43	505,909.60
Total	518,556.00	11,044.40	12,646.40	0.00	2.43	505,909.60
10-2800 GENERAL FUND - SUPPORT SVCS-CENTRAL						
100 PERSONNEL SERV-SALARIES	99,484.00	7,901.33	15,802.66	0.00	15.88	83,681.34
200 PERSONNEL EMPL BENEFITS	64,472.00	4,914.97	9,829.94	300.00	15.71	54,342.06
400 PURCHASED PROPERTY SVC	60,638.00	-8,700.00	0.00	0.00	0.00	60,638.00
500 OTHER PURCHASED SERVICE	5,445.00	-385.04	13.50	13.50	0.49	5,418.00
600 SUPPLIES	200.00	0.00	0.00	8,046.98	4023.49	-7,846.98
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	230,239.00	3,731.26	25,646.10	8,360.48	14.77	196,232.42
10-2900 GENERAL FUND -						
500 OTHER PURCHASED SERVICE	10,500.00	0.00	0.00	0.00	0.00	10,500.00
Total	10,500.00	0.00	0.00	0.00	0.00	10,500.00
10-3100 GENERAL FUND - FOOD SERVICES						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	-361.00	0.00	361.00
200 PERSONNEL EMPL BENEFITS	0.00	38,907.24	38,907.24	0.00	0.00	-38,907.24
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00

Condensed IV Board Summary Report

From 08/01/2016 To 08/31/2016

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
500 OTHER PURCHASED SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	38,907.24	38,907.24	-361.00	0.00	-38,546.24
10-3200 GENERAL FUND - STUDENT ACTIVITIES						
100 PERSONNEL SERV-SALARIES	185,255.00	708.33	1,416.66	0.00	0.76	183,838.34
200 PERSONNEL EMPL BENEFITS	72,007.00	275.51	551.02	69.64	0.86	71,386.34
300 PURCHASED PROF & TECH	76,804.00	2,671.33	5,254.70	25,983.30	40.67	45,566.00
400 PURCHASED PROPERTY SVC	6,375.00	0.00	0.00	5,989.99	93.96	385.01
500 OTHER PURCHASED SERVICE	53,466.00	-794.49	173.55	900.68	2.00	52,391.77
600 SUPPLIES	39,384.00	1,749.20	3,038.06	20,975.46	60.97	15,370.48
700 PROPERTY	7,100.00	96.00	96.00	1,089.60	16.69	5,914.40
800 OTHER OBJECTS	8,536.00	410.00	410.00	774.00	13.87	7,352.00
Total	448,927.00	5,115.88	10,939.99	55,782.67	14.86	382,204.34
10-4200 GENERAL FUND - EXISTING SITE IMPROVE						
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-4600 GENERAL FUND - EXISTING BLDG IMPROVE						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-5100 GENERAL FUND - OTHER EXPEND & FINANCE						
000	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	58,638.00	29,870.00	29,870.00	0.00	50.93	28,768.00

Condensed IV Board Summary Report

From 08/01/2016 To 08/31/2016

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
900 OTHER USES OF FUNDS	95,000.00	95,000.00	95,000.00	0.00	100.00	0.00
Total	153,638.00	124,870.00	124,870.00	0.00	81.27	28,768.00
10-5200 GENERAL FUND - FUND TRANSFERS						
900 OTHER USES OF FUNDS	1,213,582.00	1,122,929.36	1,242,929.36	0.00	102.41	-29,347.36
Total	1,213,582.00	1,122,929.36	1,242,929.36	0.00	102.41	-29,347.36
10-5800 GENERAL FUND - SUSPENSE ACCOUNT						
100 PERSONNEL SERV-SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
200 PERSONNEL EMPL BENEFITS	0.00	12,117.24	7,360.02	0.00	0.00	-7,360.02
300 PURCHASED PROF & TECH	0.00	-19,949.00	0.00	0.00	0.00	0.00
Total	0.00	-7,831.76	7,360.02	0.00	0.00	-7,360.02
10-5900 GENERAL FUND - BUDGETARY RESERVE						
900 OTHER USES OF FUNDS	50,000.00	0.00	0.00	0.00	0.00	50,000.00
Total	50,000.00	0.00	0.00	0.00	0.00	50,000.00
10-6100 GENERAL FUND - TAXES LEVIED BY THE LEA						
000	-5,114,818.00	-407,836.77	-440,480.47	0.00	8.61	-4,674,337.53
Total	-5,114,818.00	-407,836.77	-440,480.47	0.00	8.61	-4,674,337.53
10-6400 GENERAL FUND - DELINQUENCIES TAXES LEV						
000	-221,500.00	4,184.93	-26,258.47	0.00	11.85	-195,241.53
Total	-221,500.00	4,184.93	-26,258.47	0.00	11.85	-195,241.53
10-6500 GENERAL FUND - EARNINGS ON INVESTMENTS						
000	-4,000.00	-180.45	-446.93	0.00	11.17	-3,553.07
Total	-4,000.00	-180.45	-446.93	0.00	11.17	-3,553.07
10-6700 GENERAL FUND - REV FROM STUDENT ACT						
000	-33,335.00	0.00	0.00	0.00	0.00	-33,335.00

Condensed IV Board Summary Report

From 08/01/2016 To 08/31/2016

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Total	-33,335.00	0.00	0.00	0.00	0.00	-33,335.00
10-6800 GENERAL FUND - REV FROM INTERMEDIATE						
000	-485,506.00	177,827.87	177,827.87	-92,604.08	-17.55	-570,729.79
Total	-485,506.00	177,827.87	177,827.87	-92,604.08	-17.55	-570,729.79
10-6900 GENERAL FUND - OTHER REV FROM LOCAL						
000	-341,116.00	113,644.40	104,111.31	-121,996.95	5.24	-323,230.36
Total	-341,116.00	113,644.40	104,111.31	-121,996.95	5.24	-323,230.36
10-7100 GENERAL FUND - BASIC INSTRUCT & OPER						
000	-6,270,359.00	-939,839.00	-939,839.00	0.00	14.98	-5,330,520.00
Total	-6,270,359.00	-939,839.00	-939,839.00	0.00	14.98	-5,330,520.00
10-7200 GENERAL FUND - SUBSIDIES SPECIAL ED						
000	-744,540.00	0.00	-108,446.00	0.00	14.56	-636,094.00
Total	-744,540.00	0.00	-108,446.00	0.00	14.56	-636,094.00
10-7300 GENERAL FUND - SUBSIDIES NON-ED PGMS						
000	-1,188,977.00	103,863.06	103,863.06	0.00	-8.73	-1,292,840.06
Total	-1,188,977.00	103,863.06	103,863.06	0.00	-8.73	-1,292,840.06
10-7500 GENERAL FUND - EXTRA GRANTS						
000	-239,259.00	-43,697.00	-43,697.00	0.00	18.26	-195,562.00
Total	-239,259.00	-43,697.00	-43,697.00	0.00	18.26	-195,562.00
10-7800 GENERAL FUND - SUBSIDIES ST PAID BENE						
000	-1,918,825.00	476,526.20	457,346.70	0.00	-23.83	-2,376,171.70
Total	-1,918,825.00	476,526.20	457,346.70	0.00	-23.83	-2,376,171.70
10-7900 GENERAL FUND - REVENUE FOR TECHNOLOGY						

Condensed IV Board Summary Report

From 08/01/2016 To 08/31/2016

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-8600 GENERAL FUND - RESTRICT GRANTS-IN-AID						
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-8700 GENERAL FUND						
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-8800 GENERAL FUND - MED ASSIST REIMBURSE						
000	-33,500.00	26,286.03	26,286.03	0.00	-78.46	-59,786.03
Total	-33,500.00	26,286.03	26,286.03	0.00	-78.46	-59,786.03
10-9200 GENERAL FUND - PROCEEDS EXTENDED TERM						
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-9400 GENERAL FUND - SALE OF FIXED ASSETS						
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
10-9500 GENERAL FUND - REFUND OF PRIOR YR EXP						
000	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00

Condensed IV Board Summary Report

From 08/01/2016 To 08/31/2016

Fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Fund 10 - GENERAL FUND						
Total Expenditure	15,822,585.00	523,433.85	945,523.87	561,263.39	9.52	14,315,797.74
Total Other Expenditure	1,417,220.00	1,239,967.60	1,375,159.38	0.00	97.03	42,060.62
Total Revenue	-16,595,735.00	-489,220.73	-689,732.90	-214,601.03	5.44	-15,691,401.07
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	644,070.00	1,274,180.72	1,630,950.35	346,662.36	307.04	-1,333,542.71
Grand Totals						
Total Expenditure	15,822,585.00	523,433.85	945,523.87	561,263.39	9.52	14,315,797.74
Total Other Expenditure	1,417,220.00	1,239,967.60	1,375,159.38	0.00	97.03	42,060.62
Total All Expenditures	17,239,805.00	1,763,401.45	2,320,683.25	561,263.39	16.71	14,357,858.36
Total Revenue	-16,595,735.00	-489,220.73	-689,732.90	-214,601.03	5.44	-15,691,401.07
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total All Revenues	-16,595,735.00	-489,220.73	-689,732.90	-214,601.03	5.44	-15,691,401.07
	644,070.00	1,274,180.72	1,630,950.35	346,662.36	307.04	-1,333,542.71

SHARPSVILLE AREA SCHOOL DISTRICT
TREASURER'S REPORT
CAPITAL RESERVE FUND

AUGUST 31, 2016

	<u>MONTH</u>	<u>YEAR-TO-DATE</u>
BALANCE FORWARD JULY 31, 2016	\$ 153,341.19	\$ 35,811.43
RECEIPTS - AUGUST		
08/31/16 AUGUST INTEREST	<u>41.49</u>	
TOTAL RECEIPTS - AUGUST	41.49	120,071.25
DISBURSEMENTS - AUGUST		
08/15/16 CK #1271 ECKLES ARCHITECTURE	943.91	
DISBURSEMENTS - AUGUST	<u>943.91</u>	<u>3,443.91</u>
FUNDS AVAILABLE AUGUST 31, 2016	\$ 152,438.77	\$ 152,438.77

SUMMARY OF CAPITAL RESERVE FUNDS

CHECKING	195.09
MONEY MARKET ACCOUNT {CURRENT INTEREST RATE: .30%}	<u>152,243.68</u>
FUNDS AVAILABLE AUGUST 31, 2016	\$ 152,438.77

**SHARPSVILLE AREA SCHOOL DISTRICT
BOARD REPORT**

September 19, 2016

GENERAL FUND:

Total Bills to be Affirmed for August	1,802,666.20
Total Bills to be Approved for September	279,823.91

Fund Accounting Check Register

fackrgc

GENERAL FUND - From 08/01/2016 To 08/31/2016

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00015482	08/02/2016	L2455100001	00010239	USPS-HS1	10-2380-532-000-30-800-000-137-0000	1238053280000000	45.62
Vendor:	USPS2 - US POSTAL SERVICE				Remit # 2 Check Date: 08/02/2016	Check Amount:	45.62
00015483	08/03/2016	L2455100002	00010238	USPS-HS2	10-2380-532-000-30-800-000-137-0000	1238053280000000	41.09
Vendor:	USPS2 - US POSTAL SERVICE				Remit # 2 Check Date: 08/03/2016	Check Amount:	41.09
00015484	08/04/2016	L2457000001	00010245	USPS-MS	10-2380-532-000-20-500-000-127-0000	1238053250000000	58.58
Vendor:	USPS2 - US POSTAL SERVICE				Remit # 2 Check Date: 08/04/2016	Check Amount:	58.58
00015485	08/05/2016	L2457000002	00010254	USPS-BS	10-2380-532-000-10-200-000-117-0000	1238053220000000	83.33
Vendor:	USPS2 - US POSTAL SERVICE				Remit # 2 Check Date: 08/05/2016	Check Amount:	83.33
00015486	08/08/2016	L2458300001	00010196	PJAYS	Remit # 2 Check Date: 08/05/2016	Check Amount:	96.00
Vendor:	PJAYSSPG - P-JAY'S SPORTING GOODS INC.				Remit # 1 Check Date: 08/08/2016	Check Amount:	96.00
00015575	08/14/2016	L2460900002	00010277	70756000	10-2620-424-000-00-500-000-000-0000	1262042450000000	165.00
00015575	08/14/2016	L2460900003	00010277	70756000	10-2620-424-000-00-800-000-000-0000	1262042480000000	201.75
00015575	08/14/2016	L2460900004	00010277	70651000	10-2620-424-000-00-200-000-000-0000	1262042420000000	314.10
Vendor:	BOROUGHSH - BOROUGH OF SHARPSVILLE				Remit # 1 Check Date: 08/14/2016	Check Amount:	680.85
00015576	08/14/2016	L2460900001	00010274	110046135841	10-2620-422-000-00-220-000-000-0000	1262042222000000	47.37
Vendor:	PENPRO - PENN POWER				Remit # 1 Check Date: 08/14/2016	Check Amount:	47.37
00015577	08/16/2016	L2461600001	00010270	fnb	10-1420-610-000-10-200-000-000-0000	1142061020000000	54.00
Vendor:	FIRSTNAB - FIRST NATIONAL BANK				Remit # 1 Check Date: 08/16/2016	Check Amount:	54.00
00015578	08/19/2016	L2463700001	00010300	ServPro	10-2620-430-000-00-200-000-000-0000	1262043020000000	2,500.00
Vendor:	SERVPRO - SERVPRO MERCER				Remit # 1 Check Date: 08/19/2016	Check Amount:	2,500.00
00015579	08/24/2016	L2467200001	00010320	Leanas	10-1420-610-000-10-200-000-000-0000	1142061020000000	75.81
Vendor:	LEANASBOM - LEANA'S BOOKS & MORE				Remit # 1 Check Date: 08/24/2016	Check Amount:	75.81
00015580	08/24/2016	L2467000001	00010028	MPSEBT	10-5800-272-000-00-000-000-000-0000	158000272	279.30
00015580	08/24/2016	L2467000002	00010217	MPSEBT	10-0470-000-00-000-000-000-0000	10470	3,816.00
00015580	08/24/2016	L2467000003	00010217	MPSEBT	10-5800-272-000-00-000-000-000-0000	158000272	-2,477.19
00015580	08/24/2016	L2467000004	00091927	MPSEBT	10-0470-000-00-000-000-000-0000	10470	5,184.00
Vendor:	MPSEBT - MIDWESTERN PA SCHOOL				Remit # 1 Check Date: 08/24/2016	Check Amount:	6,802.11
00015581	08/25/2016	L2468600001	00010308	Benner	10-3250-330-000-00-000-000-000-FBV0	330FBV	22.00
Vendor:	BENNERCU - CURT BENNER				Remit # 1 Check Date: 08/25/2016	Check Amount:	22.00
00015582	08/25/2016	L2468600002	00010311	Findley	10-3250-330-000-00-000-000-000-FBV0	330FBV	22.00
Vendor:	FINDLETI - TIMOTHY FINDLEY				Check Date: 08/25/2016	Check Amount:	22.00
00015583	08/25/2016	L2468600003	00010310	Grandy	10-3250-330-000-00-000-000-000-FBV0	330FBV	22.00

* Denotes Non-Negotiable Transaction

P - Prenote

Payable Transaction

- Direct Deposit

C - Credit Card Payment

09/06/2016 03:44:46 PM

Sharpsville Area School District

Page 1

Fund Accounting Check Register

GENERAL FUND - From 08/01/2016 To 08/31/2016

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
Vendor: GRANDYJA - JARED GRANDY							
00015584	08/25/2016	L2468600004	00010314	HCCB	Remit # 1 Check Date: 08/25/2016 10-3250-810-000-000-000-CCV0	Check Amount: 810CCV	22.00 120.00
Vendor: HICKORC - HICKORY CROSS COUNTRY BOOSTERS							
00015585	08/25/2016	L2468600005	00010313	MRCC	Remit # 1 Check Date: 08/25/2016 10-3250-810-000-000-000-CCV0	Check Amount: 810CCV	120.00 120.00
Vendor: MARKROC - MARK ROCHE - CARDINAL CLASSIC							
00015586	08/25/2016	L2468600006	00010309	Mong	Remit # 1 Check Date: 08/25/2016 10-3250-330-000-000-000-FBV0	Check Amount: 330FBV	120.00 22.00
Vendor: MONGDA - DAVID MONG							
00015587	08/25/2016	L2468600007	00010315	WMCCC	Remit # 1 Check Date: 08/25/2016 10-3250-810-000-000-000-CCV0	Check Amount: 810CCV	22.00 150.00
Vendor: WMCCC - W. MIDDLESEX CROSS COUNTRY CLB							
00015588	08/26/2016	L2469900001	00010327	Boston-09	Remit # 1 Check Date: 08/25/2016 10-0470-000-000-000-000-0000	Check Amount: 10470	150.00 504.47
Vendor: BOSTONMU - BOSTON MUTUAL							
00015589	08/26/2016	L2469900002	00010328	Crown-09	Remit # 1 Check Date: 08/26/2016 10-0470-000-000-000-000-0000	Check Amount: 10470	504.47 153,075.13
00015589	08/26/2016	L2469900003	00010329	Crown -09	Remit # 1 Check Date: 08/26/2016 10-0470-000-000-000-000-0000	Check Amount: 10470	1,144.83
Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION							
00015590	08/26/2016	L2469900004	00010330	45606730	Remit # 1 Check Date: 08/26/2016 10-5110-831-000-000-000-0000	Check Amount: 1511083100000000	154,219.96 29,870.00
00015590	08/26/2016	L2469900005	00010330	45606730	Remit # 1 Check Date: 08/26/2016 10-5110-911-000-000-000-0000	Check Amount: 1511091100000000	95,000.00
Vendor: FIRSTNAB - FIRST NATIONAL BANK							
00015591	08/26/2016	L2469900006	00010324	JoAnn	Remit # 1 Check Date: 08/26/2016 10-2380-610-000-20-500-000-127-0000	Check Amount: 1238061050000000	124,870.00 36.74
Vendor: JOANFA - JO-ANN FABRICS							
00015592	08/26/2016	L2469900007	00010331	376318710	Remit # 1 Check Date: 08/26/2016 10-2620-621-000-00-200-000-000-0000	Check Amount: 1262062120000000	36.74 68.23
00015592	08/26/2016	L2469900008	00010331	376318710	Remit # 1 Check Date: 08/26/2016 10-2620-621-000-00-500-000-000-0000	Check Amount: 1262062150000000	61.00
00015592	08/26/2016	L2469900009	00010331	376318710	Remit # 1 Check Date: 08/26/2016 10-2620-621-000-00-800-000-000-0000	Check Amount: 1262062180000000	75.44
00015592	08/26/2016	L2469900010	00010331	376318710	Remit # 1 Check Date: 08/26/2016 10-2620-621-000-00-980-000-000-0000	Check Amount: 1262062198000000	21.22
Vendor: NATIONAFU - NATIONAL FUEL							
00015593	08/26/2016	L2469900011	00010332	5859614	Remit # 1 Check Date: 08/26/2016 10-2620-621-000-00-200-000-000-0000	Check Amount: 1262062120000000	225.89 71.81
00015593	08/26/2016	L2469900012	00010332	5859614	Remit # 1 Check Date: 08/26/2016 10-2620-621-000-00-500-000-000-0000	Check Amount: 1262062150000000	65.00
00015593	08/26/2016	L2469900013	00010332	5859614	Remit # 1 Check Date: 08/26/2016 10-2620-621-000-00-800-000-000-0000	Check Amount: 1262062180000000	78.60
00015593	08/26/2016	L2469900014	00010332	5859614	Remit # 1 Check Date: 08/26/2016 10-2620-621-000-00-980-000-000-0000	Check Amount: 1262062198000000	22.34
Vendor: NATIONFUR - NATIONAL FUEL RESOURCES							
00015594	08/26/2016	L2469900015	00010342	08242016	Remit # 1 Check Date: 08/26/2016 10-2360-635-000-00-000-000-000-0000	Check Amount: 1236063500000000	237.75 19.59
Vendor: PIZZAJO - PIZZA JOE'S							
00015595	08/26/2016	L2469900016	00010347	544	Remit # 1 Check Date: 08/26/2016 10-0470-000-000-00-000-000-000-0000	Check Amount: 10470	19.59 163.77

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

Fund Accounting Check Register

GENERAL FUND - From 08/01/2016 To 08/31/2016

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expend Amt
Vendor: SCHOOLCLA - SCHOOL CLAIMS-ASSURANT							
08042016	08/04/2016	L2475100012	00010031	Harrisbank-08	Remit # 1 Check Date: 08/26/2016	Check Amount:	163.77
					10-1233-610-890-30-800-000-000-5900	112336108000059	1,288.15
Vendor: AMAZON - AMAZON.COM							
08042017	08/04/2016	L2475100001	00010125	Harrisbank-08	Remit # 1 Check Date: 08/04/2016	Check Amount:	1,288.15
					10-1233-610-000-10-200-000-117-0000	112336102000000	353.65
08042017	08/04/2016	L2475100013	00010167	Harrisbank-08	10-3250-610-000-00-000-000-AT00	610AT	242.86
08042017	08/04/2016	L2475100014	00010135	Harrisbank-08	10-1110-610-000-13-200-000-117-1300	111006102000013	49.89
08042017	08/04/2016	L2475100015	00010090	Harrisbank-08	10-1110-610-000-30-800-150-137-0000	111006108015000	763.00
Vendor: AMAZON - HARRIS BANK							
08042018	08/04/2016	L2475100002	00091112	Harrisbank-02	Remit # 2 Check Date: 08/04/2016	Check Amount:	1,409.40
					10-1110-448-000-10-200-000-117-0000	111004482000000	1,064.00
08042018	08/04/2016	L2475100003	00091112	Harrisbank-02	10-1110-448-000-20-500-000-127-0000	111004485000000	869.00
08042018	08/04/2016	L2475100004	00091112	Harrisbank-02	10-1110-448-000-30-800-000-137-0000	111004488000000	869.00
08042018	08/04/2016	L2475100005	00091112	Harrisbank-02	10-2250-448-000-30-800-000-137-0000	122504488000000	13.00
08042018	08/04/2016	L2475100006	00091112	Harrisbank-02	10-2260-448-000-00-000-000-0000	122604480000000	7.00
08042018	08/04/2016	L2475100007	00091112	Harrisbank-02	10-2360-448-000-00-000-000-0000	123604480000000	37.76
08042018	08/04/2016	L2475100008	00091112	Harrisbank-02	10-2380-448-000-10-200-000-117-0000	123804482000000	105.00
08042018	08/04/2016	L2475100009	00091112	Harrisbank-02	10-2380-448-000-20-500-000-127-0000	123804485000000	34.00
08042018	08/04/2016	L2475100010	00091112	Harrisbank-02	10-2380-448-000-30-800-000-137-0000	123804488000000	72.00
08042018	08/04/2016	L2475100011	00091112	Harrisbank-02	10-2519-448-000-00-000-000-0000	125194480000000	37.76
Vendor: DELAGELA - HARRIS BANK							
08042019	08/04/2016	L2475100016	00010335	Harrisbank-08	Remit # 1 Check Date: 08/04/2016	Check Amount:	3,108.52
					10-2360-580-000-00-000-000-0000	123605800000000	110.03
08042019	08/04/2016	L2475100017	00010335	Harrisbank-08	10-2330-530-000-00-000-000-0000	123305300000000	1,162.50
08042019	08/04/2016	L2475100018	00010335	Harrisbank-08	10-2330-610-000-00-000-000-0000	123306100000000	268.25
08042019	08/04/2016	L2475100019	00010335	Harrisbank-08	10-2330-530-000-00-000-000-0000	123305300000000	930.00
08042019	08/04/2016	L2475100020	00010335	Harrisbank-08	10-2330-610-000-00-000-000-0000	123306100000000	217.75
08042019	08/04/2016	L2475100021	00010335	Harrisbank-08	10-2360-580-000-00-000-000-0000	123605800000000	41.02
08042019	08/04/2016	L2475100022	00010335	Harrisbank-08	10-2519-580-000-00-000-000-0000	125195800000000	10.08
08042019	08/04/2016	L2475100023	00010348	Harrisbank-08	10-2620-610-000-00-000-000-0000	126206100000000	52.00
08042019	08/04/2016	L2475100024	00010348	Harrisbank-08	10-2620-610-000-00-000-000-0000	126206100000000	193.14
08042019	08/04/2016	L2475100025	00010348	Harrisbank-08	10-2620-610-000-00-000-000-0000	126206100000000	246.53
08042019	08/04/2016	L2475100026	00010348	Harrisbank-08	10-2620-610-000-00-000-000-0000	126206100000000	126.59
08042019	08/04/2016	L2475100027	00010348	Harrisbank-08	10-2620-610-000-00-000-000-0000	126206100000000	233.55
08042019	08/04/2016	L2475100028	00010349	Harrisbank-08	10-2620-610-000-00-000-000-0000	126206100000000	72.15

* Denotes Non-Negotiable Transaction

P - Prenote

Payable Transaction

09/06/2016 03:44:47 PM

Direct Deposit

Sharpville Area School District

C - Credit Card Payme

Fund Accounting Check Register

GENERAL FUND - From 08/01/2016 To 08/31/2016

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Check Amount:	Expend Amt
Vendor: HARRISBA - HARRIS BANK								
08172016	08/17/2016	L2475500001	00091932	SASDPR-08	Remit # 1 Check Date: 08/04/2016 10-0102-000-000-000-000-0000	10102	3,663.59	333,407.64
08172016	08/17/2016	L2475500002	00010293	SASDPR-08	Remit # 1 Check Date: 08/04/2016 10-0102-000-000-000-000-0000	10102	132,409.00	465,816.64
Vendor: SASDPR - SHARPSVILLE AREA SCHOOL DIST.								
08202016	08/17/2016	L2475500003	00010190	Nationwide-08	Remit # 1 Check Date: 08/17/2016 10-2260-290-000-000-000-0000	1226029000000000	300.00	300.00
08202016	08/17/2016	L2475500004	00010190	Nationwide-08	Remit # 1 Check Date: 08/17/2016 10-2360-290-000-000-000-0000	1236029000000000	900.00	350.00
08202016	08/17/2016	L2475500005	00010190	Nationwide-08	Remit # 1 Check Date: 08/17/2016 10-2380-290-000-000-000-0000	1238029000000000	300.00	300.00
08202016	08/17/2016	L2475500006	00010190	Nationwide-08	Remit # 1 Check Date: 08/17/2016 10-2515-290-000-000-000-0000	1251529000000000	350.00	300.00
08202016	08/17/2016	L2475500007	00010190	Nationwide-08	Remit # 1 Check Date: 08/17/2016 10-2818-290-000-000-000-0000	1281829000000000	2,150.00	7.32
Vendor: NATION - NATIONWIDE								
08262016	08/17/2016	L2475500008	00010363	46485461	Remit # 1 Check Date: 08/20/2016 10-2519-340-000-000-000-0000	1251934000000000	391.51	398.83
08262016	08/17/2016	L2475500009	00010363	46485461	Remit # 1 Check Date: 08/20/2016 10-2620-626-000-000-000-0000	1262062600000000	1,030,615.63	1,030,615.63
Vendor: FLEETSE - WEX BANK								
08302016	08/17/2016	L2475500011	00010224	BNY	Remit # 1 Check Date: 08/26/2016 10-5240-939-000-000-000-0000	1524093900000000	2,974.51	2,974.51
Vendor: BNY - THE BANK OF NEW YORK MELLON								
08302017	08/17/2016	L2475500010	00010362	FSA-08	Remit # 1 Check Date: 08/30/2016 10-0460-000-000-000-000-0860	0860	1,802,666.20	1,802,666.20
Vendor: CROWNBEA - CROWN BENEFITS ADMINISTRATION								
10-GENERAL FUND							1,802,666.20	0.00
Grand Total Manual Checks :							1,802,666.20	0.00
Grand Total Regular Checks :							0.00	0.00
Grand Total Direct Deposits :							0.00	0.00
Grand Total Credit Card Payments :							1,802,666.20	1,802,666.20
Grand Total All Checks :								

Fund Accounting Check Register

GENERAL FUND - From 09/19/2016 To 09/19/2016

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00015625	09/19/2016	L2463000001	00010138	ABINADER	10-2620-538-000-00-000-000-0000	1262053800000000	25.00
Vendor: ABINADHE - HEIDI ABINADER					Remit # 1 Check Date: 09/19/2016	Check Amount:	25.00
00015626	09/19/2016	L2463000068	00010409	E01416	10-1420-635-000-10-200-000-000-0000	1142063520000000	300.00
Vendor: AIRFOC - AIR FORCE CATERING					Remit # 1 Check Date: 09/19/2016	Check Amount:	300.00
00015627	09/19/2016	L2463000015	00010236	159298	10-3250-610-000-00-000-000-000-VBJ0	610VBVJ	58.49
00015627	09/19/2016	L2463000016	00010236	159298	10-3250-610-000-00-000-000-000-VBV0	610VBV	58.50
Vendor: ALIVO - ALL VOLLEYBALL INC					Remit # 1 Check Date: 09/19/2016	Check Amount:	116.99
00015628	09/19/2016	L2463000028	00010066	2004-12429	10-1110-610-000-10-200-000-117-0000	1110061020000000	24.95
Vendor: ARTSAC - ARTS & ACTIVITIES					Remit # 1 Check Date: 09/19/2016	Check Amount:	24.95
00015629	09/19/2016	L2463000035	00010322	ASCD	10-2260-810-000-00-000-000-000-0000	1226081000000000	89.00
Vendor: ASCD - ASCD					Remit # 1 Check Date: 09/19/2016	Check Amount:	89.00
00015630	09/19/2016	L2463000124	00010431	148640	10-2620-610-000-00-000-000-0000	1262061000000000	1,155.57
Vendor: ASEE - A. SERVEDIO ELECTRIC MOTOR					Remit # 1 Check Date: 09/19/2016	Check Amount:	1,155.57
00015631	09/19/2016	L2463000056	00010247	31745	10-1233-610-000-10-200-000-117-0000	1123361020000000	172.93
Vendor: AUTISMPR - AUTISM PRODUCTS					Remit # 1 Check Date: 09/19/2016	Check Amount:	172.93
00015632	09/19/2016	L2463000069	00010410	BENEDICT	10-1420-610-000-10-200-000-000-0000	1142061020000000	28.85
Vendor: BENEDIST - STEPHANIE BENEDICT					Remit # 1 Check Date: 09/19/2016	Check Amount:	28.85
00015633	09/19/2016	L2463000070	00010321	2448	10-1110-610-000-20-500-000-000-4500	1110061050000045	2,673.00
Vendor: BIRBERTE - BIRDBRAIN TECHNOLOGIES LLC					Remit # 1 Check Date: 09/19/2016	Check Amount:	2,673.00
00015634	09/19/2016	L2463000071	00091021	1010315	10-2620-610-000-00-000-000-0000	1262061000000000	404.60
Vendor: CALICOIN - CALICO INDUSTRIES, INC.					Remit # 1 Check Date: 09/19/2016	Check Amount:	404.60
00015635	09/19/2016	L2463000062	00091937	SOUTHWOOD	10-1290-561-000-30-800-000-109-0000	1129056180000000	292.00
00015635	09/19/2016	L2463000148	00010445	CANON-MCMILLAN	10-1290-561-000-30-800-000-109-0000	1129056180000000	816.00
Vendor: CANONMCS - CANON-MCMILLAN SCHOOL DISTRICT					Remit # 1 Check Date: 09/19/2016	Check Amount:	1,108.00
00015636	09/19/2016	L2463000072	00010412	CANTRELL	10-1420-610-000-10-200-000-000-0000	1142061020000000	25.76
Vendor: CANTRE - RENEE CANTRELL					Remit # 1 Check Date: 09/19/2016	Check Amount:	25.76
00015637	09/19/2016	L2463000073	00010246	FFD8810	10-2220-788-000-00-000-000-402-0000	1222078800000000	6,250.00
00015637	09/19/2016	L2463000074	00010152	DWW3671/DVJ6047	10-1110-768-000-10-200-000-402-6100	1110076820000061	609.84
00015637	09/19/2016	L2463000075	00010152	DWW3671/DVJ6047	10-1110-768-000-20-500-000-402-6100	1110076850000061	609.84
00015637	09/19/2016	L2463000076	00010152	DWW3671/DVJ6047	10-1110-768-000-30-800-000-402-6100	1110076880000061	609.84
00015637	09/19/2016	L2463000077	00010152	DWW3671/DVJ6047	10-2440-768-000-00-000-000-402-6100	1244076800000061	609.84
00015637	09/19/2016	L2463000078	00010249	FCL5183	10-1110-610-000-10-200-000-117-0000	1110061020000000	337.50

* Denotes Non-Negotiable Transaction

P - Prenote

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
Vendor:	CDWGO - CDW GOVERNMENT, INC.						
00015638	09/19/2016	L2463000036	00010337	CHENEY	Remit # 1 Check Date: 09/19/2016 10-2360-635-000-00-000-000-0000	Check Amount: 1236063500000000	9,026.86 23.67
Vendor:	CHENEYDA - DARLENE CHENEY						
00015639	09/19/2016	L2463000149	00010446	316175	Remit # 1 Check Date: 09/19/2016 10-1110-562-000-30-800-000-109-0000	Check Amount: 1110056280000000	23.67 8,750.86
Vendor:	COMMONCOA - COMMONWEALTH CONNECTIONS						
00015640	09/19/2016	L2463000079	00010146	SASD-0092	Remit # 1 Check Date: 09/19/2016 10-2519-340-000-00-000-000-0000	Check Amount: 1251934000000000	8,750.86 60.00
Vendor:	CROWNBEA - CROWN BENEFITS ADMINISTRATION						
00015641	09/19/2016	L2463000080	00010411	C7-0422	Remit # 1 Check Date: 09/19/2016 10-1110-348-000-00-000-000-0000	Check Amount: 1110034800000000	60.00 15,192.00
00015641	09/19/2016	L2463000081	00010411	C7-0422	10-2130-348-000-00-000-000-0000	1213034800000000	3,798.00
00015641	09/19/2016	L2463000082	00010411	C7-0422	10-2519-348-000-00-000-000-0000	1251934800000000	13,109.70
Vendor:	CSIU - CENTRAL SUSQUEHANNA						
00015642	09/19/2016	L2463000002	00010139	DADICH	Remit # 1 Check Date: 09/19/2016 10-2620-538-000-00-000-000-0000	Check Amount: 1262053800000000	32,099.70 25.00
Vendor:	DADICHTIJ - TIMOTHY J DADICH						
00015643	09/19/2016	L2463000150	00010447	191553	Remit # 1 Check Date: 09/19/2016 10-1110-448-000-10-200-000-117-0000	Check Amount: 1110044820000000	25.00 331.75
00015643	09/19/2016	L2463000151	00010447	191553	10-1110-448-000-20-500-000-127-0000	1110044850000000	60.48
00015643	09/19/2016	L2463000152	00010447	191553	10-1110-448-000-30-800-000-137-0000	1110044880000000	210.57
Vendor:	DIRECTIM - DIRECT IMAGE						
00015644	09/19/2016	L2463000125	00010441	DRAIN D ROOTER	Remit # 1 Check Date: 09/19/2016 10-2620-430-000-00-200-000-000-0000	Check Amount: 1262043020000000	602.80 220.00
Vendor:	DRAINDR - DRAIN D'ROOTER						
00015645	09/19/2016	L2463000147	00010083	9190467	Remit # 1 Check Date: 09/19/2016 10-2250-610-000-10-200-000-117-0000	Check Amount: 1225061020000000	220.00 266.70
Vendor:	EBSCOSUS - EBSCO SUBSCRIPTION SERVICES						
00015646	09/19/2016	L2463000126	00010212	INV072856-2	Remit # 1 Check Date: 09/19/2016 10-1110-648-000-20-500-000-127-0000	Check Amount: 1110064850000000	266.70 4,512.00
Vendor:	EDMENT - EDMONTUM						
00015647	09/19/2016	L2463000127	00010442	72035/71377A/713	Remit # 1 Check Date: 09/19/2016 10-2620-430-000-00-980-000-000-0000	Check Amount: 1262043098000000	4,512.00 1,795.00
00015647	09/19/2016	L2463000128	00010442	72035/71377A/713	10-2620-430-000-00-980-000-000-0000	1262043098000000	1,094.99
00015647	09/19/2016	L2463000129	00010442	72035/71377A/713	10-2620-430-000-00-980-000-000-0000	1262043098000000	1,050.00
Vendor:	EQUIPMRE - EQUIPMENT RENTAL OPTIONS, LLC						
00015648	09/19/2016	L2463000153	00010448	ERDOS	Remit # 1 Check Date: 09/19/2016 10-2720-513-271-00-000-000-000-2200	Check Amount: 1272051300000022	3,939.99 297.00
00015648	09/19/2016	L2463000154	00010448	ERDOS	10-2750-513-000-00-000-000-000-0000	1275051300000000	420.00
Vendor:	ERDOSTR - ERDOS TRANSPORT SERVICES						
00015649	09/19/2016	L2463000003	00010147	ERIC RYAN CORP	Remit # 1 Check Date: 09/19/2016 10-2620-340-000-00-000-000-000-0000	Check Amount: 1262034000000000	717.00 30.00
Vendor:	ERICRY - THE ERIC RYAN CORPORATION						
					Remit # 1 Check Date: 09/19/2016	Check Amount:	30.00

* Denotes Non-Negotiable Transaction

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00015650	09/19/2016	L2463000037	00010338	Q935170303	10-3210-525-000-00-000-000-0000	1321052500000000	100.00
00015650	09/19/2016	L2463000038	00010339	Q070102022	10-2620-522-000-00-000-000-0000	1262052200000000	620.00
Vendor: ERIEINE - ERIE INSURANCE EXCHANGE							
00015651	09/19/2016	L2463000130	00010430	146498	Remit # 1 Check Date: 09/19/2016	Check Amount:	720.00
Vendor: FAGANSAS - FAGAN SANITARY SUPPLY							
00015652	09/19/2016	L2463000004	00010140	FERKO	Remit # 1 Check Date: 09/19/2016	Check Amount:	405.40
Vendor: FERKOBR - DR BRAD FERKO							
00015653	09/19/2016	L2463000017	00010296	FLOWERS	Remit # 1 Check Date: 09/19/2016	Check Amount:	50.00
Vendor: FLOWERJI - JIM FLOWERS							
00015654	09/19/2016	L2463000083	00010176	302500147896	Remit # 1 Check Date: 09/19/2016	Check Amount:	300.00
Vendor: FREYSC - FREY SCIENTIFIC							
00015655	09/19/2016	L2463000039	00010340	897613-0	Remit # 1 Check Date: 09/19/2016	Check Amount:	252.36
Vendor: FRIENDBUS - FRIENDS BUSINESS SOURCE							
00015656	09/19/2016	L2463000005	00010141	FRY	Remit # 1 Check Date: 09/19/2016	Check Amount:	16.25
Vendor: FRYJO - JONATHAN FRY							
00015657	09/19/2016	L2463000084	00010038	177240	Remit # 1 Check Date: 09/19/2016	Check Amount:	16.25
Vendor: FUNANF - FUN AND FUNCTION							
00015658	09/19/2016	L2463000085	00010382	GERMANO	Remit # 1 Check Date: 09/19/2016	Check Amount:	25.00
00015658	09/19/2016	L2463000086	00010382	GERMANO	Remit # 1 Check Date: 09/19/2016	Check Amount:	239.51
Vendor: GERMANBO - BOB GERMANO							
00015659	09/19/2016	L2463000040	00010243	16253/082516	Remit # 1 Check Date: 09/19/2016	Check Amount:	87.00
Vendor: GJFE - G & J FENCING							
00015660	09/19/2016	L2463000087	00010115	9183366	Remit # 1 Check Date: 09/19/2016	Check Amount:	9,817.50
Vendor: GOPHER - GOPHER							
00015661	09/19/2016	L2463000006	00010142	HOAGLAND	Remit # 1 Check Date: 09/19/2016	Check Amount:	571.60
Vendor: HOAGLAWA - WADE HOAGLAND							
00015662	09/19/2016	L2463000088	00010413	HOUCK	Remit # 1 Check Date: 09/19/2016	Check Amount:	50.00
Vendor: HOUCKCA - CAROL HOUCK							
00015663	09/19/2016	L2463000118	00010137	230714	Remit # 1 Check Date: 09/19/2016	Check Amount:	133.79
00015663	09/19/2016	L2463000119	00010137	230714	Remit # 1 Check Date: 09/19/2016	Check Amount:	133.79
00015663	09/19/2016	L2463000120	00010137	230714	Remit # 1 Check Date: 09/19/2016	Check Amount:	133.79
00015663	09/19/2016	L2463000121	00010137	230714	Remit # 1 Check Date: 09/19/2016	Check Amount:	133.79

* Denotes Non-Negotiable Transaction

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00015663	09/19/2016	L2463000122	00010137	230714	10-1110-610-000-15-200-000-117-1500	1110061020000015	2,219.72
00015663	09/19/2016	L2463000123	00010137	230714	10-1110-610-000-18-200-000-117-1800	1110061020000018	1,940.72
Vendor: HOUGHTON MIFFLIN HARCOURT							
00015664	09/19/2016	L2463000131	00010432	13214	Remit # 1 Check Date: 09/19/2016	Check Amount:	13,634.57
Vendor: HUZYSRE - HUZZY'S REFRIGERATION INC							
00015665	09/19/2016	L2463000132	00010435	162499/162498	Remit # 1 Check Date: 09/19/2016	Check Amount:	112.50
00015665	09/19/2016	L2463000133	00010435	162499/162498	Remit # 1 Check Date: 09/19/2016	Check Amount:	112.50
Vendor: ICEL - I.C. ELECTRIC							
00015666	09/19/2016	L2463000018	00010211	SI89247	Remit # 1 Check Date: 09/19/2016	Check Amount:	1,531.01
Vendor: INTERA - INTERACT							
00015667	09/19/2016	L2463000041	00010080	14207	Remit # 1 Check Date: 09/19/2016	Check Amount:	134.85
Vendor: JONESSCS - JONES SCHOOL SUPPLY CO., INC.							
00015668	09/19/2016	L2463000057	00010041	1626	Remit # 1 Check Date: 09/19/2016	Check Amount:	134.85
Vendor: KNOTTSIN - KNOTT'S INTERIORS, INC.							
00015669	09/19/2016	L2463000089	00010099	35663	Remit # 1 Check Date: 09/19/2016	Check Amount:	322.88
00015669	09/19/2016	L2463000090	00010109	21331	Remit # 1 Check Date: 09/19/2016	Check Amount:	322.88
Vendor: KURTZBR - KURTZ BROS.							
00015670	09/19/2016	L2463000019	00010209	4292040816	Remit # 1 Check Date: 09/19/2016	Check Amount:	5,370.00
00015670	09/19/2016	L2463000020	00010209	4292040816	Remit # 1 Check Date: 09/19/2016	Check Amount:	5,370.00
Vendor: LAKESH - LAKESHORE							
00015671	09/19/2016	L2463000007	00010151	LOMBARDI	Remit # 1 Check Date: 09/19/2016	Check Amount:	765.89
00015671	09/19/2016	L2463000008	00010151	LOMBARDI	Remit # 1 Check Date: 09/19/2016	Check Amount:	129.99
Vendor: LOMBARDOG - DOMENIC G. LOMBARDI D.M.D.							
00015672	09/19/2016	L2463000021	00010298	MARKS	Remit # 1 Check Date: 09/19/2016	Check Amount:	19.50
Vendor: MARKSER - ERIN MARKS							
00015673	09/19/2016	L2463000022	00010297	MARKS	Remit # 1 Check Date: 09/19/2016	Check Amount:	149.49
Vendor: MARKSST - STEVE MARKS							
00015674	09/19/2016	L2463000063	00091941	MARS SD	Remit # 1 Check Date: 09/19/2016	Check Amount:	55.28
Vendor: MARSARS - MARS AREA SCHOOL DISTRICT							
00015675	09/19/2016	L2463000027	00091023	92438628001	Remit # 1 Check Date: 09/19/2016	Check Amount:	24.84
Vendor: MCGRAWED - MCGRAW-HILL EDUCATION							
00015676	09/19/2016	L2463000091	00010414	AHY-689647004	Remit # 1 Check Date: 09/19/2016	Check Amount:	80.12

* Denotes Non-Negotiable Transaction

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expend Amt
Vendor: MERCERCO - MERCER CONSUMER							
00015677	09/19/2016	L2463000009	00010150	MCCC	Remit # 1 Check Date: 09/19/2016	Check Amount:	101.00
					10-1390-564-000-30-800-000-000-0000	113905648000000	27,715.00
Vendor: MERCERCOC - MERCER COUNTY CAREER CENTER							
00015678	09/19/2016	L2463000042	00010341	MILLER	Remit # 1 Check Date: 09/19/2016	Check Amount:	27,715.00
					10-2260-580-000-00-000-000-000-0000	1226058000000000	13.50
00015678	09/19/2016	L2463000067	00091935	MILLER	Remit # 1 Check Date: 09/19/2016	Check Amount:	13.50
					10-2836-580-000-00-000-000-000-0000	1283658000000000	13.50
Vendor: MILLERKR - KRYSTAL MILLER							
00015679	09/19/2016	L2463000055	00010350	16794	Remit # 1 Check Date: 09/19/2016	Check Amount:	27.00
					10-2380-550-000-30-800-000-137-0000	123805508000000	360.93
Vendor: MINUTEPR - MINUTEMAN PRESS							
00015680	09/19/2016	L2463000064	00091933	2016424548	Remit # 1 Check Date: 09/19/2016	Check Amount:	360.93
					10-1290-322-000-10-200-000-109-0000	112903222000000	7,999.40
00015680	09/19/2016	L2463000065	00091933	2016424548	Remit # 1 Check Date: 09/19/2016	Check Amount:	1,213.60
					10-1290-322-000-30-800-000-109-0000	112903228000000	3,339.51
00015680	09/19/2016	L2463000066	00091934	201624707	Remit # 1 Check Date: 09/19/2016	Check Amount:	550.00
					10-1280-322-000-10-200-000-109-0000	112803222000000	735.54
00015680	09/19/2016	L2463000092	00010415	153	Remit # 1 Check Date: 09/19/2016	Check Amount:	454.02
					10-2270-390-000-00-000-000-000-0000	122703900000000	623.76
00015680	09/19/2016	L2463000155	00010449	165	Remit # 1 Check Date: 09/19/2016	Check Amount:	1,112.56
					10-1110-648-000-10-200-000-117-0000	111006482000000	1,112.56
00015680	09/19/2016	L2463000156	00010449	165	Remit # 1 Check Date: 09/19/2016	Check Amount:	1,112.56
					10-1110-648-000-20-500-000-127-0000	111006485000000	1,112.56
00015680	09/19/2016	L2463000157	00010449	165	Remit # 1 Check Date: 09/19/2016	Check Amount:	1,112.56
					10-1110-648-000-30-800-000-137-0000	111006488000000	18,253.51
00015680	09/19/2016	L2463000158	00010450	189/190/191	Remit # 1 Check Date: 09/19/2016	Check Amount:	89.00
					10-2250-648-000-10-200-000-117-0000	122506482000000	89.00
00015680	09/19/2016	L2463000159	00010450	189/190/191	Remit # 1 Check Date: 09/19/2016	Check Amount:	37.98
					10-2250-648-000-20-500-000-127-0000	122506485000000	248.76
00015680	09/19/2016	L2463000160	00010450	189/190/191	Remit # 1 Check Date: 09/19/2016	Check Amount:	6.29
					10-2250-648-000-30-800-000-137-0000	122506488000000	15.99
Vendor: MIUV - MIDWESTERN IU IV							
00015681	09/19/2016	L2463000023	00010292	5776450	Remit # 1 Check Date: 09/19/2016	Check Amount:	37.83
					10-1110-610-000-10-200-000-117-0000	111006102000000	72.93
Vendor: NATIONARE - NATIONAL ART EDUCATION ASSOCIATION							
00015682	09/19/2016	L2463000043	00010287	51107987	Remit # 1 Check Date: 09/19/2016	Check Amount:	119.07
					10-2818-610-000-00-000-000-402-0000	128186100000000	90.76
00015682	09/19/2016	L2463000058	00010170	51107987	Remit # 1 Check Date: 09/19/2016	Check Amount:	90.76
					10-2360-610-000-00-000-000-000-0000	123606100000000	22.05
00015682	09/19/2016	L2463000093	00010316	51107987	Remit # 1 Check Date: 09/19/2016	Check Amount:	
					10-2120-610-000-30-800-000-137-0000	121206108000000	
00015682	09/19/2016	L2463000094	00010316	51107987	Remit # 1 Check Date: 09/19/2016	Check Amount:	
					10-3250-610-000-00-000-000-AD00	610AD	
00015682	09/19/2016	L2463000095	00010358	51107987	Remit # 1 Check Date: 09/19/2016	Check Amount:	
					10-1233-610-890-30-800-000-000-5900	1123361080000059	
00015682	09/19/2016	L2463000096	00010326	51107987	Remit # 1 Check Date: 09/19/2016	Check Amount:	
					10-2330-610-000-00-000-000-000-0000	1233061000000000	
00015682	09/19/2016	L2463000097	00010326	51107987	Remit # 1 Check Date: 09/19/2016	Check Amount:	
					10-2519-610-000-00-000-000-000-0000	1251961000000000	
00015682	09/19/2016	L2463000098	00010317	51107987	Remit # 1 Check Date: 09/19/2016	Check Amount:	
					10-2360-610-000-00-000-000-000-0000	1236061000000000	
00015682	09/19/2016	L2463000099	00010317	51107987	Remit # 1 Check Date: 09/19/2016	Check Amount:	
					10-2519-610-000-00-000-000-000-0000	1251961000000000	
Vendor: OFFICEDE - OFFICE DEPOT							
00015683	09/19/2016	L2463000100	00010416	OLIVER	Remit # 1 Check Date: 09/19/2016	Check Amount:	
					10-1420-610-000-10-200-000-000-0000	114206102000000	

* Denotes Non-Negotiable Transaction

P - Prenote

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Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
Vendor: OLIVERLI - LISA OLIVER LAPIKAS							
00015684	09/19/2016	L2463000101	00010417	PA CYBER	Remit # 1 Check Date: 09/19/2016 10-1110-562-000-30-800-000-109-0000	Check Amount: 111005628000000	22.05
Vendor: PACCS - PENNSYLVANIA CYBER CHARTER SCHOOL							
00015685	09/19/2016	L2463000102	00010418	315055	Remit # 1 Check Date: 09/19/2016 10-1110-562-000-10-200-000-109-0000	Check Amount: 111005622000000	8,750.86
00015685	09/19/2016	L2463000161	00010452	317105	10-1110-562-000-10-200-000-109-0000	111005622000000	729.24
Vendor: PALECS - PA LEADERSHIP CHARTER SCHOOL							
00015686	09/19/2016	L2463000162	00010453	PASBO NW	Remit # 1 Check Date: 09/19/2016 10-2519-810-000-00-000-000-000-0000	Check Amount: 125198100000000	1,458.47
Vendor: PASBORE - PASBO--NORTHWEST REGION							
00015687	09/19/2016	L2463000059	00010282	103193	Remit # 1 Check Date: 09/19/2016 10-1110-751-000-10-200-000-000-4500	Check Amount: 111007512000045	2,187.71
Vendor: PEMCO - P.E.M.C.O.							
00015688	09/19/2016	L2463000164	00091022	S1305298	Remit # 1 Check Date: 09/19/2016 10-2620-610-000-00-000-000-000-0000	Check Amount: 126206100000000	15.00
Vendor: PENNSYPAS - PENNSYLVANIA PAPER AND SUPPLY CO							
00015689	09/19/2016	L2463000103	00010419	PHILLIAN	Remit # 1 Check Date: 09/19/2016 10-1420-610-000-10-200-000-000-0000	Check Amount: 114206102000000	3,464.80
Vendor: PHILLISH - SHANAY PHILLIAN							
00015690	09/19/2016	L2463000104	00010399	24882	Remit # 1 Check Date: 09/19/2016 10-1110-390-000-30-800-121-137-0000	Check Amount: 111003908012100	34.91
Vendor: PMEA - PMEA							
00015691	09/19/2016	L2463000105	00010102	16150SHARPS7863	Remit # 1 Check Date: 09/19/2016 10-1110-610-000-20-500-140-127-0000	Check Amount: 111006105014000	134.00
Vendor: PRESIDCH - PRESIDENT'S CHALLENGE							
00015692	09/19/2016	L2463000044	00010343	INV-11266-C4Y6RO	Remit # 1 Check Date: 09/19/2016 10-2310-618-000-00-000-000-000-0000	Check Amount: 123106180000000	58.45
Vendor: PSBA - PENNSYLVANIA SCHOOL							
00015693	09/19/2016	L2463000045	00010344	PSERS	Remit # 1 Check Date: 09/19/2016 10-1110-230-000-10-200-000-000-0000	Check Amount: 111002302000000	2,700.00
00015693	09/19/2016	L2463000046	00010344	PSERS	10-3210-230-000-00-800-000-000-9200	132102308000092	2,700.00
00015693	09/19/2016	L2463000047	00010344	PSERS	10-3250-230-000-00-000-000-000-BBGJ	230BBGJ	141.80
Vendor: PSERS - PUBLIC SCHOOL EMPLOYEES'							
00015694	09/19/2016	L2463000134	00010434	RICH TURIAN	Remit # 1 Check Date: 09/19/2016 10-2620-610-000-00-000-000-000-0000	Check Amount: 126206100000000	45.17
00015694	09/19/2016	L2463000135	00010434	RICH TURIAN	10-2620-610-000-00-000-000-000-0000	126206100000000	24.47
Vendor: RICHTU - RICH TURIAN							
00015695	09/19/2016	L2463000010	00010143	JOBERTS	Remit # 1 Check Date: 09/19/2016 10-2620-538-000-00-000-000-000-0000	Check Amount: 126205380000000	211.44
Vendor: ROBERTJAL - JAIME L. ROBERTS							
00015696	09/19/2016	L2463000136	00010437	15364/15379/1540	Remit # 1 Check Date: 09/19/2016 10-2620-430-000-00-200-000-000-0000	Check Amount: 126204302000000	1,363.40
00015696	09/19/2016	L2463000137	00010437	15364/15379/1540	10-2620-430-000-00-800-000-000-0000	126204308000000	524.74
00015696	09/19/2016	L2463000138	00010437	15364/15379/1540	10-2620-610-000-00-000-000-000-0000	126206100000000	1,888.14
Vendor: ROBERTJAL - JAIME L. ROBERTS							
00015696	09/19/2016	L2463000136	00010437	15364/15379/1540	Remit # 1 Check Date: 09/19/2016 10-2620-430-000-00-200-000-000-0000	Check Amount: 126204302000000	50.00
00015696	09/19/2016	L2463000137	00010437	15364/15379/1540	10-2620-430-000-00-800-000-000-0000	126204308000000	1,080.00
00015696	09/19/2016	L2463000138	00010437	15364/15379/1540	10-2620-610-000-00-000-000-000-0000	126206100000000	4,000.00
Vendor: ROBERTJAL - JAIME L. ROBERTS							
00015696	09/19/2016	L2463000136	00010437	15364/153			

* Denotes Non-Negotiable Transaction

c - Credit Card Payment

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Fund Accounting Check Register

GENERAL FUND - From 09/19/2016 To 09/19/2016

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expend Amt
Vendor: RORACH - RORA CHEMICALS, INC.							
00015697	09/19/2016	L2463000139	00010433	010405	Remit # 1 Check Date: 09/19/2016 10-2620-430-000-00-500-000-000-0000	Check Amount: 1262043050000000	5,385.20
00015697	09/19/2016	L2463000140	00010433	010405	10-2620-430-000-00-200-000-000-0000	1262043020000000	515.25
00015697	09/19/2016	L2463000141	00010433	010405	10-2620-430-000-00-800-000-000-0000	1262043080000000	420.63
00015697	09/19/2016	L2463000142	00010433	010405	10-2620-430-000-00-800-000-000-0000	1262043080000000	409.68
Vendor: ROTHBR - ROTH BROS INC.							
00015698	09/19/2016	L2463000026	00010253	25552	Remit # 1 Check Date: 09/19/2016 10-3250-610-000-00-000-000-000-AD00	Check Amount: 610AD	1,965.91
Vendor: SCHEDULEDUST - SCHEDULEDUST STAR							
00015699	09/19/2016	L2463000034	00010183	3170779	Remit # 1 Check Date: 09/19/2016 10-2440-610-000-30-800-000-137-0000	Check Amount: 1244061080000000	495.00
Vendor: SCHOOLHE - SCHOOL HEALTH CORPORATION							
00015700	09/19/2016	L2463000106	00010248	208117048442	Remit # 1 Check Date: 09/19/2016 10-1233-610-000-10-200-000-117-0000	Check Amount: 1123361020000000	422.66
Vendor: SCHOOLSPE - SCHOOL SPECIALTY							
00015701	09/19/2016	L2463000031	00010242	03-SHASD	Remit # 1 Check Date: 09/19/2016 10-2620-762-000-00-980-000-000-0000	Check Amount: 1262076298000000	179.96
Vendor: SECURIFEC - SECURITY FENCE COMPANY							
00015702	09/19/2016	L2463000143	00010439	1318	Remit # 1 Check Date: 09/19/2016 10-2620-430-000-00-980-000-000-0000	Check Amount: 1262043098000000	11,593.39
Vendor: SEREDATR - SEREDAY TRUCKING, INC.							
00015703	09/19/2016	L2463000144	00010300	4923780	Remit # 1 Check Date: 09/19/2016 10-2620-430-000-00-200-000-000-0000	Check Amount: 1262043020000000	510.00
Vendor: SERVPRO - SERVPRO MERCER							
00015704	09/19/2016	L2463000011	00010144	SHANNON	Remit # 1 Check Date: 09/19/2016 10-2620-538-000-00-000-000-000-0000	Check Amount: 1262053800000000	9,125.00
Vendor: SHANNOAM - AMANDA SHANNON							
00015705	09/19/2016	L2463000024	00081998	SHARON SD	Remit # 1 Check Date: 09/19/2016 10-1442-561-000-10-200-000-109-0000	Check Amount: 1144256120000000	50.00
00015705	09/19/2016	L2463000025	00081998	SHARON SD	10-1442-561-000-30-800-000-109-0000	1144256180000000	281.54
Vendor: SHARONCIS - SHARON CITY SCHOOL DISTRICT							
00015706	09/19/2016	L2463000145	00010428	19314	Remit # 1 Check Date: 09/19/2016 10-2310-549-000-00-000-000-000-0000	Check Amount: 1231054900000000	913.32
Vendor: SHARONHE - SHARON HERALD CO.							
00015707	09/19/2016	L2463000146	00010438	82825178	Remit # 1 Check Date: 09/19/2016 10-2620-430-000-00-000-000-000-0000	Check Amount: 1262043000000000	1,194.86
Vendor: SIMPLEGRL - SIMPLEX GRINNELL LP							
00015708	09/19/2016	L2463000107	00010420	SMITHMAN	Remit # 1 Check Date: 09/19/2016 10-1420-610-000-10-200-000-000-0000	Check Amount: 1142061020000000	269.45
Vendor: SMITHYRO - ROSANNE SMITHMAN							
00015709	09/19/2016	L2463000032	00010193	18484790	Remit # 1 Check Date: 09/19/2016 10-3250-610-000-00-000-000-000-SCGJ	Check Amount: 610SCGJ	37.16
00015709	09/19/2016	L2463000033	00010193	18484790	10-3250-610-000-00-000-000-000-SCGV	610SCGV	201.58
00015709	09/19/2016	L2463000108	00010290	57579712	10-3250-610-000-00-000-000-000-SCBJ	610SCBJ	201.58
							60.49

* Denotes Non-Negotiable Transaction

P - Prenote

Payable Transaction

09/16/2016 10:14:00 AM

Direct Deposit

C - Credit Card Payme

sharpville Area School District

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Fund Accounting Check Register

GENERAL FUND - From 09/19/2016 To 09/19/2016

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00015709	09/19/2016	L2463000109	00010290	57579712	10-3250-610-000-00-000-000-SCBV	610SCBV	60.49
Vendor: SOCCER - SOCCER.COM							
00015710	09/19/2016	L2463000012	00010148		SPECIALTY ORTHO	Remit # 1 Check Date: 09/19/2016	Check Amount: 524.14
Vendor: SPECIAOR - SPECIALTY ORTHOPAEDICS, P.C.							
00015711	09/19/2016	L2463000110	00010421		STA	Remit # 1 Check Date: 09/19/2016	Check Amount: 2,583.33
00015711	09/19/2016	L2463000111	00010421		STA	10-2720-513-000-00-000-000-3600	1272051300000036
00015711	09/19/2016	L2463000112	00010422		7214	10-2720-513-271-00-000-000-2200	1272051300000022
00015711	09/19/2016	L2463000113	00010319		7215	10-3210-513-000-00-800-000-137-0000	1321051380000000
Vendor: STA - STA OF PENNSYLVANIA, INC.							
00015712	09/19/2016	L2463000114	00010197		136539	10-1420-513-000-10-200-000-000-0000	1142051320000000
Vendor: STARTE - STAR TECH, INC.							
00015713	09/19/2016	L2463000115	00010136		186982	Remit # 1 Check Date: 09/19/2016	Check Amount: 47,116.43
Vendor: STUDIEWK - STUDIES WEEKLY INC							
00015714	09/19/2016	L2463000013	00010149		TESONE	10-2818-648-000-00-000-000-402-0000	1281864800000000
Vendor: TESONEROJ - ROBERT J. TESONE							
00015715	09/19/2016	L2463000030	00010312		THORN	Remit # 1 Check Date: 09/19/2016	Check Amount: 8,009.00
Vendor: THORNJA - JACK THORN							
00015716	09/19/2016	L2463000048	00010325		794267	10-1110-610-000-15-200-000-117-1500	1110061020000015
Vendor: TRICOUINI - TRI-COUNTY INDUSTRIES INC							
00015717	09/19/2016	L2463000049	00091747		22554	Remit # 1 Check Date: 09/19/2016	Check Amount: 157.08
00015717	09/19/2016	L2463000060	00091877		22632	10-2350-330-000-00-000-000-0000	1235033000000000
00015717	09/19/2016	L2463000061	00091877		22632	Remit # 1 Check Date: 09/19/2016	Check Amount: 583.33
00015717	09/19/2016	L2463000116	00010423		22758	10-3250-810-000-00-000-000-FBV0	810FBV
Vendor: VALLEYSIS - VALLEY SILK SCREENING							
00015718	09/19/2016	L2463000014	00010145		VANNOY	Remit # 1 Check Date: 09/19/2016	Check Amount: 69.00
00015718	09/19/2016	L2463000163	00010454		VANNOY	10-2620-411-000-00-000-000-0000	1262041100000000
Vendor: VANNOYJO - JOHN VANNOY							
00015719	09/19/2016	L2463000050	00010345		2020	Remit # 1 Check Date: 09/19/2016	Check Amount: 1,597.31
Vendor: VLNPA - VLN PARTNERS, LLP							
00015720	09/19/2016	L2463000117	00010289		270855	Remit # 1 Check Date: 09/19/2016	Check Amount: 1,597.31
Vendor: VSATT - VS ATHLETICS							
00015721	09/19/2016	L2463000051	00010346		37027	10-0484-000-000-00-000-000-10484	10484
						10-2380-610-000-20-500-000-127-0000	1238061050000000
						10-2380-610-000-20-500-000-127-0000	1238061050000000
						10-2620-610-000-00-000-000-0000	1262061000000000
						Remit # 1 Check Date: 09/19/2016	Check Amount: 513.05
						10-2620-538-000-00-000-000-0000	1262053800000000
						10-2260-580-000-00-000-000-0000	1226058000000000
						Remit # 1 Check Date: 09/19/2016	Check Amount: 1,942.70
						10-1420-569-000-30-800-000-000-0000	1142056980000000
						Remit # 1 Check Date: 09/19/2016	Check Amount: 25.00
						10-3250-610-000-00-000-000-CCV0	610CCV
						Remit # 1 Check Date: 09/19/2016	Check Amount: 8.10
						10-2380-550-000-10-200-000-117-0000	1238055020000000
						Check Amount:	33.10
						Check Amount:	5,500.00
						Check Amount:	5,500.00
						Check Amount:	166.95
						Check Amount:	166.95
						Check Amount:	68.00

* Denotes Non-Negotiable Transaction

Fund Accounting Check Register

GENERAL FUND - From 09/19/2016 To 09/19/2016

fackrgc

Check #	Tran Date	Tran #	PO No.	Invoice #	Account Code	A.S.N.	Expended Amt
00015721	09/19/2016	L2463000052	00010346	37027	10-2380-550-000-20-500-000-127-0000	1238055050000000	182.00
00015721	09/19/2016	L2463000053	00010346	37027	10-2380-550-000-30-800-000-137-0000	1238055080000000	406.00
00015721	09/19/2016	L2463000054	00010346	37027	10-3250-550-000-00-000-000-AD00 550AD		61.00
Vendor: WHITEHEA - WHITEHEAD-EAGLE CORPORATION							717.00
Remit # 1 Check Date: 09/19/2016 Check Amount:							

10-GENERAL FUND 279,823.91

Grand Total Manual Checks : 0.00
 Grand Total Regular Checks : 279,823.91
 Grand Total Direct Deposits: 0.00
 Grand Total Credit Card Payments: 0.00
 Grand Total All Checks : 279,823.91

Student Activity Account Summary

From 08/01/2016 to 08/31/2016

fastusum

Activity Fund	Beginning Balance 08/01/2016	Received	Expended	Adjustments	Ending Balance 08/31/2016
	963.19	-411.66	460.19	0.00	914.66
	660.81	0.00	0.00	0.00	660.81
	1,654.41	-88.78	0.00	0.00	1,743.19
	1.72	0.00	0.00	0.00	1.72
Fund 82 - MS ACTIVITY FUND					
Fund Totals:	3,280.13	-500.44	460.19	0.00	3,320.38
Grand Totals:	3,280.13	-500.44	460.19	0.00	3,320.38

Student Activity Account Detail

From 08/01/2016 to 08/31/2016

fastudet

Fund 82 - MS ACTIVITY FUND		MSCH-MS CHEERLEADING			
Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
82-0496-000-000-000-000-MSCH					
08/05/2016	R2457500001			MS CHEERLEADING	-411.66
08/05/2016	C2457600001	KELSEY ROBERTSON	00001147	MS CHEERLEADING	120.19
08/05/2016	C2457800001	SEA HAPPY 4 YOU	00001148	MS CHEERLEADING	340.00
Beginning balance:					963.19
Received:					--411.66
Expended:					460.19
Adjustments:					0.00
Ending balance:					914.66

Student Activity Account Detail

From 08/01/2016 to 08/31/2016

fastudet

Fund 82 MS ACTIVITY FUND MSNH-MS NJHS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
82-0496-000-000-000-000-000-MSNH				(Inactive with budget)	

Beginning balance: 660.81
 Received: 0.00
 Expended: 0.00
 Adjustments: 0.00
 Ending balance: 660.81

Student Activity Account Detail

From 08/01/2016 to 08/31/2016

fastudet

Fund 82 - MS ACTIVITY FUND MSST-MS STUDENT COUNCIL

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
82-0496-000-000-00-000-000-000-MSST					
08/05/2016	R245750002			MS STUDENT COUNCIL	-86.30
08/31/2016	R248110001			MS STUDENT COUNCIL	-0.48
08/05/2016	R245750003			MS STUDENT COUNCIL	-2.00
				Beginning balance:	1,654.41
				Received:	-88.78
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	1,743.19

Student Activity Account Detail

From 08/01/2016 to 08/31/2016

fastudet

Fund 82 - MS ACTIVITY FUND MSYB-MS YEARBOOK

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
82-0496-000-000-00-000-000-000-MSYB				(Inactive with budget)	

Beginning balance: 1.72
 Received: 0.00
 Expended: 0.00
 Adjustments: 0.00
 Ending balance: 1.72

Fund 82 - MS ACTIVITY FUND

Fund Totals:	Beginning Balance 08/01/2016 3,280.13	Received -500.44	Expended 460.19	Adjustments 0.00	Ending Balance 08/31/2016 3,320.38
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Grand Totals:	Beginning Balance 08/01/2016 3,280.13	Received -500.44	Expended 460.19	Adjustments 0.00	Ending Balance 08/31/2016 3,320.38
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SHARPSVILLE AREA SCHOOL DISTRICT
FNB BANK
RECYCLATION DATE: _____
PREPARED BY: _____

BALANCE PER BANK STATEMENT		AS OF: 31-Aug-10		53,220.31		CHECK		DEPOSIT SLIP CHECKS		53,220.31	
ADD DEPOSITS IN TRANSIT											
SUBTOTAL				0.00						0.00	
LESS CHECKS OUTSTANDING											
SEE LIST											
TOTAL				0.00						0.00	
BANK BALANCE PER STATEMENT RECONCILIATION				53,220.31							
GENERAL LEDGER ACCOUNT BALANCE				3,320.31							
ADD DEBITS											
RECEIPTS											
TOTAL DEBITS											
SUBTOTAL				3,320.31							
LESS CREDITS											
DISBURSEMENTS											
TOTAL CREDITS				0.00							
BALANCE PER ACTIVITY ACCOUNT				22,220.31							
TOTAL				22,220.31							

Student Activity Account Summary

From 07/01/2016 to 08/31/2016

fastusum

Fund 81 - ACTIVITY FUND

Activity Fund	Beginning Balance 07/01/2016	Received	Expended	Adjustments	Ending Balance 08/31/2016
2016 CLASS OF 2016	847.36	0.00	0.00	0.00	847.36
2017 CLASS OF 2017	759.49	0.00	0.00	0.00	759.49
2018 CLASS OF 2018	1,841.70	0.00	0.00	0.00	1,841.70
2019 CLASS OF 2019	515.80	0.00	0.00	0.00	515.80
BBBC BBB CHEERLEADERS	0.14	0.00	0.00	0.00	0.14
CHES CHESS	71.42	0.00	0.00	0.00	71.42
CHOI CHOIR	0.50	0.00	0.00	0.00	0.50
DADV DEVILS ADVOCATE	107.34	0.00	0.00	0.00	107.34
DLOG DEVILS LOG	5,438.66	0.00	55.13	0.00	5,383.53
FBCH FOOTBALL CHEERLEADERS	139.09	0.00	0.00	0.00	139.09
FCCL FAM CAREER & COM LEADER	46.04	0.00	0.00	0.00	46.04
LEAD LEAD Team	721.29	0.00	0.00	0.00	721.29
NHEL NATURAL HELPERS	1,948.43	0.00	0.00	0.00	1,948.43
NHSO NATIONAL HONOR SOCIETY	263.44	0.00	0.00	0.00	263.44
ROBO ROBOTICS CLUB	1,577.11	0.00	0.00	0.00	1,577.11
SCIE SCIENCE CLUB	456.11	0.00	0.00	0.00	456.11
SPAN SPANISH CLUB	714.28	0.00	0.00	0.00	714.28
STUC STUDENT COUNCIL	524.81	-6.67	0.00	0.00	531.48
TECH TECHNOLOGY CLUB	154.75	0.00	0.00	0.00	154.75
TEEN TEENS THAT CARE	1,056.44	0.00	18.41	-18.41	1,056.44
THES THESPIANS	8,164.93	0.00	2,385.00	0.00	5,779.93
TRAC TRACK CLUB	2,125.63	0.00	0.00	0.00	2,125.63
WRCH WRESTLING CHEERLEADERS	15.81	0.00	0.00	0.00	15.81

Fund 81 - ACTIVITY FUND

Fund Totals: 27,490.57

Grand Totals: 27,490.57

-18.41 25,057.11

-18.41 25,057.11

Student Activity Account Detail

From 07/01/2016 to 09/13/2016

fastudet

Fund 81 - ACTIVITY FUND 2016-CLASS OF 2016

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
07/01/2016	J245960002			Beginning Balance	-847.36
				Beginning balance:	847.36
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	847.36

Student Activity Account Detail

From 07/01/2016 to 09/13/2016

fastudet

Fund 81 - ACTIVITY FUND 2017-CLASS OF 2017

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-2017	J2459600003			Beginning Balance	-759.49
07/01/2016				Beginning balance:	759.49
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	759.49

Student Activity Account Detail

From 07/01/2016 to 09/13/2016

fastudet

Fund 81 - ACTIVITY FUND 2018-CLASS OF 2018

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
07/01/2016	J2459600004	81-0496-000-00-800-000-000-2018		Beginning Balance	-1,841.70
				Beginning balance:	1,841.70
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	1,841.70

Student Activity Account Detail

From 07/01/2016 to 09/13/2016

fastudet

Fund 81 ACTIVITY FUND 2019-CLASS OF 2019

Date Trans. No. Vendor Name

81-0496-000-000-00-800-000-000-2019

07/01/2016 J2459600005

Check No. Description

Exp/Rec Amount

Beginning Balance

-515.80

Beginning balance:

515.80

Received:

0.00

Expended:

0.00

Adjustments:

0.00

Ending balance:

515.80

Student Activity Account Detail

From 07/01/2016 to 09/13/2016

fastudet

Fund 81 - ACTIVITY FUND BBBC-BBB CHEERLEADERS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-BBBC	07/01/2016	324596000006		Beginning Balance	-0.14
				Beginning balance:	0.14
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	0.14

Student Activity Account Detail

From 07/01/2016 to 09/13/2016

fastudet

Fund 81 - ACTIVITY FUND CHES-CHES

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-CHES

07/01/2016 J245960007

Beginning Balance

-71.42

Beginning balance:

71.42

Received:

0.00

Expended:

0.00

Adjustments:

0.00

Ending balance:

71.42

Student Activity Account Detail

From 07/01/2016 to 09/13/2016

fastudet

Fund 81 - ACTIVITY FUND CHOI-CHOIR

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
07/01/2016	32459600008	81-0496-000-00-800-000-000-CHOI		Beginning Balance	-0.50
				Beginning balance:	0.50
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	0.50

Student Activity Account Detail

From 07/01/2016 to 09/13/2016

fastudet

Fund 81 - ACTIVITY FUND DADV-DEVILS ADVOCATE

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-DADV					
07/01/2016	J2459600009			Beginning Balance	-107.34
				Beginning balance:	107.34
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	107.34

Student Activity Account Detail

From 07/01/2016 to 09/13/2016

fastudet

Fund 81 - ACTIVITY FUND		DLOG-DEVILS LOG			
Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
07/27/2016	02449100001	PA DEPARTMENT OF REVENUE	00004133	DEVIL'S LOG	55.13
07/01/2016	J2459600010			Beginning Balance	-5,438.66
				Beginning balance:	5,438.66
				Received:	0.00
				Expended:	55.13
				Adjustments:	0.00
				Ending balance:	5,383.53

Student Activity Account Detail

From 07/01/2016 to 09/13/2016

fastudet

Fund 81 - ACTIVITY FUND FBCH-FOOTBALL CHEERLEADERS

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-FBCH
07/01/2016 J2459600G11

Beginning Balance

-139.09

Beginning balance:

139.09

Received:

0.00

Expended:

0.00

Adjustments:

0.00

Ending balance:

139.09

Student Activity Account Detail

From 07/01/2016 to 09/13/2016

fastudet

Fund 81 ACTIVITY FUND FCCL-PAM CAREER & COM LEADER

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
07/01/2016	81--0496-000-000-00-300-000-000-FCCL	JZ459600012		Beginning Balance	-46.04
				Beginning balance:	46.04
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	-46.04

Student Activity Account Detail

From 07/01/2016 to 09/13/2016

fastudet

Fund 81 - ACTIVITY FUND LEAD-LEAD Team

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-LEAD
07/01/2016 J2459600013

Beginning Balance

-721.29

Beginning balance:

721.29

Received:

0.00

Expended:

0.00

Adjustments:

0.00

Ending balance:

721.29

Student Activity Account Detail

From 07/01/2016 to 09/13/2016

fastudet

Fund 81 - ACTIVITY FUND		NHSL-NATURAL HELPERS			
Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-000-800-000-000-NHEL				Beginning Balance	-1,948.43
07/01/2016	32459600014			Beginning balance:	1,948.43
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	-1,948.43

Student Activity Account Detail

From 07/01/2016 to 09/13/2016

fastudet

Fund 81 ACTIVITY FUND NHO-NATIONAL HONOR SOCIETY

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-NHSD
07/01/2016 J2459600015

Beginning Balance

-263.44

Beginning balance:

263.44

Received:

0.00

Expended:

0.00

Adjustments:

0.00

Ending balance:

263.44

Student Activity Account Detail

From 07/01/2016 to 09/13/2016

fastudet

Fund 81 -- ACTIVITY FUND ROBO-ROBOTICS CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-ROBO				Beginning Balance	-1,577.11
07/01/2016	J2459607016			Beginning balance:	1,577.11
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	1,577.11

Student Activity Account Detail

From 07/01/2016 to 09/13/2016

fastudet

Fund 81 - ACTIVITY FUND SCIE-SCIENCE CLUB

Date Trans. No. Vendor Name

Check No. Description

Exp/Rec Amount

81-0496-000-000-00-800-000-000-SCIE
07/01/2016 J2459600017

Beginning Balance

-456.11

Beginning balance:

456.11

Received:

0.00

Expended:

0.00

Adjustments:

0.00

Ending balance:

456.11

Student Activity Account Detail

From 07/01/2016 to 09/13/2016

fastudet

Fund 81 - ACTIVITY FUND SPAN-SPANISH CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
07/01/2016	81-0496-000-000-00-800-000-000-SPAN	J2459600018		Beginning Balance	-714.28
				Beginning balance:	714.28
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	714.28

Student Activity Account Detail

From 07/01/2016 to 09/13/2016

fastudet

Fund 81 = ACTIVITY FUND STUC-STUDENT COUNCIL

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-STUC					
07/31/2016	R2459400001			Interest	-3.25
07/01/2016	J2459600013			Beginning Balance	-524.81
08/31/2016	R2480600001			Interest (August 2016)	-3.42
				Beginning balance:	524.81
				Received:	-6.67
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	531.48

Student Activity Account Detail

From 07/01/2016 to 09/13/2016

fastudet

Fund 81 - ACTIVITY FUND TECH-TECHNOLOGY CLUB

Date Trans. No. Vendor Name
 07/01/2016 32459600020

		Check No.	Description	Exp/Rec Amount
			Beginning Balance	-154.75
			Beginning balance:	154.75
			Received:	0.00
			Expended:	0.00
			Adjustments:	0.00
			Ending balance:	154.75

Student Activity Account Detail

From 07/01/2016 to 09/13/2016

fastudet

Fund 81 - ACTIVITY FUND TEEN-TEENS THAT CARE

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-TEEN					
07/01/2016	J2459600021			Beginning Balance	-1,056.44
08/17/2016	C2462400001	ROBERTA PEGG	00004174	Reimbursement - TTC Staff Luncheon	18.41
08/16/2016	J2465100002			Void Check 4128	-18.41
				Beginning balance:	1,056.44
				Received:	0.00
				Expended:	18.41
				Adjustments:	-18.41
				Ending balance:	1,056.44

Student Activity Account Detail

From 07/01/2016 to 09/13/2016

fastudet

Fund 81 - ACTIVITY FUND THES-THESPIANS

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-THES					
07/08/2016	C243750001	TRW	00004172	THESPIANS	2,385.00
07/01/2016	J2459603022			Beginning Balance	-8,164.93
				Beginning balance:	8,164.93
				Received:	0.00
				Expended:	2,385.00
				Adjustments:	0.00
				Ending balance:	5,779.93

Student Activity Account Detail

From 07/01/2016 to 09/13/2016

fastudet

Fund 81 ACTIVITY FUND TRAC-TRACK CLUB

Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-TRAC					
07/01/2016	J2459600023			Beginning Balance	-2,125.63
				Beginning balance:	2,125.53
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	2,125.63

Student Activity Account Detail

From 07/01/2016 to 09/13/2016

fastudet

Fund 81 - ACTIVITY FUND		WRCH-WRESTLING CHEERLEADERS			
Date	Trans. No.	Vendor Name	Check No.	Description	Exp/Rec Amount
81-0496-000-000-00-800-000-000-WRCH					
07/01/2016	02459600024			Beginning Balance	-15.81
				Beginning balance:	15.81
				Received:	0.00
				Expended:	0.00
				Adjustments:	0.00
				Ending balance:	15.81

Fund 81 - ACTIVITY FUND

Beginning Balance		07/01/2016		Ending Balance	
				09/13/2016	
Fund Totals:	Received	Expended	Adjustments		
	-6.67	2,458.54	-18.41		25,057.11
				Ending Balance	
				09/13/2016	
Grand Totals:	Received	Expended	Adjustments		
	-6.67	2,458.54	-18.41		25,057.11

ACTIVITY ACCOUNT BANK RECONCILIATION

SHARPSVILLE AREA SCHOOL DISTRICT
FNB BANK

RECONCILIATION DATE:

12-Sep-16

PREPARED BY:

Deana Myers

BALANCE PER BANK STATEMENT	
AS OF: 31-Aug-16	\$25,196.37
ADD DEPOSITS IN TRANSIT	
SUBTOTAL	
LESS CHECKS OUTSTANDING:	
(SEE LIST) <u>139.26</u>	
TOTAL: <u>139.26</u>	

BANK BALANCE PER STATEMENT RECONCILIATION	\$25,057.11
---	---

GENERAL LEDGER ACCOUNT	
BALANCE	25,053.69
ADD DEBITS:	
RECEIPTS	3.42
TOTAL DEBITS 3.42	
SUBTOTAL	25,057.11
LESS CREDITS:	
DISBURSEMENTS	
TOTAL CREDITS	<u>0.00</u>

BALANCE PER ACTIVITY ACCOUNT	\$25,057.11
------------------------------	---

OUTSTANDING CHECKS		
CHECK #	DESCRIPTION	AMOUNT
	SEE ATTACHED	
3917	Taylor Pollock	11.91
3928	Danielle Marrie	9.00
3961	Hanna Mueller	33.90
4151	Jami Moffatt	84.45

TOTAL	\$139.26
-------------	--

AGREEMENT

THIS AGREEMENT, made and entered into this 19th day of SEPTEMBER, 2016,
by and between:

Sharpsville Area School District
with its business office located at
701 Pierce Ave Sharpsville PA 16150
hereinafter referred to as the "District"

and

PRECISION HR SOLUTIONS, INC.
and its Affiliate Entities
with an address of:
1084 E. Lancaster Ave
Bryn Mawr, PA 19010
hereinafter referred to as "PHRS"

Witnesseth:

WHEREAS, the District desires that PHRS contract with the Sharpsville Area School District as an Independent Contractor to furnish "Substitutes" to the Sharpsville Area School District in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the terms and conditions herein contained and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and intending to be legally bound hereby, the parties hereto agree as follows:

The foregoing introductory paragraphs are incorporated herein by reference as if fully set forth herein.

1. The term of the Agreement shall commence on July 1, 2016, and expire on June 30, 2018, unless otherwise terminated as provided herein. The District shall have the right to extend this Agreement for an additional two (2) years, pursuant to the terms and conditions contained herein.
2. The individuals used by PHRS to perform services under this Agreement shall be employees of PHRS or an affiliate company of PHRS and are not employees of the District. Nothing contained in the Agreement shall be construed to establish PHRS as a Co-employer, partner, or joint venture of the District or as having any other relationship with the District, other than that of an independent contractor. PHRS shall have sole responsibility for all screening, hiring, training, supervision, discipline, and termination as necessary for each of its employees subject to the District's right to object to and prevent the use of any particular employee at the District, for any (legal) reason whatsoever. PHRS shall further be responsible for the work schedule of its employees, which shall coincide with the District's needs. The payment of Federal, State, and/or Commonwealth taxes, Social Security benefits, unemployment compensation taxes and wages, and any other benefits shall be the sole function and responsibility of PHRS. District shall use PHRS as the sole and exclusive provider of Substitute Teacher services.

3. PHRS will maintain the following insurance throughout this Agreement:

- Comprehensive general liability insurance and employment practices coverage, with policy limits of not less than One Million Dollars (\$1,000,000) for each occurrence and Two Million Dollars (\$2,000,000) in the aggregate.
- Worker's compensation insurance to satisfy applicable statutory requirements.
- Employer's liability insurance for legal liability for loss or damage to the District's property entrusted to PHRS arising from dishonesty of PHRS's employees.

All insurance policies will be underwritten by an insurer authorized to do business in Pennsylvania who is reasonably acceptable to the District.

4. The Bill Rates are as follow for the 2016/2017 school year shall be as follows.

<u>Substitute Teachers:</u>
\$113.05/full day
<u>Substitute Paraprofessionals and Secretaries:</u>
\$13.50/hr
<u>Substitute Custodians and Cafeteria Workers:</u>
\$14.00/hr
<u>Substitute Nurses</u>
\$119/full day

5. Rates for 2017/2018 School year shall be subject to a COLA increase at the rate of 2%, or as mutually agreed upon by the parties in writing.
6. All Substitutes must have on file with the District Act 24, Act 34, act 114, and Act 151 Clearances and Federal Criminal history record information clearances prior to commencing work at the District. In addition, verification of PA teaching certifications and providing Act 126 mandated trainings and compliance with PA Act 168 for all new hires after December 22, 2014. The District reserves the right to withhold its approval or to reject any proposed PHRS employee and reserves the right to require the removal of any PHRS employee from the Sharpsville Area School District at any time for any reason. Said clearances provided to the District must be dated within one (1) year of the Substitutes being placed at the District. The District shall approve in writing all Substitutes being considered for assignment to the District prior to the Substitutes being assigned to the District.
7. PHRS and its employees will be of good morai character in all respects and will conduct themselves so as to display good moral character at all times while on the property of Sharpsville Area School District.
8. Employees of PHRS must adhere to proper conduct at all times. Employees of PHRS shall comply with all policies and procedures of the District.

9. The District reserves the right to accept or reject any individual provided by PHRS for any (proper) reason in the sole discretion of the District. The District further reserves the right to have PHRS provide references, resumes, and/or test scores for individual Substitutes upon request.
10. PHRS agrees to reimburse the District 70% of the AESOP annual costs for the usage of this automated absence management system to fulfill the substitute staffing as deemed necessary by PHRS. PHRS would require a copy of the Annual bill by AESOP and deduct the amount from the amount invoiced monthly (10 months) by PHRS.
11. The Sharpsville Area School District reserves the right to interview any potential candidate for placement to determine their ability to perform the services required.
12. PHRS agrees to comply with all State, Federal and Local laws, and Regulations of the Pennsylvania Department of Education, and other applicable regulations, including but not limited to, Wage and Hour Laws, and Health and Safety Laws.
13. This Agreement may not be assigned, transferred or sublet by PHRS, with the exception that PHRS may subcontract this Agreement to any related or affiliated entities, as necessary, to fulfill the requirements of this Agreement. However, PHRS shall assume full responsibility for work of its subcontractor.

A sale of 50% or more of the stock or assets of PHRS shall constitute an event entitling the District to cancel this Agreement, if it so chooses. An Assignment for the benefit of creditors or the filing of a bankruptcy or appointment of a receiver shall likewise be cause for termination at the option of the District.

14. PHRS shall use its best efforts and due diligence in performing the services which it is obligated to provide to the District under the terms of this Agreement. PHRS shall perform such services in a manner reasonably acceptable to the District and shall supervise its employees as reasonably required to provide dependable, reliable, high quality service to the District. The employees assigned to the District shall be competent, adequately trained, trustworthy, reliable, and of good character, and shall conduct themselves in a professional manner. Such employees shall be properly screened by PHRS prior to assignment to the District.
15. PHRS shall indemnify and hold District harmless from and against all claims, costs, liabilities, actions suits and damages, including, without limitation, reasonable attorneys' fees and costs, for personal injury, property damage, theft, or otherwise, arising from breach or default on the part of PHRS or its employees in the performance of this agreement, or arising from any negligence or willful act or omission on the part of PHRS, or its employees, agents, or representatives.
16. This Agreement constitutes the entire agreement between the parties, and supersedes all other documents and correspondence. The parties shall not be bound by, or liable for any statement, covenant, representation, promise, inducement, or understanding not set forth herein. The contents of any and all bids or proposals, including any descriptions, or discussions, which are not specifically incorporated herein, are not part of this Agreement and shall have no effect or influence upon its interpretation. No amendments or modifications of any of the terms or conditions of this Agreement shall be valid unless reduced to writing signed by both parties and approved by the Board of School Directors of the Sharpsville Area School District.

17. This Agreement may be terminated by the District at any time for cause. Cause shall be defined as a material deviation or violation of the terms and conditions of the Agreement by PHRS. Either party may terminate the Agreement for any reason upon ninety (90) days prior written notice.
18. This Agreement shall be governed in accordance with the laws of the Commonwealth of Pennsylvania. Any disputed claim arising out of this Agreement shall be resolved exclusively in the Mercer County Court of Common Pleas.
19. The provisions of this Agreement shall be deemed severable from each other, and if for any reason any section, clause, provision, or part thereof is found to be illegal, invalid unenforceable, or inoperative, such section, clause or provision shall not affect the validity or enforceability of any other section, clause or part thereof.

[the balance of page 4 has been intentionally left blank and the signature page follows].

IN WITNESS WHEREOF, the parties hereto have set their hands and seals, intending to be legally bound hereby as of the date first above written.

SHARPSVILLE AREA SCHOOL DISTRICT

Attest:

Jaime Roberts
Signature

[Signature]
Signature

JAIME ROBERTS
Name

WILLIAM HENWOOD
Name

Business Manager
Title

President, Board of School Directors
Title

9-19-2016
Date

9-19-2016
Date

PRECISION HR SOLUTIONS, INC.

Attest:

Signature

Signature

Name

Name

Title

President
Title

Date

Date

Service Agreement



Date: August 30, 2016

Provider Program: AIU Evaluation, Grants, & Data

Contact: Leslie McConnell

Client: Sharpsville Area School District

Contact: Dr. Brad Ferko

WHEREAS, the Sharpsville Area SD is interested in pursuing grant funding through the Grable Foundation to support the installation and initial set up of a Dream Flight Adventures educational simulator.

Scope of Work: Based on a discussion of needs, Evaluation, Grants, and Data is prepared to perform the following work for Sharpsville Area SD related to the Dream Flight Adventures project.

- Review grant components and provide recommendations for content and mechanics
- Contribute Dream Flight Adventures background information from prior grant applications involving AIU, as permitted by the Dream Flight Adventures team
- Facilitate grant team strategy development (includes one on-site grant team meeting)
- Assist the district in developing an itemized, realistic grant budget
- Support the assembly of the final grant package
- Provide ongoing technical assistance related to technical and program aspects of the application process

Role of Recipient: In order to successfully and efficiently fulfill the expectations of the client program, the client program understands that it will be involved in the following ways:

- Develop an initial program design outline, including the identification of the physical space to house the simulator
- Draft initial written grant components, including the grant inquiry
- Identify district and/or partner staff who will contribute to the project and grant application
- Make district fiscal information available for the purpose of budget development
- Support AIU in ensuring access to district staff, materials, and information related to the project, as needed

Timeline: September 2016-March 2017

Fee: The provider program will provide the above-described services to the client program at a rate of \$69.00 per hour, plus applicable travel expenses, with a total cost not to exceed \$2,000.00.

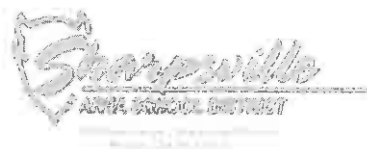
EXECUTION*:

Provider



Client

*Email acceptance of the terms of service agreement is permitted.



Book	Policy Manual
Section	600 Finances
Title	Copy of Tuition Income
Number	607
Status	Active
Legal	<u>1. 24 P.S. 1316</u> <u>2. Pol. 202</u> <u>3. 24 P.S. 2561</u> <u>24 P.S. 1301</u> <u>24 P.S. 1306</u> <u>24 P.S. 1307</u> <u>24 P.S. 1308</u> <u>24 P.S. 1309</u> <u>24 P.S. 1310</u> <u>24 P.S. 1313</u> <u>24 P.S. 2503</u>
Adopted	January 22, 2008
Last Revised	September 19, 2016

Authority

When the district receives students who are residents of another school district, it shall assess tuition charges in accordance with the School Code.[1][2]

Delegation of Responsibility

It shall be the responsibility of the Business Manager to invoice tuition for approved students.

Guidelines

Tuition invoices shall be sent to parents/guardians before the beginning of each semester. Alternate payment arrangement can be approved by the Superintendent in cases where justified. When tuition is in arrears, the parent/guardian will be notified and will have fifteen (15) days, at the direction of the Superintendent, from the time of notification to pay the amount specified. Failure to make required payments shall result in termination of the tuition privilege. Tuition invoices to school district shall be at the end of the school year.

Tuition rates for students placed in the district by another district shall be at the state calculated tuition rate.

Nonresident parents/guardians who request permission to send their children to Sharpsville Area schools and receive approval from the Superintendent of Schools shall be charged tuition.[3]

The tuition rates for the 2016-17 year are as follows:

School Year	Grades K-12	Grandfathered Employees
2015-16	\$4,000.00	\$500.00
2016-17	\$4,200.00	\$525.00

Unless otherwise altered by Board action, the tuition rates shall increase by five percent (5%) over the previous year.

The annual tuition rate for international students enrolled through the American Scholar program is \$10,000.00 effective with the 2013-14 school year. **Vietnamese students placed by the American Scholar program will be charged a discounted rate of \$8,000.00 for the 2016-17 school year only.**

Nonresident parents/guardians who request permission to send their children to Sharpsville Area School District and who own property within the district shall be charged one-half ($\frac{1}{2}$) the amount set by the policy.

Full tuition will be charged for the first and second child of a nonresident family. The third child will be charged one-half ($\frac{1}{2}$) the tuition rate. The fourth child will be charged one-fourth ($\frac{1}{4}$) of the tuition rate.

Tuition for children of full-time employees who had non-resident children enrolled in the district during the 2013-14 school year will be grandfathered and charged the discounted rates as established in this policy. Any employee who did not have non-resident children enrolled in the district during the 2013-14 school year and chooses to enroll their child/children will be charged the full tuition rate established in this policy. A **full-time employee** of the district is defined as those employees receiving the full benefit package as provided by a contract with the district. Tuition will also be waived for students who have been recommended by the Courts to continue their education in Sharpsville.

Students accepted under these provisions will be expected to maintain satisfactory academic standing (C average), appropriate attendance habits, and proper behavioral conduct in order to maintain their relationship with the district.

The district will incur no additional costs for any student admitted under these provisions. Available space will be a consideration when reviewing applications for nonresident student enrollment.

If tuition is paid and a family purchases a home in the district, and reside in that home, the district would reimburse the family the tuition paid that school year.

Last Modified by Jaime Roberts on September 20, 2016

**SHARPSVILLE AREA HIGH SCHOOL
SHARPSVILLE MIDDLE SCHOOL**



**2016-2017
STUDENT HANDBOOK**

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SHARPSVILLE AREA SCHOOL DISTRICT'S
MISSION STATEMENT

The mission of the Sharpsville Area School District, in partnership with the community, is to challenge all students to reach their potential, to be responsible citizens, and to value learning as a lifelong process by promoting excellence in a nurturing educational environment.

NON-DISCRIMINATION

It is the policy of the Sharpsville Area School District not to discriminate on the basis of sex, handicap, race, color, or national origin in its educational and vocational programs, activities, or employment as required by Title IX, Section 504, Title VI, and Chapter 15. For further information, contact Mr. Timothy Dadich, High School Principal, 301 Blue Devil Way, Sharpsville, Pennsylvania 16150 or Mr. John Vannoy, Middle School Principal, 303 Blue Devil Way, Sharpsville, Pennsylvania 16150.

NON-DISCRIMINATION IN SCHOOL AND CLASSROOM PRACTICES

The Board declares it to be policy of this district to provide an equal opportunity for all students to achieve their maximum potential through the programs offered in the school. The Board encourages students and third parties who have been subject to discrimination to promptly report such incidents to designated employees. The Board directs that complaints of discrimination shall be investigated promptly, and corrective action be taken when allegations are substantiated. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations.

If the complainant is not satisfied with a finding of no violation of the policy or with the corrective action recommended in the investigative report, s/he may submit a written appeal within fifteen (15) days. Please refer to District policy 103 for the appeal procedure.

SPECIAL EDUCATION SERVICES FOR SCHOOL-AGE EXCEPTIONAL STUDENTS

The Sharpsville Area School District provides a free, appropriate public education to exceptional students. To qualify as an exceptional student the child must be of school age, in need of specially designed instruction and meet eligibility criteria for one or more mental and or physical disabilities as set forth in Pennsylvania State Standards.

The District engages in identification procedures to ensure that eligible students receive an appropriate educational program consisting of special education and related services individualized to meet student needs. At no cost to the parents/guardians, these services are provided in compliance with state and federal law and are reasonably calculated to yield meaningful educational benefit and student progress.

To identify students who may be eligible for special education, various screening activities are conducted at three (3) levels:

- Level I consist of a review of the student's records including; attendance, IST documentation, Student Assistance referral, report cards, cumulative information, and health needs.
- Level 2 screenings involve yearly examinations of a student's hearing. Screening is conducted in grades K-3, 7 and 11. Vision screening occurs at all grade levels, K-12. Medical examinations are conducted in grades K, 6, and 11. Dental examinations are administered in grades K, 3, and 7.
- Level 3 consist of standardized tests administered at various grade levels.

The following tests are given:

- Grade 8, 9, 10 = **Keystone Exams/End of Course Exams**
Algebra: Integrated Keystone, Algebra Concepts IIAlgebra I or Academic Algebra I = grades 8, 9, 10
Biology: Keystone Biology, Ac. Academic Biology, Academic Biology = grade 9
Literature: Honors Lit/Comp II, Literature and Composition II = grade 10
- Grade 3, 4, 5, 6, 7, 8 = **PSSAs**
English Language Arts = grades 3, 4, 5, 6, 7, 8
Math = grades 3, 4, 5, 6, 7, 8
Science = grades 4, 8

Data from these tests enable counselors, principals and teachers to identify the student's strengths and weaknesses. Students who are considered "At Risk" are referred to the school psychologist for a Multidisciplinary Evaluation (MDE). The psychologist seeks parental consent to conduct the MDE. The MDE is a process to gather information that will be used to determine if a child is eligible and in need of special education services. Parents/guardians who suspect their child is in need of special education services may request a multidisciplinary evaluation at any time through a written request to the school psychologist.

Services designed to meet the needs of exceptional students include the annual development of an Individualized Education Plan (IEP), biennial/triennial MDE Reevaluation, supportive intervention in the regular classroom with itinerant and/or resource services; part-time services; and full- time services. These interventions may be provided in the student's home school/home district or at a location other than the student's home school/home district. The extent of special education services and the location for the delivery of such services are determined by the IEP team and are based on the student's identified needs and abilities.

Parents/guardians may obtain additional information regarding special education services, programs and parental due process rights by contacting the Sharpsville Area School District's Special Education Department at (724) 962-7168.

Services for Protected Handicapped Students

In compliance with state and federal law, Section 504 of the Rehabilitation Act of 1973, the Sharpsville Area School District will provide services or accommodations which are needed to

provide equal opportunity to participate in and obtain the benefits of the school program and extra curricular activities to the maximum extent appropriate to the student's abilities. These related services are provided without discrimination or cost to the student or family. In order to qualify as a protested handicapped student, the child must be of school age with a physical or mental disability, which substantially limits or prohibits participation in, or access to, an aspect of the school program.

Services and protections for protected handicapped students are distinct from those applicable to exceptional students enrolled or seeking enrollment in special education programs.

For further information about the evaluation procedures and provision of services to protected handicapped students contact the Sharsville Area School District's Special Education Department at (724) 962-7168.

Services for Gifted Students:

In accordance with the Board's philosophy to develop the special abilities of each student, the Board requires that appropriate instructional programs be conducted to meet the needs of mentally gifted pupils of school age that are in compliance with the mandate of the Commonwealth of Pennsylvania. Thus, the District shall provide gifted education services and programs designed to meet the individual educational needs of identified students.

The framework for said programs shall encompass, at a minimum, the following objectives: expansion of academic attainments and intellectual skills; stimulation of intellectual curiosity, independence and responsibility; development of critical thinking and creativity. The curriculum and programmatic opportunities for mentally gifted students shall be designed to provide a variety of enrichment and acceleration opportunities and to ensure regulatory compliance.

Ability of candidates for this program shall be evidenced by the criteria as set forth in the Pennsylvania School Code and outlined in the District's Administrative Regulation related to this policy.

The District shall provide all required notices and information to parents/guardians of gifted students, document all consents and responses of parents/guardians, and adhere to all established timelines.

The District shall make the Permission to Evaluate Gifted Student Form readily available to parents/guardians. If an oral request is made to an administrator or professional employee, s/he shall provide the form to the parents/guardians within ten (10) calendar days of the oral request. Parents who suspect that their child is gifted may request a gifted multidisciplinary evaluation of their child at any time, with a limit of one request per school term.

Services for Preschool Children

Act 212, the Early Intervention Services System Act, entitles all preschool children with disabilities to appropriate early intervention services. Young children experiencing

developmental delays or physical or mental disabilities and their families are eligible for early intervention services. At risk children are eligible for screening and tracking.

The Pennsylvania Department of Public Welfare is responsible for providing services to infants and toddlers, defined as children from birth through two (2) years of age. The Pennsylvania Department of Education is responsible for providing services to preschool children from ages three (3) through five (5). For more information about these programs, contact the Midwestern Intermediate Unit IV, 453 Maple St., Grove City, PA 16127-2399, 1-800-942-8035.

Confidentiality of Student Records

The Sharpsville Area School District protects the confidentiality of personally identifiable information regarding exceptional and protected handicapped students in accordance with state and federal law and the district's student record policy.

RIGHT TO REQUEST TEACHER QUALIFICATIONS

As a parent of a student at the Sharpsville Area School District, you have the right to know the professional qualifications of the classroom teachers who instruct your child. Federal law allows you to ask for certain information about your child's classroom teachers and requires us to give you this information in a timely manner if you ask for it. Specifically, you have the right to ask for the following information about each of your child's classroom teachers:

- Whether the Pennsylvania Department of Education has licensed or qualified the teacher for the grades and subjects he/she teaches
- Whether the Pennsylvania Department of Education has decided that the teacher can teach in a classroom without being licensed or qualified under State regulations because of special circumstances
- The teacher's college major, whether the teacher has any advanced degree and, if so, the subject of the degree
- Whether any teacher's aides or similar paraprofessionals provide services and, if they do, their qualifications

PENNSYLVANIA SCHOOL ASSESSMENT PROGRAM (PSSA) TESTING DATES

Students should take this test seriously. The results will become part of the student's permanent record. Students should get adequate rest on the nights before the test.

Please refrain from scheduling educational trips, field trips, and doctor's appointments during the testing windows. Your cooperation is most appreciated.

Students may opt out of state testing based on religious beliefs. Parents must notify the building principal and Superintendent in writing at least two (2) weeks prior to testing.

PSSA EXAM WINDOWS FOR 2016-2017

TEST	DATE	GRADE(S)
English Language Arts	April 3 – 7, 2017	Grades 6-8
Mathematics	April 24 – 28, 2017	Grades 6-8
Science	May 1 – 5, 2017	Grade 8
Make-Up Exams	May 8 – 12, 2017	

KEYSTONE EXAMS

The Keystone Exams are end-of-course assessments that will be administered in Biology, Algebra I, and Literature/Composition 2 on the following dates:

Winter Wave 1:	December 5-16, 2016
Winter Wave 2:	January 9-23, 2017
Spring:	May 15-26, 2017
Summer:	July 31-August 4, 2017

Tentative Testing Schedule for Winter Keystone Exams (Regular Schedule Followed)

TUESDAY January 10, 2017	WEDNESDAY January 11, 2017	THURSDAY January 12, 2017	FRIDAY January 13, 2017
MODULE 1	MODULE 2	MODULE 1	MODULE 2
Biology Keystone Grade 10-11 retakes	Biology Keystone Grade 10-11 retakes	Algebra Keystone Grade 10-11 retakes	Algebra Keystone Grade 10-11 retakes

Tentative Testing Schedule for Spring Keystone Exams (2HR – Delay Schedule 5/16-5/19)

TUESDAY May 16, 2017	WEDNESDAY May 17, 2017	THURSDAY May 18, 2017	FRIDAY May 19, 2017
MODULE 1	MODULE 2	MODULE 1	MODULE 2
Literature Keystone Lit/Comp II, H. Lit/Comp II, Retakes	Literature Keystone Lit/Comp II, H. Lit/Comp II, Retakes	Algebra Keystone Ac. Algebra I, Algebra I, Keystone Integrated, All Algebra Retakes	Algebra Keystone Ac. Algebra I, Algebra I, Keystone Integrated, All Algebra Retakes
Biology Keystone Accelerated Ac. Biology	Biology Keystone Accelerated Ac. Biology		
MONDAY May 22, 2017 Regular Schedule	TUESDAY May 23, 2017 Regular Schedule	WEDNESDAY May 24, 2017 Regular Schedule	
MODULE 1	MODULE 2	MAKE-UP EXAMS	
Biology Keystone Retakes Grades 10 and 11	Biology Keystone Retakes Grades 10 and 11		
Make-Up Exams	Make-Up Exams		

EDUCATIONAL PROGRAMS

The Sharpsville Area School District develops and provides a planned educational program for each student with limited English proficiency. These programs enable students to meet academic standards and succeed in school.

Each program will include:

- Content area instruction aligned with academic standards and adapted to meet the needs of the student.
- Career readiness program offered through the Mercer County Career Center.
- Assessment processes that reflect academic standards and instruction.

SCHOOL CLOSINGS/CANCELLATIONS

Should it be necessary to **close schools** in case of inclement weather or other emergencies, an announcement will be aired over local radio stations **by 6:30 a.m.**: WPIC 790 AM; WHOT 101.1 FM; WGRP 940 AM; WYFM 102.9 FM; WKBN 98.9 FM; KDKA 1020 AM; and Channel 21 television. It will also be posted on the district website.

A delayed start of two (2) hours may be an alternative to closing. In that event, the announcement will also be broadcast over the above local radio and television stations. Students and buses will be delayed two (2) hours, if necessary.

In some instances when school is already in session, it might become necessary to initiate an early dismissal. Announcements of early dismissal will again be made over local radio and television stations.

PLEASE DO NOT CALL THE SCHOOL!

ENTERING THE BUILDING

Students must enter the Middle School and High School through the main entrances. All other doors will not be available for entry into the buildings.



DAILY TIME SCHEDULE

7:43 a.m.	Doors Open
7:50 a.m. - 8:49 a.m.	Period 1
8:52 a.m. - 9:35 a.m.	Period 2
9:38 a.m. - 10:21 a.m.	Period 3
10:24 a.m. - 11:07 a.m.	Period 4

A LUNCH STUDENTS	B LUNCH STUDENTS
LUNCH: 11:10 a.m. – 11:40 a.m.	11:10 a.m. – 11:53 a.m. Period 5/6
11:43 a.m. – 12:26 p.m. Period 6/7	LUNCH: 11:56 a.m. – 12:26 p.m.
12:29 p.m. – 1:12	Period 8
1:15 p.m. – 1:58 p.m.	Period 9
2:01 p.m. – 2:44 p.m.	Period 10

TWO HOUR DELAY TIME SCHEDULE

9:43 a.m.	Doors Open
9:50 a.m.	Tardy Bell
9:50 a.m. – 10:25 a.m.	Period 1
10:28 a.m. – 10:57 a.m.	Period 2
11:00 a.m. – 11:29 a.m.	Period 3
11:32 a.m. – 12:02 p.m.	Period 4
12:05 p.m. – 12:35 p.m.	Period 5/6 & A Lunch
12:38 p.m. – 1:08 p.m.	Period 6/7 & B Lunch
1:11 p.m. – 1:40 p.m.	Period 8
1:43 p.m. – 2:12 p.m.	Period 9
2:15 p.m. – 2:44 p.m.	Period 10
11:30 a.m.	Career Center Students Arrive to School

ACTIVITY DAY TIME SCHEDULE

7:43 a.m.	Doors Open
7:50 a.m. – 7:53 a.m.	Tardy Bell/Announcements
7:53 a.m. – 8:33 a.m.	Period 1
8:36 a.m. – 9:14 a.m.	Period 2
9:17 a.m. – 9:55 a.m.	Period 3
9:58 a.m. – 10:36 a.m.	Period 4
10:39 a.m. – 11:17 a.m.	Period 8

A LUNCH STUDENTS	B LUNCH STUDENTS
LUNCH: 11:20 a.m. – 11:50 a.m.	11:20 a.m. – 11:58 a.m. Period 5/6
11:53 a.m. – 12:31 p.m. Period 6/7	LUNCH: 12:01 a.m. – 12:31 p.m.
12:34 p.m. – 1:12 p.m.	Period 9
1:15 p.m. – 1:53 p.m.	Period 10
1:56 p.m. – 2:44 p.m.	Activity/Assembly/PEP Rally

ATTENDANCE POLICY

Printed on the next page is a copy of the SASD attendance policy. It is our wish that you review this policy, carefully paying attention to the section "Excessive Absence".

Closed Campus

Students coming on campus in the morning are to remain on the school grounds for the remainder of the school day. Students are not permitted in parking lot areas, in the woods, or down the path. Permission from the main office **must** be obtained before a student may leave the school grounds. High school students are not permitted in the middle school classroom area and middle school students are not permitted in the high school.

Absence and Truancy

Regular attendance is necessary to ensure the continuity of the educational process. Regularity of attendance is desirable in developing proper habits, the feeling of mastery through success, interest in school, a sense of responsibility, and those important character-building aspects which have a definite effect upon later life. It is essential that parents/guardians and school authorities plan for anticipated absences together whenever possible. This will assure fulfillment of the school's aim to help pupils plan responsibility for their actions.

Absence is defined as:

- Non-attendance in school
- Non-attendance in an individual class
- A combination of the above mentioned

Tardiness to school and early dismissals will be counted as absences. Certain school-related activities such as field trips, main office/guidance appointments, athletic contests, etc. are exempt from these regulations.

Excused absences include the following:

- Illness
- Critical family illness
- Pre-arranged doctor/dentist appointments
- Authorized school activities
- Death in the family
- Educational trips (maximum of five [5] days; **prior** administrative approval is a **must**). The main purpose of the trip must be educational, not a vacation where you will visit educational sites.
- Required court attendance and Religious holidays
- College visitations (seniors and juniors) with **prior** administrative approval

Illegal absence – any absence not classified as excused for students of compulsory school age (16 years of age and under)

Unexcused absence – any absence not classified as excused for students not of compulsory school age (pre-school, kindergarten, and 17 years of age and over)
Truancy - being absent from class or being absent from the building during some part or all of the school day without permission from an authorized school official or the student's parent/guardian.

On the morning following an absence, the student must bring to school a written statement from his/her parent/guardian stating the exact reason for the absence. This statement should include the student's name, grade, date of absence, the specific reason for the absence, and the parent/guardian signature. If no parental excuse is given to a school official within three (3) school days, the student will be marked illegal (16 years of age and under) or unexcused (17 years of age and over). Any work completed or expected to be turned in on a day of an unexcused absence will receive a zero.

The parents/guardians of any child 16 years of age or under that has been illegally absent from school for three (3) days, or their equivalent, shall be served an official notice of second offense action.

A criminal complaint, second offense action, will be filed with the District Magistrate on the sixth illegal absence.

The school is justified in requiring a statement from medical authorities for a claim of continued or repeated illness.

NOTE: Make up work - it is reasonable to require student work to be completed within the number of days the student missed when the total number is three (3) or less. For approved extended absences, which is defined as four (4) or more days, the completion of work must be arranged immediately upon return to school and completed within five (5) school days. If student does collect work prior to the trip, the work is expected to be submitted upon the day of the student's return to school. Failure to do so will result in a zero for all assignments.

Students suspended from school must make up all work:

- 1. Students will receive a form upon their return to school.**
- 2. The form must be taken to each teacher for the list of make-up work and due dates as assigned by the teacher.**
- 3. Students must attend SOS for the number of days he/she was suspended.**
- 4. Work must be turned in on time. The maximum points that can be earned on this work is 60%. Failure to complete the assignments will result in a zero.**

Students assigned AIA – students must complete all work provided to the expectations of the teacher in order to receive credit.

Work completed or expected to be turned in will receive a zero if a student absence is unexcused.

Penalties For Truancy - Act 29

Act 29 of Special Session #1 of 1995 extensively revises provisions for truancy. The law raises the fine placed on parents/guardians for truancy to \$300 and requires parents/guardians to pay court costs or be sentenced to complete a parenting education program. Under the act, both the truant child and the parents/guardians would have to appear at a hearing by a district justice. If the parents/guardians show that they took reasonable steps to ensure the attendance of the child, they will not be convicted of a summary offense. If the parents/guardians are not convicted and the child continues to be truant, the child will be fined up to \$300 or be assigned to an adjudication alternative program.

Other provisions allow a district justice to suspend a sentence given to the parent/guardian or child if the child is no longer habitually truant. A district justice may order the parents/guardians to perform community service for up to six (6) months. The new law also grants to state, municipal, port authority, transit authority, housing authority, or school police officers the same arrest powers as attendance officers and home and school visitors.

In addition, Act 29 removes from truant juveniles their vehicle operating privileges for ninety (90) days for a first offense and six (6) months for a second, while juveniles who are unlicensed are prohibited from applying for a learner's permit for ninety (90) days (first offense) and six (6) months (second offense), commencing upon their 16th birthday.

In addition to the penalties set forth in Act 29, the student will be suspended (Alternative Instructional Assignment – AIA) for a period of three (3) days for the first offense, five (5) days for the second offense, and ten (10) days for the third and subsequent offenses.

Also, as truancy from school is an unlawful absence, the student will receive a grade of "zero" (0) for all classes missed and will not be provided an opportunity to make-up work.

Tardy To School

A student is determined to be tardy if he/she is late for his/her assigned homeroom. In this case, the student must sign in at the main office.

- 3 Unexcused late for school – Detention
- 7 Unexcused late for school – Saturday Detention
- 10 Unexcused late for school – Two (2) Saturday Detentions

Students are to be in school the **entire day** to be eligible to participate in activities (this includes practices; athletic events; field trips; plays/musicals; club meetings; etc.) Students are to be in school **on time**, not late.

Any student who leaves school for illness reasons during the course of the school day is not eligible to participate in any school-sponsored activity occurring that same day or evening.

Excusals from School During the Day – Medical/Dental Appointments

Students who wish to be excused from school during the day **must** present a written request to the main school office signed by their parents/guardian **prior to 7:50 a.m.** Requests for an early dismissal must be left at the main office prior to leaving the building. Early dismissals are then recorded and reflected on the daily attendance report.

NOTE: If a student is going to a medical/dental appointment, a slip from the doctor's office must be turned in to the first period teacher the following day. The medical excuse must include the parent's/guardian's name as well as the date/ time of and departure time from the appointment. The school reserves the right to confirm all early dismissal requests.

Students reporting to school late due to a medical/dental appointment **must** bring a medical excuse to the main office with the departure time on it.

Students who become ill during the day should obtain permission from the main school office to go to the nurse's office. If the school nurse deems it necessary that an ill student be excused from school, he/she will issue an excuse slip to any such student. **Students should not go to the restroom when ill;** to do so will constitute a class cut.

STUDENT HEALTH SERVICES

If a student becomes ill during the school day, he/she should report to the main office. Office staff will then contact the nurse, who will decide what should be done. Students must not leave the building because of illness without authorization from the school nurse or main office personnel. Students leaving school without permission will be treated as an offender and could receive suspension for this action. Students are not permitted to contact parents via cell phone or any other personal device. **This is a violation of our student health procedures and our technology policy.**

SCHOOL INSURANCE

School insurance is available to all students. A packet will be available for each student on the first day of classes. Purchase of this program is optional. Students playing sports are requested to bring proof of insurance from home or they must buy the school insurance before they will be allowed to participate. **School insurance does not cover football.**

MEDICATION

Before any prescribed medication may be dispensed to any student during school hours, **written** request of the parent/guardian is required as well as a written order of the prescribing physician. Any medication, including cough drops, to be given during school hours must be delivered directly to the school nurse, the school principal, or his/her designee by the parent/guardian. The medication must be brought to school in the original pharmaceutical and properly labeled container.

BUS TRANSPORTATION

Proper and reasonable conduct is expected from all students while being transported. The authority of the school shall continue and be respected during the time necessary to accommodate the home to school transportation phase necessary to our educational program.

Approved sequence of driver-control measures in case of pupil misconduct:

- Warning the offender that misconduct will not be tolerated
- Assignment to a seat
- Reporting names, incidents of continuing and extreme misbehavior to the principal of the school and the director of transportation attended by the offender

The principal will notify the parent/guardian of the student reported to him/her by the driver or contractor. Action shall include:

- A warning that misconduct shall cease
- A second reporting will result in a suspension of riding privileges as determined by the principal after he/she has a conference with the parent/guardian and/or student.

All bus stops are authorized by the Sharpsville Area School Board as designated by the Director of Pupil Transportation.

Students should also be aware that while you are being transported you are "on school property." This means that if you violate the discipline code, you are responsible for whatever penalty it would call for, plus the loss of your riding privileges.

Remember, Bus Transportation To And From School Is A Privilege!!! Should you lose your privileges, you are expected to provide your own transportation to and from school or the days you are not in attendance will be marked unexcused/illegal.

GENERAL INFORMATION

Visitors

The school policy is to accept only those visitors who have legitimate business at the school. Guests and visitors must register in the main office. Parents/guardians are always welcome. Students are not permitted to bring guests. Visitors are expected to leave promptly when their business is completed.

Trespassing

No one, including students, may be in the school building or on school grounds after school hours or on a non-school day unless that person is on official school business, is participating in a supervised school activity, is a spectator at an activity open to the public, or has been given

permission by the school administration to be here. Anyone who loiters at school or upon school grounds after the close of the school day, on a non-school day or after a school activity without specific reason or supervision, or who is directed to leave and refuses to do so, may be charged with trespassing under the Pennsylvania Crimes Code.

Telephone

A public telephone **is no longer** provided for student use. No one is to be excused from class to use the phone. Social telephone messages are not accepted at school, nor will you be called to the phone.

Fire Drills

Fire drills at regular intervals are an important safety precaution. It is essential that when the first signal is given, everyone obeys orders promptly and clears the building by the prescribed route as quickly as possible. The teacher in each classroom will give the students instructions. All teachers are expected to take roll and have an updated attendance sheet with them at all times.

Parking Regulations – High School Only

In order for students to apply for a parking permit beginning in the 2016-2017 school year, they must meet the following pre-requisites:

1. Students must be in good standing and have no fines or payments that are due;
2. Students must not be failing or have failed any classes
3. Students must maintain a 2.8 GPA
4. Students must have received at least a proficient on any Keystone Exam;
5. If a student has not met qualifications #3 and #4 then they must be enrolled in a tutoring program and attending at least 3 days per week in order to maintain driving privileges.

Students may lose parking privileges if suspended from school

- 1st Suspension - Warning
- 2nd Suspension – Loss of Driving Privileges for one week
- 3rd Suspension – Loss of Driving Privileges for one Semester.
- 4th Suspension – Loss of Driving Privileges for one calendar year.

Students are permitted to park in the West Lot at the far end of the Middle School. **You are not permitted to enter through the Middle School at any entrance.**

Students are discouraged from parking on Wakefield Drive. We need to work with our neighbors to ensure a positive relationship.

Registration - All vehicles driven to school and parked on school property must be registered with a parking sticker. You may obtain your pass through the High School Office. This applies

also to vehicles driven only occasionally. The parking pass requires you to park in your designated spot. You may share your permit with another student as long as their car is registered as well.

All Registered Vehicles must display the appropriate proof of registration provided by the High School Office. Vehicles without a registration pass displayed will be towed at the expense of the owner.

Faculty/Visitor Parking – The two (2) double rows of parking closest to the building as well as the side spaces from the new elementary drive to the new spiral path are for visitor use.

Student Parking – Students are permitted to park in their designated space only. Violators may be towed.

Loitering - Vehicles will be vacated immediately upon being parked. Loitering, eating, etc., in the vehicle is not acceptable. Vehicles should be locked and not entered throughout the school day without permission. **THIS IS FOR YOUR PROTECTION** - The school is not responsible for any items removed from vehicles parked in the student parking lot.

Dismissal - **Do not drive in front, between, or pass buses at any time while on school property.**

Pedestrians - Those walking have the right-of-way at all times. Avoid stopping vehicles in crosswalks.

All Rules Regarding Smoking, Weapons, Drugs, Alcohol, etc., which apply in school, also apply in the student parking lot and vehicles.

Recklessness - Speeding, reckless driving, driving over curbs, walks, or lawn will not be tolerated. Avoid overloading vehicles. Violators will lose their driving and parking privileges on our school property.

Suspension - Driving on school property and use of the student parking lot are privileges subject to suspension through violation of the above regulations. The driver's cooperation will be appreciated.

NOTE: The School District cannot assume any responsibility for mishaps or damages to vehicles while driven to school or parked on school property.

Student Valuables

Students are cautioned not to bring large amounts of money or other valuables to school. If you wear glasses or watches keep track of them at all times. **Students**, not the school, are responsible for their personal property, including electronic devices.

Lost And Found

If you should find an article, textbook, etc., please bring it to the main office to be placed in the lost and found. If you have lost an article please come to the office to look for it.

Work Release – High School Only

Permission for early dismissal for work will be given to **seniors** if they meet state and local requirements for working papers and for graduation. Forms completed by both parents/guardians and employer must be on file in the Guidance Office. No student will be excused unless he/she has a work permit and signs out daily in the High School Office. Exceptions to the above will be made on a case-by-case basis. Work release will only be granted for the **LAST TWO PERIODS OF THE DAY**.

Students excused for work must be passing all subjects. These students must be responsible for their own transportation to the job location and notify the guidance office if their employment is terminated or the place of employment changes. Students should check with the high school office to secure announcements, which pertain to them. Failure to follow these regulations will result in the loss of early dismissal permission.

Working Papers – High School Only

If you are under 18 years of age and/or are in school, you must obtain a work permit in order to accept employment. The law has certain requirements concerning the type of work you may do, the hours, and under what conditions you may work. Applications and all necessary information may be obtained in the High School Guidance Office.

Good judgment must be exercised in seeking employment. A student's first responsibility is his/her schoolwork. If a job deprives a student of his/her study time and participation in school activities, he/she will not be able to maintain a satisfactory school record.

All early releases for work require students to personally sign out in the high school office each day. Due to school policy, early release for work will be granted to **seniors only** if scheduling arrangements can be made.

Exceptions to the above will be made on a case-by-case basis.

Locker Search Policy

School authorities may search a student's locker and seize any illegal materials. Such materials may be used as evidence against the student in disciplinary, juvenile, or criminal hearings.

The courts have held that school lockers are school property loaned to the student for the student's convenience. (School authorities may search the student's locker **without** prior warning in seeking contraband. School authorities are charged with the safety of all students under their

care and supervision. Courts have reasoned that the school extends locker use to students only for legitimate purposes). Students shall not expect privacy regarding items placed in school lockers because school property is subject to search at any time by school officials and that school officials will conduct random, periodic sweeping searches of all lockers.

Narcotic detecting dogs may also be utilized to search student's lockers.

We strongly suggest that all students put a lock on their locker. A duplicate of the key or a copy of the combination must be on file in the main office. A violation of this rule will result in the lock being cut off if the need arises.

It is the responsibility of each student to make sure that his/her own locker is kept clean and neat. Students are not permitted to double-up in another locker.

Physical Education

All students must participate in physical education. In view of this it is strongly urged that the student visit his/her family doctor for a complete physical examination before entering school. If any limitation is to be placed on participation in physical education, a **written** statement should be presented which clearly sets forth the limitations and is signed by the family doctor. The statement will be made a part of the student's record. Students are not excused from physical education.

Dress Code - Because of the fact that physical education is an activity-oriented course, there are specific requirements as it relates to appropriate apparel in class.

Aside from the dress/apparel guidelines stipulated by the physical education department, there are items of apparel that are **not** permitted. These items include:

- Any and all jewelry (chains, earrings, etc.) that present a potential health/safety hazard either to the student who is wearing the said item or to others in the class.
- Any and all jewelry (hoops, etc.) in conjunction with body piercing of the ears, facial area, and/or torso.

Hall Passes – High School Only

Students cannot learn unless they are in class and prepared to work. This is and should be our first priority at all times. To help support this, all students will be issued a "Pass Card" at the beginning of each Marking Period (MP). This card will provide students a fixed number of opportunities to use the restroom during the school day. Students must utilize their time wisely, get to class on time with all materials and must have this pass on them to be used as a hall pass. Students who lose their card may purchase one (1) replacement from the main office.

Study Halls

Students are required to study in study hall. Study hall teachers may issue passes only to the main office, guidance office, or to the restroom in emergency cases. Students desiring to see a teacher other than their study hall teacher must have previously obtained a pass from that teacher. If the student is to remain with the teacher all period, this is to be indicated on the pass. Card/game playing is not an acceptable activity for study hall. Students may listen to music while they work as long as they have headphones, the music cannot be heard by others, and permission is provided by the adult in charge.

Permit To Drop A Course (Student Initiated)

Permission to drop a course is difficult to obtain. When a student elects a course, they are expected to complete it. If a course is dropped after the first two (2) weeks into the course, a failing grade will be recorded on the permanent record card and no credit will be given.

Program Change (Student Initiated)

Changes can be made or a course dropped through the first two (2) weeks of classes if:

- The change will not overload a particular class.
- The change results in a reasonable program of studies of the established curriculum.
- Parent/guardian, teacher, Counselor, and the principal approve the change.

After the first two (2) weeks into the course, if a course is dropped from the schedule, a failing grade will be recorded on your permanent record card and no credit will be given. No partial credits are ever given for successful completion of any quarter of the course.

Book Bags – Middle School AND HIGH SCHOOL

Book bags are not permitted to be used during the school day. They may be brought to school but must be left in the student's locker. Girls' purses/handbags may not be large enough to fit a standard size textbook in it.

Homebound Instruction

Whenever a student contracts a disability or an extended illness, provision can be made for homebound instruction. The requirement is that a child must be unable to attend school for a considerable period of time. Homebound instruction can then be arranged with a **maximum of five (5) hours per week**.

Requests for homebound instruction should be initiated by the parent/guardian through the principal and supported by the necessary statement from a physician. There is no charge to the parents/guardians for this service.

NOTE: The Department of Public Instruction will approve Requests for homebound instruction on the basis of emotional, nervous, or mental disorders only when a licensed psychiatrist or psychologist issues the statement supporting the request.

Withdrawal and Transfer

Contact the Guidance Office for specific details.

STUDENT CONDUCT/BEHAVIOR

Supervision of Students

The school district is responsible for your students during the following times:

- From the time they leave their house in the morning until they arrive at home after school.
- During the instructional hours of the school day in school.
- During the instructional hours of the school day on school district property.
- On school district vehicles (owned, rented, leased or contracted). Bus stop activity will depend on the situation.
- At school district events held before, during or after school that are directly observed and supervised by school district staff.

Electronic Device Policy

The SASD recognizes the value of electronic devices as both a tool for communication and to enhance education. The revised policy, adopted in the Fall of 2014, permits the acceptable use of technology within the school building for educational purposes. While this looks slightly different between the elementary school, middle school, and high school the general understanding is that students must first receive permission to utilize any device. For specific rules, please visit the specific school website. Links can be found on the main district website.

Consequences for Violating the Technology Policy (Consistent in MS and HS)

- First Offense – A parent/guardian will be required to have a conference with the building principal and the phone will be returned.
- Second Offense - A parent/guardian will be required to have a conference with the building principal and the student will receive a three day suspension from school.
- Third Offense – The phone will be held until the final day of school.

Student Rights

All persons residing in the Commonwealth between the ages of 6 and 21 years are entitled to a free and full education in the Commonwealth's public schools. This right extends to migratory children and pregnant or married students. Mentally retarded children also are entitled to a public sponsored program of education and training appropriate to their learning capabilities.

Parents/guardians of all children between the ages of 8 and 17 are required by the compulsory attendance law to ensure that their children attend an approved educational institution, unless legally excused.

Students may not be asked to leave merely because they have reached 17 years of age if they are fulfilling their responsibilities as students, as defined hereafter. A student may not be excluded from the public schools or from extra-curricular activities because of being married or pregnant.

Student Responsibilities

Student responsibilities include regular school attendance, conscientious effort in classroom work, and conformance to school rules and regulations. Most of all students share with the administration and faculty a responsibility to develop a climate within the school that is conducive to wholesome learning and living.

No student has the right to interfere with the education of his/her fellow students. It is the responsibility of each student to respect the rights of teachers, students, administrators, and all others who are involved in the educational process.

Students should express their ideas and opinions in a respectful manner so as not to offend or slander others.

It is the responsibility of the students to:

- Be aware of all rules and regulations for student behavior and conduct themselves in accordance with them.
- Be willing to volunteer information in matters relating to the health, safety, and welfare of the school, community, and the protection of school property.
- Dress and groom themselves so as to meet fair standards of safety and health and so as not to cause substantial disruption to the educational processes.
- Assume that until a rule is waived, altered or repealed, it is in full effect.
- Assist the school staff in operating a safe school for all students enrolled therein.
- Be aware of and comply with state and local laws.
- Exercise proper care when using public facilities and equipment.
- Attend school daily, except when excused, and be on time at all classes and other school functions.
- Make all necessary arrangements for making up work when absent from school.
- Pursue and attempt to complete satisfactorily the courses of student prescribed by state and local school authorities.
- Avoid inaccuracies in student newspapers or publications and indecent or obscene language.
- Public Display of Affection - It is important that students do not display public affection in a fashion that will be interpreted as too personal or private. Consistent attention drawn to this matter could result in disciplinary action.
- **YOU** are responsible for what you say and what you write.

- Regardless of your intent, written and verbal threats to individuals or to the school will be taken seriously. All information will be shared with the police. **DO NOT** put yourself in this situation. In today's world, threats are not a joking matter.

Network Usage

The use of computer and network facilities shall be consistent with the curriculum adopted by the School District, as well as the varied instructional needs, learning styles, abilities, and developmental levels of students.

The Board supports the use of the Internet and other computer networks in the District's instructional program in order to facilitate learning and teaching through interpersonal communications, access to information, research, and collaboration.

The electronic information available to students and staff does not imply endorsement of the content by the School District, nor does the District guarantee the accuracy of information received on the Internet. The District shall not be responsible for any information that may be lost, damaged, or unavailable when using the network or for any information that is retrieved via the Internet.

The School District shall not be responsible for any unauthorized charges or fees resulting from access to the Internet.

The District reserves the right to log network use and to monitor fileserver space utilization by District users. The Board establishes that use of the Internet is a privilege, not a right. Inappropriate, unauthorized, and illegal use will result in the cancellation of those privileges and appropriate disciplinary action.

Students are not permitted to use the school district for personal use of the e-mail service; this includes sending, receiving, and/or accessing home services. The only acceptable use of e-mail is for a class-related assignment approved by the subject teacher.

Prohibited Network Usage - Students and staff are expected to act in a responsible, ethical, and legal manner in accordance with District policy, accepted rules of network etiquette, and federal and state law. The following uses are **prohibited**: use of the network to facilitate illegal activity including hate mail, discriminatory remarks, and offensive or inflammatory communication; unauthorized or illegal installation, distribution, reproduction, or use of copyrighted materials; and destruction, modification, or abuse of network hardware or software. The use of the network for commercial or for profit purposes; non-work or non-school related work; product advertisement or political lobbying; to access obscene or pornographic material; to transmit material likely to be offensive or objectionable to recipients; to intentionally obtain or modify files, passwords, and data belonging to other users; loading or use of unauthorized games, programs, files, or other electronic media is also **prohibited**. Impersonation of another user, inappropriate language or profanity, or use of the network to disrupt the work of other users **will not** be tolerated.

Consequences For Inappropriate Use - The network user shall be responsible for damages to the equipment, systems, and software resulting from deliberate or willful acts.

Illegal use of the network - intentional or damage to files of data belonging to others; copyright violations or theft of services will be reported to the appropriate legal authorities for possible prosecution. General rules for behavior and communications apply when using the Internet in addition to the stipulation of this policy. Loss of access and other disciplinary actions shall be consequences for inappropriate use. This may include removal from any and/or all computer related courses for the remainder of the school year.

Network Usage Consent Form - All students and a parent/guardian are required to sign the Network Consent Form before they will be permitted access to the Internet. The forms will be kept on record. Students cannot use the network or Internet until these forms have been turned in and checked.

Home Use Of On-Line Resources

Several on-line resources available within the District have recently become available to students and staff at home. These resources can be accessed via the District's web page at <http://www.sharpsville.k12.pa.us> then by following the Library Resources link. These resources include SIRS, Electric Library, Infotrac Searchbank, and The Gale Discovering Series.

Flag Salute and Pledge of Allegiance

Act 157 of 2002, amends the School Code to require students to recite the Pledge of Allegiance at the beginning of each school day. The legislation allows students to decline reciting the Pledge; however, the School District is required to notify, in writing, parent(s)/guardians(s) of their refusal to recite the Pledge. Students who choose to refrain from participation shall respect the rights and interests of classmates who do wish to participate by standing and remaining quiet during the Pledge of Allegiance.

Conduct At Athletic Events/School Functions

District 10 and the Sharpsville Area School District encourage and promote sportsmanship by student athletes, coaches, and spectators. Profanity, racial or ethnic comments, or other intimidating actions directed at officials, student athletes, coaches, or team representatives will **not** be tolerated and are grounds for removal from the site of competition. Your cooperation with the school personnel managing the events will be greatly appreciated and beneficial to all parties. The same code of conduct is expected at all functions of the school including assemblies, band performances, choir performances, etc.

Fundraising

All fundraising must go through a SASD Board approved club or organization. ***Students may not sell items of their own to raise money.*** Fundraisers from outside groups must first be presented and approved by administration before moving forward.

School Sponsored Trips

Participation in school sponsored trips and/or competition is a privilege and not a right. Appropriate dress, appearance, and behavior are expected. Non-compliance will result in exclusion from such activities. All policies students are expected to follow while in school apply to any and all trips unless specifically stated otherwise – this includes dress code.

School Sponsored Trips/Competitions

Participation in school sponsored trips and/or competition is a privilege and not a right. Appropriate dress, appearance, and behavior are expected. Non-compliance will result in exclusion from such activities.

Textbooks

The school at the expense of the School District supplies textbooks. When books are issued at the beginning of the year, the teachers will record the number and condition of the book. Students are responsible for the loss of books or damage to them. In either case, the students should pay for and procure new books immediately. If books are later recovered, the money will be refunded. If students withdraw from school before the end of the term, they should personally return all books to the respective teachers. Lost and damaged books must be paid for before the issuance of the final report card.

Care Of School Property

Students are not to mark school furniture, walls, ceiling, floor, or equipment with pen, pencil, paint, or any other instrument. **Do not** tamper with the fire alarms, fire extinguishers, or any electrical systems. Anyone who willfully destroys school property through vandalism, arson, or larceny or who creates a hazard to the safety of our students will be referred to the proper law enforcement agency. All costs of replacing, repairing, or cleaning such items are the sole responsibility of the student.

Fine Policy

Students shall be required to pay for any damages that they cause directly or indirectly to school property. Students who own a fine may be prohibited from participating in clubs/athletics/prom, and commencement. A diploma or report card will not be granted until payment is made.

Unpaid debts will result in charges being filed with the local magistrate's office.

Cafeteria Conduct

The school operates a closed lunch period. All students are required to eat lunch in the cafeteria **only**. You are scheduled for a cafeteria period the same as being scheduled for a class. In order to provide for efficient cafeteria operation and as a guide in respecting all other students, the following rules are listed:

- Sit at a table (even if you brought your own lunch from home or did not purchase a complete lunch).
- Keep milk cartons, food, and waste paper **on** your table **not under it!**
- Empty all debris from plates, etc. into waste containers.
- Keep tables, chairs, and floor clean in your area so the next group will also have a clean area in which to eat.
- All food and beverages **must** be consumed in the cafeteria.
- Students are not permitted in any part of the building other than the cafeteria during their lunch period.
- No student is permitted to leave the school grounds during the lunch period unless it has been approved by the principal.
- The School District will provide school lunches. You are permitted to bring your own lunch and not participate in the school lunch program if you so desire. **However, you are not allowed to order out.**
- Cafeteria monitors have the right to assign seats at any time at their discretion.
- Students may not order any type of food to be delivered

Library Procedures

***Research permits* - Research permits will be issued by the subject area teacher for students needing access to materials for specific classroom assignments.**

Leisure permits - Leisure permits will be issued only by the library during homeroom for students desiring recreational type activities (browsing, magazines, newspaper reading, etc.)

- Students with permits, signed in full, will report directly to the library and must sign the attendance sheet, which will be returned to their study hall. No one will be permitted without a pass!!!
- Upon entrance, all materials, other than writing implements, will be deposited on the shelving unit at the door and remain there until the student's departure.
- Students must remain in the library the entire period.
- Students will be responsible for overdue, damaged, and lost materials and compensation will be made in accordance with existing policy.
- Textbook study and other work not employing the use of the library are prohibited.

DISCIPLINE CODE

Education involves many areas of learning. The classroom experience is of primary importance to everyone involved in education. However, along with knowledge, students must also develop discipline and self-control.

A school whose student body has a respect for its teachers, for its rules and regulations, and for each other will be a school that has a climate conducive to learning.

This discipline code has been prepared for the welfare and protection of every student at Sharpsville Area High School and Middle School. You are responsible for knowing and understanding this information.

Students who continuously violate the school discipline or harassment code or school policies regarding drugs, alcohol, or tobacco will be referred to the SAP team.

Detention

After School Detention - The student is detained after school either with the assigning teacher or in a specified detention room.

- All detentions will be held from 3:00 – 3:30PM.
- Students assigned detention will be given twenty-four (24) hours notice.
- Any student failing to serve the assigned detention will be scheduled an additional night.
- If a student fails to serve the re-assigned detention, he/she will then be assigned suspension or a Saturday detention.
- Any disciplinary infractions during detention will result in suspension and the make-up of the original detention.

Saturday Detention - This form of discipline is utilized in cases where students do not respond well to after-school detention. Students will be assigned to Saturday detention for up to three (3) hours. Saturday detention runs from 8:00 – 11:00AM.

Restriction

In this case, any or all of a student's privileges are revoked. This action will be for a specified time period.

Suspension

In-School (AIA) - This form of disciplinary action involves exclusion from classes and all activities for the duration of the suspension. Additional days can be added if the student does not cooperate with the rules and regulations governing AIA.

Out-of-School - In this form of disciplinary action, the student is removed from the school environment for a period of one (1) to ten (10) days.

Less than four (4) days - Suspension from school for a period of **up to** three (3) school days by the principal does not require a hearing. A student must be informed of the reasons for the suspension and given an opportunity to respond before the suspension becomes effective. A letter will be forwarded to the parent/guardian outlining the terms of the suspension with a copy forwarded to the Superintendent's Office.

Four (4) to ten (10) days - Suspension from school **beyond** three (3) days **and up to** ten (10) school days by the principal requires an informal hearing before the principal. The informal

hearing must take place within the first five (5) days of the suspension. The maximum period a student may be suspended for an offense shall **not exceed** ten (10) days.

Expulsion - Expulsion from school is defined as the exclusion from school for a period **in excess of** ten (10) days. The length of the expulsion is determined by the Board of Education.

All expulsions must be after a formal hearing before the Board of School Directors or a duly authorized committee of the Board. A majority vote of the entire School Board is required for expulsion. The expelled student's progress and behavior will be reviewed one (1) time per year following the expulsion to determine if the student has made the necessary adjustments to merit re-admittance. The date for review will be established at the time of expulsion. A majority vote of the entire Board of School Directors will be required for re-admittance of expelled student.

NOTE: Any student who is suspended, whether it is in-school, out-of-school, or an expulsion, is barred from participation in or attendance at extra-curricular activities. This includes practices and/or performances of any kind including Baccalaureate and Commencement. Work that is collected for completion must be submitted upon the student's return to school or no credit will be granted.

HEARINGS

Informal Hearing

At an informal hearing the following due process requirements will be observed:

- Notification of the reason(s) for the suspension, **in writing**, given to the parents/guardians and to the student.
- Sufficient notice of time and place of the informal hearing.
- The right to cross-examine any witness(es).
- The student's right to speak and produce a witness(es) on his/her own behalf.

All hearings will be held during regular school hours so that any witness(es) involved will be readily available. The principal will be in charge of the informal hearing.

Formal Hearing

At a formal hearing the following due process requirements are to be observed:

- Notification of the charges, **in writing**, sent to the parents/guardian by certified mail with a copy sent to the student.
- Sufficient notice of the time and place of hearing.
- The right to be represented by counsel.
- The right, upon request, to be presented with the name(s) of the witness(es) and copies of statements and affidavits of the witness(es).
- The right to demand that any such witness(es) appears in person and answer questions or be cross-examined.

- The student's right to testify and produce a witness(es) on his/her own behalf.
- A record must be kept of this hearing either by a stenographer or by tape recorder. The student is entitled, at the **student's** expense, to a copy of the transcript. The Superintendent shall be in charge of administering the hearing. The hearings will be private unless the parent/guardian requests, **in writing**, an open hearing.

NOTE: As a student in the Sharpsville Area School District, you will be held accountable for your actions. It is your responsibility to be aware of the following and aforementioned information.

TOBACCO POLICY

Act 145 of 1996, prohibits the possession of, and or use of **any** tobacco product (to include e-cigarettes, vape pens, etc...) in all schools in the Commonwealth of Pennsylvania. It is unlawful for any student/pupil to possess and or use tobacco products while under the jurisdiction of the Sharpsville Area School District. This includes, but is not limited to:

- All school buildings.
- While on school grounds **at any time**.
- Attendance at and/or participation in school activities.
- School busses or property owned by, leased by, or under the control of the District.

Violation of this policy will result in:

- A fine assessed by the local magistrate.
- An in-school suspension for a period of three (3) days for the first offense, five (5) days for the second offense, and ten (10) days for the third and subsequent offenses. In addition, a Smoking Cessation Program can be offered in lieu of a full suspension.

DRUG AND ALCOHOL POLICY

The Sharpsville Area School District recognizes the misuse of chemicals is a serious problem confronting our youth with legal, physical and social implications for the entire community. The District prohibits the use, misuse, possession of, receiving, distributing (providing in any manner) or being under the influence of controlled substances (defined by the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act), drug paraphernalia, "look-alikes" or alcohol (in any form) on school property or while under the District's jurisdiction. This policy also includes the possession of and/or use of those chemicals defined and referred to as "inhalants".

If a student is found to be in violation of the District's Drug and Alcohol Policy, the following punitive action will be taken:

- The student will be assigned a ten (10) day out-of-school suspension.
- The student and his/her parent/guardian will be provided an opportunity for an informal hearing within the first five (5) days of the suspension.
- The student will appear before the SASD Board of Education for a formal hearing.

- The student is required to be assessed by the Mercer County Behavioral Health Commission prior to their return to school and is required to follow all conditions specified by the Mercer County Behavioral Health Commission.
- The student may be referred to the local or state police depending on the circumstances involved in the specific incident.

A second offense/violation of the Drug and Alcohol Policy while enrolled as a student within the Sharpsville Area School District (grades K-12) will result in a recommendation for expulsion by school officials.

Students That Seek Assistance/Help

A student who voluntarily and on his/her own accord approaches any faculty or staff, administrator, or refers himself/herself to the Student Assistance Team because they are seeking help for a drug and/or alcohol problem, will not be disciplined for their admission. This does not apply to those students directly involved in a drug or alcohol related incident or investigation.

WEAPONS POLICY

Section 218.1 of the District's Policy Manual states: Weapons shall include, but are not limited to: any knife or cutting instrument/tool; num-chuck stick; firearm, shot gun, or rifle; or any other tool/instrument or implement capable of inflicting serious bodily injury. Anyone not legally empowered by the School Board who possesses a weapon in a school building, on school grounds, at school sponsored functions, or in any conveyance providing transportation for the school is guilty of a misdemeanor of the first degree and will be referred to the appropriate legal authorities. Such person, if a student, will also be suspended from school for a period of ten (10) days and will be referred to the School Board for an expulsion hearing, for a period of **not less** than one (1) **calendar** year.

SEXUAL HARASSMENT

The Sharpsville Area School District does not condone nor will it tolerate sexual harassment, whether it is of a physical, written, graphic, or verbal nature. Sexual harassment is defined but not limited to: comments of a sexual nature, physical contact/harassment of a sexual nature, sexual jokes, personally intrusive conversations, obscene gestures, pornographic materials, obscene graffiti directed at a specific student or employee, and coercion for sexual favors.

Any incident of this nature should be reported to the Administration **immediately**. All reports will be investigated; and any student found guilty of sexual harassment will receive punishments ranging from a verbal reprimand to suspension from school depending upon the severity of the harassment and whether or not there have been prior referrals of sexual harassment regarding the offender. In addition, charges could be filed with the local magistrate.

In cases that are deemed severe by school administration, consequences are as follows:

- Three (3) day suspension for the first offense
- Five (5) day suspension for the second offense

- Ten (10) day suspension for the third offense
- Charges can be filed with the police.
- The principal may deviate from the progression of consequences listed above based on the severity of the case.

VANDALISM

Our school buildings and equipment cost the taxpayers a great deal of money to construct, purchase, and maintain. The Sharpsville Area School District will not tolerate willful vandalism of school property.

Students who destroy or vandalize school property will be required to pay restitution. Vandalism can also result in disciplinary action involving detention, suspension, or expulsion.

Section 777 of the Public School Code classifies vandalism as a misdemeanor. A person convicted of vandalism can be fined **not less than** \$50 and **not more than** \$1,000, pay restitution, and be sentenced up to six (6) months in jail. If you should happen to damage something by accident, you should bring it to the attention of a teacher or the administrator.

THEFT

Students who are involved in the theft of personal, private, and/or school property will be subject to the following:

- 3-10 Days Out-of-School based on the circumstances of the case.
- Charges can be filed with the police.

FIGHTING/DISORDERLY CONDUCT

The Commonwealth of Pennsylvania now requires reports of student aggressive behavior twice a year. Such behavior would involve, but not be limited to: intimidation, extortion, ethnic intimidation, harassment, sexual harassment, fighting, assault, etc. Such offenses are taken seriously by the Sharpsville Area School District and are subject to criminal prosecution. Such offenses include name-calling and verbal teasing when it is done in a mean-spirited fashion.

Fighting is not permitted at any time in the school, on the bus, on school property, or while under school jurisdiction. Students involved in a fight or displaying aggressive behavior detrimental to the safety of other students or school personnel will be subject to the following:

- Out-of-school suspension for ten (10) days and
- Charges of disorderly conduct can be filed with the local police.

ARSON AND RELATED ACTIONS

Any student who sets fire on school property shall be suspended for ten (10) day suspension, hearing before the Board of Education for expulsion, and the appropriate authorities shall be notified for legal action.

Setting false fire alarms will result in a ten (10) day suspension and the appropriate authorities shall be notified for legal action.

Bomb scares will result in a ten (10) day suspension, hearing before the Board of Education for expulsion, and the appropriate authorities shall be notified for legal action.

Incendiary devices (including lighters), possession or use, will result in suspension and depending on the circumstances, may be referred to the local authorities for legal action.

CLASSROOM DISRUPTIONS/

Students who chronically disrupt class with inappropriate behavior/actions will be subject to disciplinary measures, which could include disorderly conduct charges filed against them. If the student were found guilty, he/she would be fined plus court costs.

REASONABLE REQUESTS

Students must comply with all reasonable requests from staff. Students who do not comply with reasonable request will receive a second opportunity to comply from the adult in charge. Failure to comply will result in immediate suspension from school.

STUDENTS AND THE POLICE

When the police request permission to interrogate a minor at school, the principal shall:

- Request that any person conducting such interrogation be in plain clothes where possible.
- Determine why such interrogation could not occur at the student's home.
- Attempt to inform the student's parent/guardian.

Whenever the Superintendent or delegate has determined that the police have a legitimate purpose in interrogating a minor within the confines of a school building, the principal or his/her representative shall be present throughout the proceedings.

DISRESPECT/ASSAULT OF AN EMPLOYEE

Verbal Abuse, Obscene Gestures, or Obscene Language

First Offense - Suspension contingent upon the degree of the offense.

Second Offense - Suspension with the possibility of Proceedings for Expulsion at a Formal Hearing before the Board of Education.

Intentional Physical Contact

Suspension with the Proceedings for Expulsion at a Formal Hearing before the Board of Education.

ABSENCE FROM CLASS WITHOUT PERMISSION

First Offense (Depending on Circumstances)

- Saturday Detention (Two Saturday Detentions if the student left the building)
- “Zero” (0) grade for the work missed
- Parent/guardian telephone conference

Second Offense

- AIA Suspension for three (3) days
- “Zero” (0) grade for the work missed
- Parent/guardian conference

Third Offense and Subsequent Offense(s)

- AIA Suspension for five (5) days
- “Zero” (0) grade for the work missed
- Removal from class with failure/no credit

LEAVING THE BUILDING/GROUNDS WITHOUT PERMISSION

First Offense

- Three (3) days AIA
- Truancy charges filed with magistrate

Second Offense

- Five (5) days AIA
- Truancy charges filed with magistrate

Third and Subsequent Offense(s)

- Ten (10) days AIA
- Truancy charges filed with magistrate

The best advice we can give you is to review the rules, expectations, and policies of the Sharpsville Area School District and act accordingly. It is important to follow all reasonable requests and when faced with an issue you do not agree with, handle the conflict appropriately and respectfully.

DRESS/WEARING APPAREL CODE

Students are expected to dress and groom themselves according to the community's standards of decency, neatness, cleanliness, and suitability for school. Please be advised that a committee will be formed to develop a set of standards to follow for appropriate attire at all formal and semi-formal dances. The following parameters will serve as a guide for the dress code at Sharpsville Area High School and Middle School:

Tops - must be opaque and moderately fitted. Tops should cover from the collar to the edge of the shoulder. Tops not permitted to be worn include:

- muscle shirts or tank tops
- torn or otherwise cut-off shirts of any kind
- tops which do not go below the waistline
- tops that bare the midriff

Bottoms:

- no yoga pants, tights, spandex, jeggings, leggings, or form fitting bottoms unless covered by a tunic or skirt that **is no shorter than six inches above the knee**
- no skirts or shorts higher than six inches above the knee.
- pants/skirts/shorts are to be at waist level
- drooping pants at the waist are prohibited
- no holes in jeans or pants

Objectionable phrases, pictures, or symbols are not permitted on any article of clothing including buttons, pins, etc. Such phrases would include obscenities, statements open to double meaning, or statements with a sexual connotation and any reference to tobacco, drugs and/or alcohol. Objectionable pictures or symbols would include advertisements for alcohol, drugs, etc.

No hats of any variety will be worn in the school building. This includes full head-cover bands or hooded apparel.

Bandannas and/or chains may not be worn from pockets, waist, or any other part of the body including as headbands.

Sunglasses and non-prescription dark glass (if prescribed, a doctor's statement must be on file with the nurse) are not permitted.

Any apparel that denotes a "gang" connotation (i.e. displaying/wearing bandannas, hats, "colors", etc.) is not permitted.

The Administrator may deem attire or grooming while in the building as inappropriate.

First Offense

- The student will be asked to change or be suspended from school.

Second Offense

- The student will be asked to change and will be assigned an after school detention.

Third Offense

- The student will be asked to change and will be assigned a Saturday detention.

Continual Offenses

- The student will be suspended from school.

NOTE: The aforementioned discipline code is not all encompassing. We, the Administration, cannot possibly describe every occurrence that would be covered by the guidelines of the Discipline Code.

Those situations that are not described or outlined will be handled in a manner deemed appropriate by the Administration.

DRESS CODE AND DANCES

General Dances – students are expected to follow the school dress code

Homecoming and Prom – this is a formal affair with the following requirements

There is no requirement that boys must wear a tuxedo but they must wear a jacket and tie. All dresses must meet the following requirements:

- Gowns or dresses must be of an opaque material.
- They can't expose the midriff (any part of the stomach from the rib cage to the waistline), belly button, or the back below the waistline.
- They can't have slits that are shorter than six inches above the knee.
- There should be no excessive cleavage.
- Cut outs with mesh material are acceptable only in appropriate areas.
- PLEASE NOTE: If you show up at Homecoming or at Grand March with clothing that violates the dress code, you will not be permitted to participate in the dance or walk in Grand March nor will you be permitted to stay at Prom past 8:30. NO EXCEPTIONS!

ELIGIBILITY REQUIREMENTS FOR PARTICIPATION IN SCHOOL ATHLETICS/ACTIVITIES

Eligibility

Students are to be in school the **entire day** to be eligible to participate in activities (this includes practices; athletic events; field trips; plays/musicals; club meetings; etc.) Students are to be in school **on time**, not late.

Participants in interscholastic athletics, school activities, and clubs will be eligible to participate as long as they meet the eligibility requirements established by the School Board. Eligibility is defined for the first one-third of each grading period, as meeting PIAA requirements, which is passing four major subjects. For the remainder of each grading period, eligibility is defined as not having a combined total of two failing grades (F) in courses equal to two credits. For example, an "F" in English and one in Math would make the student NOT eligible. Again an "F" in English and an "F" in Physical Education would make the student eligible since Physical Education is not a full credit course. A full credit is defined as a class that meets five (5) days a week for the entire year. Tutoring is available and is highly recommended for students receiving a failing grade.

Any participant who is declared ineligible for the first time during the particular activity will be able to practice, but not play in any games etc. The second time and any other time during the season that a student is ineligible by these standards, he/she will not be able to play in games/matches and will not be permitted to practice during the period of ineligibility. Likewise, a student who is ineligible for the first time during school can go to dances, club activities, and club meetings. The second time and every time after that, the student forfeits all rights to participate; and therefore, will be barred from all activities.

Any activity, which is related to the curriculum and figures into a student's grade, is exempt.

In the implementation of this policy there will be a weekly evaluation of each student's eligibility based upon the failure reports due in the Principal's Office each Friday afternoon. Students not meeting the academic requirements would not participate the following week. At the beginning of a new school year, ineligible status will be issued to students whose academic achievement was unsatisfactory according to the future standards established above for the preceding school year.

A daily activity/athletic eligibility list will be available in the high school office (for students in grades 9-12 only) after 1:00 p.m. If a student appears on the list, he/she is ineligible to participate unless the name appears with a line drawn through it.

Tardiness/Illness Eligibility

Students are to be in school the entire day to be eligible to participate in activities (practices, games, activities). This means that students are to be in school on time, not late. The only time that student athletes are permitted to come in late the morning after a game would be if the

coaches have been given prior approval by the High School Principal to tell the students that they can be late. We understand that forces beyond our own control may lead to a situation where a student arrives to school late. We will work with students in these situations; however, excessive tardiness (as determined by the principal) to school will result in the loss of eligibility to participate. All students must be in school by 11:00 a.m. in order to be eligible to participate. A written excuse from the physician or dentist must be presented upon the student entering the school building. This does not affect students who are excused from school for a normal doctor or dental appointment that had been previously scheduled and approved by the high school office.

Any student who leaves school for illness reasons during the course of the regular school day is **NOT** eligible to participate in **ANY** school-sponsored activity occurring the same day/evening. This does not affect students who are excused from school for a normal doctor or dental appointment that had been previously scheduled and approved by the high school office.

Philosophy

The athletic program in the Sharpsville Area School District is designed to promote a wholesome atmosphere of good sportsmanship, teamwork, and competition among the students and to generate school spirit.

The Administration of the Sharpsville Area School District believes that the record of victories compiled by the various teams does not necessarily measure the success of the athletic program.

The Administration would never presume to dictate to any coach the methods, style of play, or procedures used in preparing his/her squad for competition. However, there are several guiding principles, which in keeping with the educational nature of coaching seem necessary to be established as an overall framework of operation for coaches.

Members of each squad will reflect the highest order of ability, behavior, actions, and attitudes. Such things as using tobacco, drugs, or profanity on the field **cannot** be tolerated, can only lead to an unsuccessful program, and will require disciplinary action. This extends to every coach, assistant, and volunteer.

Athletic programs in the elementary school are designed to expose students to the sport. The goal is to learn how to play the game and to work on acquiring the necessary skills needed to participate in the program. Emphasis needs to be on offering a learning experience that is fun and not based on win/lose competition.

Middle school programs are a continuation of the elementary programs. The emphasis is on learning how to play the game, working on skills, and teamwork.

Win/lose competition is not to be the prime incentive. Therefore, all students shall be given the opportunity to participate in every aspect of the program. Playing at this level is more important than the winning of the game.

High school varsity and junior varsity programs are designed to the maximum learned skills in competition representing our school. At this level, not all team members may get in every contest. It is our hope that when the contest has been decided that free substitution be utilized.

Effective coaching presumes efficient planning. Practice sessions as well as every phase of the entire sport activity must be planned in advance.

Objectives

- To provide natural outlines for students desiring to participate on teams in competition with other teams of similar ability.
- To assist in the development of school and student morale.
- To teach good sportsmanship and teamwork.
- To help develop skills that have carry-over value in terms of leisure time.

Athletic Committee

The Athletic Committee shall recommend athletic policy to the School Board. The Committee or Superintendent shall recommend to the School Board personnel for employment in the Sharpsville Athletic Department. In addition, the Athletic Department will contribute to a more effective, broader athletic program. The Athletic Committee shall be composed of the following members:

- Superintendent
- School President, Ex-Officio
- Three (3) School Board Members (selected by the Board President)
- Building Level Principal
- Athletic Director

The Athletic Committee shall meet as needed. Meetings will be called for the purpose of hiring coaches, evaluations, athletic budgets, or to discuss issues that affect athletics.

A member of the School Board will act as Chairperson of the Committee and will be appointed to this position by the School Board President. Head coaches will be invited to attend meetings concerning their sport and to participate in interviews for the purpose of hiring assistant coaches for that sport.



ACADEMICS

Grading System

The High School and Middle School are comprised of four (4) nine (9)-week grading periods. Please see the Program of Studies to review the specific grading system for the class of 2017, 2018, 2019 and the newly revised system beginning with the Class of 2020.

Plagiarism and/or Cheating

Cheating and plagiarism are **not** acceptable practices by students. Students found cheating or plagiarizing will be penalized and disciplinary action may be taken.

Cheating includes but is not limited to:

- Copying homework from another student
- Securing answers in a dishonest manner
- Allowing work to be copied by another student
- Transmitting answers from class to class

Plagiarism is using another's thoughts, writings, drawings, etc. as one's own. Plagiarism includes but is not limited to:

- Failure to document with quotation marks any material copied directly from other sources
- Failure to acknowledge paraphrased materials (from someone else's ideas)
- Failure to provide a works cited (bibliography)
- Failure to provide sources for any visual drawing, sketch, painting, etc.

The above mentioned points include works taken from the Internet, software, published or non-published works, and computer disks and/or files.

Consequences:

First Offense - Students found cheating/plagiarizing will receive zero "0" credit on the assignment and parents/guardians will be notified. If both students hand his/her work to another student to copy, both students will receive a zero "0". Students may also be referred to an Administrator for further disciplinary action.

Second Offense – Will result in disciplinary action by an Administrator. This may include suspension from school.

Third Offense – Will result in the student(s) receiving a failing grade for the nine (9) week grading period.

Report Cards

You should expect to receive your child's report card approximately one (1) week after the last day of the grading period.

Percentages are placed on the report cards (not letter grades). The grade earned reflects class participation, homework, reports/research, tests, and quizzes.

If you have a concern about your child's performances, you should schedule a conference with the teacher.

Class Rank Determinants - High School – Effective Class of 2016 (Under Revision)

All classes taken during the **normal school day** and the normal school year are included in class rank determination. (This includes off campus courses, which require pre-approval from the Principal and Guidance Counselor.)

The following **WEIGHTED** courses will have a one (1) added to the final GPA.

- University of Pittsburgh Courses
- *AP Language & Composition*
- *AP Literature & Composition*
- AP Biology
- AP Probability & Statistics
- Dual Enrollment Courses
- *Honors Physics*

Calculation of GPA and class rank is as follows - effective Class of 2016 – Class of 2017:

- When calculating GPA, only for **WEIGHTED** courses, a one (1) **will be added** to the final GPA. (A = 5, B = 4, C = 3, D = 2)
- The Superintendent will establish a committee to evaluate course offerings for inclusion/exclusion on the weighted course list.

Selection of Valedictorian and Salutatorian - Effective Class of 2016 – Class of 2019

The selection of Valedictorian and Salutatorian will be based on the quality points of the following classes. No weighting will be considered and you must meet ALL requirements.

- | | |
|--------------------------------|-----------|
| • US History | 1 Credit |
| • World History | 1 Credit |
| • Government | 1 Credit* |
| • Psychology | 1 Credit |
| • Literature and Composition 1 | 1 Credit |
| • Literature and Composition 2 | 1 Credit |

• Literature and Composition 3	1 Credit
• Literature and Composition 4	1 Credit*
• Academic Algebra 2	1 Credit
• Academic Geometry	1 Credit
• Algebra 3/Trigonometry	1 Credit
• Biology/Lab	1.4 Credits
• Chemistry/Lab	1.4 Credits
• Physics/Lab	1.4 Credits
• Human Anatomy	1 Credit
• Health	.6 Credits
• Physical Education 9	.5 Credits
• Physical Education 10	.3 Credits
• Physical Education 11	.4 Credits
• Physical Education 12	.4 Credits
• Computer Skills	.5 Credits
• Spanish 1	1 Credit
• Spanish 2	1 Credit
• Spanish 3	1 Credit
• Spanish 4	<u>1 Credit</u>
	22.9 Credits

*You must take four of the following courses:

• AP Biology	1.6 Credits
• AP Chemistry	1.6 Credits
• AP Literature	1 Credits*
• AP Language	1 Credits
• AP History	1 Credits*
• AP Statistics	1 Credits
• Pitt Calculus	1 Credits

*You may not use a substituted AP class to meet two (2) requirements. For example, if you take AP History to substitute for Government; you must take four (4) additional AP courses.

Selection of Valedictorian for Class of 2020 and Beyond

Class Rank and Valedictorian

For the purpose of calculating the qualifying grade point averages, all classes posted on the Sharpsville Area High School transcript would be included, up to and including the fourth quarter of a student's senior year. Beginning with the Class of 2020, a Cum Laude system will be utilized along with a series of special designations to those students who decide to take more rigorous coursework. Students earning a "Cum Laude" designation will have that designation indicated on their diploma and transcript.

Cum Laude with Honors Graduation Recognition

The categories under the “Cum Laude with Honors” recognition are as follows:

- Cum Laude – meaning “with praise”-- is the first recognition awarded at graduation. To qualify for cum laude, a student must achieve a 3.50 – 3.69 grade point average on a 4.0 scale.
- Magna Cum Laude – meaning “with great praise” -- is the second highest recognition awarded at graduation. To qualify for magna cum laude, a student must achieve a 3.70 – 3.89 grade point average on a 4.0 scale.
- Summa Cum Laude – meaning “with the highest praise”-- is the highest distinction awarded at graduation. To graduate summa cum laude, a student must achieve a 3.90 or higher grade point average on a 4.0 scale.

Students taking our most rigorous coursework will receive an additional recognition of “Distinguished Graduate” and will be presented with a medal to honor their effort and dedication to excellence. To earn the honor of “Distinguished Graduate,” a student must accumulate 14 rigor points and have earned the Summa Cum Laude distinction.

Points can be earned by taking the following courses:

Courses worth one (1) point per semester (2 points per year).	Courses worth half (.5) points per semester (1 point per year).
AP Composition AP Literature AP Music Theory AP Art Studio Dual Enrollment Classes University of Pittsburgh Biology University of Pittsburgh Chemistry University of Pittsburgh Physics University of Pittsburgh American Politics University of Pittsburgh Psychology University of Pittsburgh Statistics University of Pittsburgh Calculus University of Pittsburgh Business Calculus Organic Chemistry	Honors Literature and Composition I Pre-AP Honors Literature and Composition II Academic Biology Honors Physics Music Theory Spanish III Spanish IV Advanced Art (must be 5 days per week) Human Anatomy and Physiology

Weighted Courses

All Advanced Placement (AP), University of Pittsburgh, and Dual Enrollment Classes will receive a weight of 1.05. The courses included within these three categories are as follows:

- AP Composition
- AP Literature
- AP Music Theory
- AP Art Studio
- Dual Enrollment Classes
- University of Pittsburgh Biology

- University of Pittsburgh Chemistry
- University of Pittsburgh Physics
- University of Pittsburgh American Politics
- University of Pittsburgh Psychology
- University of Pittsburgh Statistics
- University of Pittsburgh Calculus
- University of Pittsburgh Business Calculus

The following courses will receive a weight of 1.02 due to the advanced coursework and curriculum:

- Honors Literature and Composition I
- Pre-AP Honors Literature and Composition II
- Academic Biology
- Honors Physics
- Music Theory
- Spanish III
- Spanish IV
- Advanced Art (must be five days per week)
- Human Anatomy and Physiology

Converting Class Percentage to Grade Points

Letter Grade	Percentage	Grade Points	Letter Grade	Percentage	Grade Points
A+	100	4.5	B	80 – 84	3.0
A	98 – 99	4.4	C+	78 – 79	2.9
A	96 – 97	4.3	C	74 – 67	2.5
A	94 – 95	4.2	C-	70 – 73	2.0
A	92 – 93	4.1	D+	68 – 69	1.9
A-	90 – 91	4.0	D	64 – 67	1.5
B+	88 – 89	3.9	D-	60 – 63	1.0
B	85 – 87	3.5	F	0 – 59	0

- Any score that is 59% or lower results in a failing grade and will not be given a point value.
- This procedure will provide weight based on course grade regardless of the course being taken (general vs. advanced courses).

Two Examples of How to Calculate Grade Point Average

EXAMPLE 1

COURSE – Distinction pts.	GRADE	POINTS	WEIGHT	TOTAL
Ac. Biology	95%	4.2	1	4.2
Lit/Comp I	98%	4.4	1	4.4
Ac. Algebra I	92%	4.1	1	4.1
Ac. Algebra II	88%	3.5	1	3.5
Ac. Geometry	94%	4.2	1	4.2
Honors Lit/Comp II (1)	91%	4.0	1.02	4.08

Chemistry	88%	3.5	1	3.5
Honors Physics (1)	95%	4.2	1.02	4.284
Pitt Chemistry (2)	94%	4.2	1.05	4.41
Pitt Calculus (2)	84%	3.0	1.05	3.15
Modern World History	98%	4.4	1	4.4
Pitt Psychology (2)	85%	3.5	1.05	3.675
Pitt American Politics (2)	94%	4.2	1.05	4.41
10 points toward distinction				52.309/13 = 4.023

The student in this scenario would graduate with a 4.023 G.P.A (Summa Cum Laude)

EXAMPLE 2

COURSE – Distinction pts.	GRADE	POINTS	WEIGHT	TOTAL
Ac. Biology	98%	4.4	1	4.4
Honors Lit/Comp I (1)	98%	4.4	1.02	4.48
Ac. Algebra I	98%	4.4	1	4.4
Ac. Algebra II	97%	4.3	1	4.3
Ac. Geometry	98%	4.4	1	4.4
Honors Lit/Comp II (1)	97%	4.3	1.02	4.386
Chemistry	96%	4.3	1	4.3
Honors Physics (1)	92%	4.1	1.02	4.182
Pitt Chemistry (2)	96%	4.3	1.05	4.515
Pitt Calculus (2)	95%	4.2	1.05	4.41
Modern World History	98%	4.4	1	4.4
Pitt Psychology (2)	85%	3.5	1.05	3.675
AP Music Theory (2)	95%	4.2	1.05	4.41
Pitt American Politics (2)	98%	4.4	1.05	4.62
AP Literature (2)	95%	4.2	1.05	4.41
15 points toward distinction				65.288/15 = 4.352

The student in this scenario would graduate with a 4.352 G.P.A

This student also amassed 15 course points, making this student a Summa Cum Laude/Distinguished Graduate and eligible for valedictorian.

Departmental Honor Awards

Four students will be selected based on their achievements in these specific areas of study:

- **STEM** – One student who excelled in the areas of Science, Technology, Engineering, and Mathematics
- **HUMANITIES** – One student who excelled in the areas of English, Social Studies, and Language
- **ARTS** – One student who excelled in the area of Art and Music
- **CAREER and INDUSTRY** – one student who excelled in his/her program at the Mercer County Career Center while still maintaining a high GPA at Sharpsville Area High School.

Students must apply for consideration. Applicants will be evaluated on the basis of their transcripts, depth and breadth of their courses taken in a specific area of study, and recommendations from teachers in the field of study.

Graduation Requirements – High School Only

High School - The graduation requirements for Sharpsville Area High School are based on grades 9, 10, 11 and 12 in accordance with the State Board of Education regulations. Twenty-six (26) units in the following curriculum areas in grades 9, 10, 11 and 12 shall be required for graduation for all students. The required planned courses shall include the following:

- **English** - four (4) planned courses
- **Social Studies** - four (4) planned courses*
- **Mathematics** - four (4) planned courses
- **Science** - four (4) planned courses*
- **Foreign Languages** - two (2) planned courses
- **Health Education** - one (1) planned course
- **Physical Education** - a planned course in each of grades 9, 10, 11 and 12
- **Basic Skills** – physical education and Industrial Technology (grade 9)
- **Consumer Education** – One (1) planned course to include Child Care or FCS
- **Electives** - the number of courses needed to earn a minimum of twenty-six (26) units (no course may fulfill a requirement in more than one (1) area).

****With prior approval, another course may be substituted for one (1) required planned course in this area, depending on vocational plans of student.***

Career Center Students - Follow the above criteria except:

- **Social Studies** – three (3) planned courses
- **Science** – three (3) planned courses **must** include biology, chemistry and physics (may be conceptual level classes and/or integrated science classes)

Cosmetology Students will follow the above criteria except:

- **Social Studies** – two (2) planned courses
- **Mathematics** – three (3) planned courses
- **Science** – three (3) planned courses **must** include biology, chemistry and physics (may be conceptual level classes and/or integrated science classes)
- **Foreign Language** – one (1) planned course

Community Service – All students must participate in pre-approved community service; thirty-two (32) hours for graduation.

School Activity – Every student must be involved in one (1) school sponsored activity each year. This includes clubs, student government, athletics, marching band, drama, etc.

(requires pre-approval).

Student Project – Each student shall complete a student project throughout their four (4) years at Sharpsville High School. This is for the Class of 2014 and Class of 2015 only. Projects will be assigned by the building Principal.

Academic Awards Program – High School Only

Criteria:

- awards will be based on GPA
- grades for subjects, which meet a minimum of five (5) days per week, shall be included in the GPA students will qualify if they have achieved a GPA of 3.25 for each year.

NOTE: GPA is done on a yearly basis and not on a cumulative year's basis.

Curriculum – Middle School Only

<u>Grade 6</u>	<u>Grade 7</u>	<u>Grade 8</u>
Pre-Algebra 6	Language Arts	Language Arts
Language Arts	Integrated Math	Pre-Algebra
Math	Algebra I	Algebra II
Social Studies	Social Studies	Social Studies
Life Science	Earth Science	Physical Science
Art Appreciation	Art Appreciation	Art Appreciation
Music Appreciation	Music Appreciation	Music Appreciation
Library Skills	Computer Technology	Family/Consumer Science
Computer Technology	Family/Consumer Science	Computer Tech & Research
Physical Education	Physical Education	Health & Physical Education
Band	Concert Band	Concert Band
Choir	Choir	Choir

Special Programs – Middle School Only

- Learning Support
- Special Education
- Gifted Program
- Tutoring

NOTE: At the Middle School, retention will result from failing either two (2) or more major subjects or failures in one (1) major subject combined with two (2) or more failures in minor subjects.

Student Activity

To be eligible to participate in interscholastic athletics, cheerleading, and the band, the student must be in school the **entire day** of the scheduled activity. A student who is tardy, other than a medical excuse or doctor's appointment, is prohibited from participation. A student must be in school at least one half (1/2) day in order to attend (as a spectator) any school function or activity. A student who leaves early because of illness is not permitted to return. Attending or participating in school activities including assemblies, programs, and dances is a privilege and not a right. Students in attendance at any school sponsored activity or event are expected to behave in an orderly manner, observe all school rules and regulations, and directives of all administrators, chaperones, and advisors in attendance. Behavior that is contrary to the aforementioned may result in disciplinary action resulting in the student being banned from attending and/or participation.

NOTE: At the Middle School once a student is enrolled in band or chorus, they may not withdraw without a parent/guardian conference.

Summer School/Correspondence Courses – Middle School Only

Middle School students can attend summer school and/or complete correspondence courses to be promoted.

Summer School/Tutorial /Correspondence Courses – High School Only

Sharpsville's Own Cyber Program Through Virtual Learning Network (VLN) –

Sharpsville will be starting a school-based cyber program beginning the summer of 2016. Students will be able to take courses over the summer for credit recovery. These courses are aligned specifically to the curriculum offered by the Sharpsville Area School District.

Summer Courses (at Local High Schools) – Summer courses given at local high schools require failure as a prerequisite. These must have prior approval by the principal or guidance counselor.

Tutorial Courses - All other tutorial type courses will require sixty (60) hours of teaching time by an approved certified teacher. There will be a mid-term test and a final test. There must be a written request from the parent/guardian; the principal must approve it. This type of course will have very strict limitations. These types of courses cannot be substituted for a course that the school offers. These programs are for make-up work only.

Correspondence Courses - All correspondence courses must have prior approval of the principal or his designee. Prerequisite to take the course must be failure during the regular school year. Parents/guardians must sign for approval.

LEAD – Leadership for Equity, Advocacy, and the Democratic Purpose of Education

The mission of LEAD is to identify students with the capacity for leadership and place them in a position where they can influence the culture, curriculum, and instruction of the school. Students in LEAD will work collaboratively with their peers, staff members, and the community to develop projects that will improve the school culture, school curriculum, and/or the quality of instruction that takes place at Sharpsville Area High School. They will engage in leadership development and lead leadership development workshops for their peers.

Membership is open to all students who meet the following requirements and submit to the official application and selection process:

- Complete the Application Process
- Are selected by the LEAD Team Selection Committee of Current Members
 - Applications submitted to principal
 - Principal removes all identifiable information
 - Committee reviews applications and selects qualified members
 - Principal reveals names of those selected
- Finalists selected by the LEAD Team Selection Committee are approved by staff members as students of high moral character and good academic standing.
- Students selected must:
 - Attend all scheduled meetings unless absence approved by Principal and/or officer (may miss three meetings with excuse). A student will be removed from the LEAD Team if they miss more than three excused meetings or one meeting with no excuse.
 - Must maintain academic eligibility (not be failing more than one class).
 - Must maintain a standard of attendance (may not miss more than 15 days of school for the year)
 - Students suspended for any reason will be automatically removed from the LEAD Team.
 - Three or more office referrals for any offense will result in removal from the LEAD Team.
- Membership Awards
 - 1st Year – Certificate and T-Shirt
 - 2nd Year – Coffee Mug/Cinch Sack
 - 3rd Year – Recognition Plaque
 - 4th Year – Purple Cords for Graduation

National Honor Society (NHS) and National Junior Honor Society (NJHS)

High School - The purpose of the NHS is to recognize scholarship and to stimulate the desire of students to render service, to promote leadership, and to develop character in the students of Sharpsville Area High School.

Enrollment is limited to students in grades 11 and 12. Seniors and Juniors who maintain a cumulative QPA of 3.75 or higher (on a 4.00 scale) are eligible. Students must maintain a 3.8 to remain an active member. Prior to invitation for application, students must be approved by a

Faculty Review Committee which determines if these students also have high standards in service, leadership, and character as defined in the Bylaws of the National Honor Society approved by the National Council. NHS is an invitation only organization. No student may solicit the organization for membership. Invitations and applications will be distributed in early December. Applications are reviewed by the Faculty Council, and students are notified by early January. Incomplete and/or late applications are automatically disqualified. Once inducted, all members must attend regular meetings and participate in at least two (2) service activities yearly to maintain membership. Display of behavior lacking in character of an NHS member (in or out of the school) may be grounds for review by the Faculty Council and may lead to discipline or dismissal from membership.

Selection Criteria Other Than Scholarship:

Leadership:

- Is resourceful in proposing new problems, applying principles, and making suggestions
- Demonstrates initiative in promoting school activities
- Exercises positive influence on peers in upholding school ideals
- Contributes ideas that improve the civic life of the school
- Is able to delegate responsibilities
- Exemplifies positive attitudes
- Inspires positive behavior in others
- Demonstrates academic initiative
- Successfully holds school offices or positions of responsibility, conducts business effectively and efficiently, demonstrates reliability and dependability
- Is a leader in the classroom, at work, and in other school or community activities
- Is thoroughly dependable in any responsibility accepted
- Is willing to uphold and maintain a loyal school attitude

Service:

- Volunteers and provides dependable and well organized assistance, is gladly available, and is willing to sacrifice to offer assistance
- Works well with others and is willing to take on difficult or inconspicuous responsibilities
- Cheerfully and enthusiastically renders any requested service to the school
- Is willing to represent the class or school in inter-class and inter-scholastic competition
- Does committee and staff work without complaint
- Participates in some activity outside of school, for example, Girl Scouts, Boy Scouts, church groups, volunteer services for the elderly, poor, or disadvantaged
- Mentors persons in the community or students at other schools
- Shows courtesy by assisting visitors, teachers, and students

Character:

- Takes criticism willingly and accepts recommendations graciously
- Consistently exemplifies desirable qualities of behavior (cheerfulness, friendliness, poise, stability)
- Upholds principles of morality and ethics
- Cooperates by complying with school regulations concerning property, programs, office, halls, etc.
- Demonstrates the highest standards of honesty and reliability
- Regularly shows courtesy, concern, and respect for others
- Observes instructions and rules, is punctual, and faithful both inside and outside the classroom
- Has powers of concentration, self-discipline, and sustained attention as shown by perseverance and application to studies
- Manifests truthfulness in acknowledging obedience to rules, avoiding cheating in written work, and showing unwillingness to profit by the mistakes of others
- Actively helps to rid the school of bad influences or environment

Dismissal - Members should understand fully that they are subject to dismissal if they do not maintain the standards of scholarship, leadership, service, and character that were used as a basis for their selection. They should also be informed that they are allowed limited warnings during their membership, but that in the case of a flagrant violation of school rules or civil laws (i.e. cheating, suspension, police/court issues), a warning is not required. A member is never automatically dismissed without a written notification and a pre-dismissal hearing with the Faculty Council.

Middle School - The selection criteria for the NJHS are based on the pillars of scholarship, leadership, service, citizenship, and character.

With the exception of scholarship, students will not automatically be disqualified for a lack of indicators under any of the pillars. These indicators simply provide the basis upon which the Faculty Council may select candidates for induction in the NJHS.

Scholarship - Students will be considered for the NJHS if they have accumulative GPA of 94.5% or higher based on the first semester of their current grade level.

Leadership - Students will be considered for NJHS selection based on one (1) or more of the following indicators of leadership:

- Successfully holding school offices and/or positions of responsibility
- Being leaders in the classroom, at work, and in other school or community activities
- Being thoroughly dependable in any responsibility accepted

- Demonstrating mature participation and responsibility through involvement with such activities as Scouting, community organizations, school clubs, and/or athletics

Service - Students will be considered for NJHS selection based on one (1) or more of the following indicators of service:

- Participation in some service or charitable-oriented activity outside of school or mentoring persons in the community or students at other schools.
- Showing courtesy by assisting visitors, teachers, and students
- Cheerfully and enthusiastically rendering any requested service to the school
- Volunteering and providing dependable and well organized assistance, being gladly available and willing to sacrifice to offer assistance

Citizenship - Students will be considered for NJHS selection based on the following indicator of citizenship:

- Demonstrating mature participation and responsibility through involvement with such activities as Scouting, community organizations, school clubs, and/or athletics

Character - Students will be considered for NJHS selection based on one (1) or more of the following indicators of character:

Taking criticism willingly and accepting recommendations graciously:

- Consistently exemplifying desirable qualities of behavior (cheerfulness, friendliness, poise, and stability)
- Uphold principles of morality and ethics
- Cooperating by complying with school regulations concerning property, programs, offices, halls, etc.
- Regularly showing courtesy, concern, and respect for others
- Manifesting truthfulness in acknowledging obedience to rules, avoiding cheating in written work, and showing unwillingness to profit by the mistakes of others.

Eligible students must fill out a student activity information form. This is not an application he/she have completed. Knowing this information will give the committee a better idea of a student's eligibility for membership.

Students need to complete all sections. Completion of the form does not guarantee selection. The form includes information on co-curricular activities, leadership positions, service activities, community service activities, recognition and awards, an essay on why the student should be selected, and signatures by the student and parent/guardian. The completed forms, complete with required signatures, must be turned in by the announced due date in order to be considered for induction.

Make Up Work

Students who are absent for any excused reason will be required to make up work missed in each class. A day's absence does not excuse a student from responsibility for all recitations on the day of his/her return (see page 8 for make-up work responsibility requirements). Students with an unexcused absence will receive a zero for work missed or work expected to be submitted the day they are absent.

In-School Suspension (AIA)

If your son or daughter is assigned AIA, they will be provided the opportunity to complete all school work/assignments during this time with the exception of physical education. Failure to complete assignments by the end of the day will result in a zero for the assignment.

Sharpsville's Operation Success (S.O.S.)

In order to guide our students down the pathway to success, we will provide a tutoring program for every student to receive assistance to avoid academic failure. In addition, the tutoring program will be provided for any student that needs help on an as-needed basis. The philosophy of the program will be such that we can successfully teach all students and not allow them to get so far behind that there are no hopes of them passing.

Schoolwide Tutoring:

- Schoolwide tutoring will be scheduled Monday through Thursday during the entire school year and will be supervised by subject departments. All subjects will be represented on a rotating basis throughout the week.
- Every student on the failure list for a subject must attend an S.O.S. session for that subject in the library during the following week.
- Any student with excessive absences will be required to attend an S.O.S. session for the subject that is most impacted as a result of the absences.
- In exchange for attending the S.O.S. sessions, the student will receive a minimum of 60 percent for all of the makeup work completed.

Parental/Guardian Involvement:

- All parents/guardians will be notified of the S.O.S. plan at the beginning of the school year in a mailing that will encourage them to become part of the team in order to foster the growth mind-set among all.

Consequences:

- Saturday detention will be assigned to any student who misses a scheduled S.O.S. appointment. Work, athletics, etc. will not be acceptable excuses for missing.
- One (1) day of AIA will be assigned, and the Saturday detention will be reassigned for any missed Saturday detention. Work, athletics, etc. will not be acceptable excuses for missing.

Tutoring Program

After school tutoring is available via the S.O.S. program to all students. A schedule of subjects, dates, and times will be posted and all subjects will be scheduled. There will also be open library for students who need to take advantage of the library for research. Make up tests will be given at a designated time, one (1) hour each week, and will be proctored by a certified teacher. Students must notify the subject teacher of their intention to take a make-up test. Students who opt to attend the tutoring program in lieu of detention will be given detention credit for attendance. Students must be doing work for a scheduled subject and remain for the total detention time.

The SOS schedule is as follows:

- Mondays: OPEN – Professional Development Sessions/Work (Staff Only)
- Tuesdays: Family & Consumer Science, Science, Spanish
- Wednesdays: Language Arts, Industrial Technology, Art
- Thursdays: Music, Health/PE, Social Studies, Math

Homework

The assignment of homework to students is an accepted policy of our School District. It is felt that in fulfilling such assignments, students can be helped to develop independent work habits and a sense of responsibility.

How can you help? You need to supply the basics: a desk in a quiet place (no radio or TV playing) with adequate lighting and a dictionary. Some suggestions for helping with homework:

- Plan a regular time to do homework each day (forty-five [45] minutes to one [1] hour)
- Let your child know that you are available to help.
- If your child does not have homework, use the time period for review or extra reading.
- Check to see if the assignments are completed and legible; if not, redo them.
- **BE POSITIVE!**

CSIU Parent Portal

eSchoolBook is available for all students in order to help increase the flow of information between parents/guardians, teachers, and students. Please contact the school in order to receive your personal user ID in order to allow for daily updates for each and everyone of your child's classes.

SCHOOL GUIDANCE

School Guidance Services are available to all students. Guidance Services are designed to meet a variety of student needs surrounding social, behavioral, academic, career, and personal issues. Students are encouraged to use their guidance counselor as a resource for each of these developmental areas. In order to prepare students for life beyond high school and to provide early exposure to a variety of careers, several career activities and resources are made available to middle and high school students.

This student handbook represents a summary of Board Policy on various topics. The full text of the actual Board Policy should be consulted and shall be controlling in matters of interpretation, clarification, conflict, and enforcement.

SHARPSVILLE ALMA MATER

Long may we cherish our loyalty to you,

And to our colors we'll ever be true

Proudly we carry our banner of right,

We stand protecting it by day and by night,

We stand protecting it by day and by night.

Our alma mater with glory will shine

Until God's love and faith are ours divine,

Until God's love and faith are ours divine.

NOTES

[illegible]

**SHARPSVILLE AREA SCHOOL DISTRICT
CAFETERIA REPORT**

AUGUST 2016

	BUDGET	MONTH	BUDGET TO DATE	YEAR TO DATE
Beginning Cash Balance		\$60,297.01		\$56,848.26
Revenues:				
Lunch/Breakfast/A La Carte	206,865.00	1,072.55	1,149.00	1,162.80
Adult Lunches	12,060.00	-	67.00	-
Special Functions	33,660.00	-	187.00	-
State Subsidy	18,115.00	-	101.00	-
Social Security Subsidy	10,399.00	141.33	58.00	141.33
Retirement Subsidy	49,139.00	554.79	273.00	554.79
Federal Subsidy	286,411.00	-	1,591.00	-
Donated Commodities	-	-	-	-
Transfers from General Fund	-	-	-	-
Interest	-	14.34	-	29.81
Other	-	-	-	-
Account's Receivable	<u>-</u>	<u>6,053.53</u>	<u>-</u>	<u>9,454.81</u>
Total Revenues	616,649.00	7,836.54	3,426.00	11,343.54
Expenditures:				
Wages	185,156.00	9,382.85	3,982.00	9,382.85
Employee Benefits	71,645.00	1,473.43	1,541.00	1,473.43
FMSC Expenses	350,242.00	17,237.77	1,946.00	17,237.77
Value of Donated Foods	-	-	-	-
Accounts Payable	<u>-</u>	<u>-</u>	<u>-</u>	<u>58.25</u>
Total Expenditures	<u>\$607,043.00</u>	<u>\$28,094.05</u>	<u>\$7,469.00</u>	<u>\$28,152.30</u>
Ending Cash Balance	<u>\$9,606.00</u>	<u>\$40,039.50</u>	<u>(\$4,043.00)</u>	<u>\$40,039.50</u>

Attached you will find the new updated Athletic Handbook.

The changes made were to the General Regulation section with regards to when a student can participate. It now reads "***Players can continue to come out for a sport until they would miss more then 50% of all contest after their 2 week conditioning period. For example: if there are 16 contests, the student would be able to come out 2 weeks prior to the 8th game.***" The previous wording did not allow them to come out after the 1st week of mandatory practice.



SHARPSVILLE AREA SCHOOL DISTRICT

**ATHLETIC HANDBOOK
2016-2017**

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PREFACE

Success in athletics can be attributed to a combination of factors, such as: good coaching techniques, discipline, and the ability to handle the students. This Handbook contains information that should be carefully read and followed by all coaches. In addition to the rules and regulations governing each sport, it contains statements, which if practiced consistently by all coaches will result in a successful program. If athletes learn nothing more from their coaches than organization and discipline, they can be successful in life's ventures. We do no favors for athletes or the team by bending the rules. This only leads to resentment on the part of the athletes who are giving one hundred percent. The coach who enforces the policies contained herein will be a winner.

Athletics holds a prominent position in the program of Sharpsville Area High School. However, at no time will athletics be permitted to become competitive with the academic philosophy of our school.

Individual coaches may offer optional out-of-season programs. Players' attendance at these out of season training programs cannot be made mandatory and there will be no retribution towards a player who chooses not to participate.

Because of the small size of the District, students are encouraged to participate in various athletic and extra-curricular activities in order to expand their experiences. Coaches/Advisors must cooperate to help these students have a rewarding experience. The program in season has priority over other out-of-season programs. When two programs are simultaneously in season, a performance, game, etc. should take priority over a practice. Students are to be encouraged and not discouraged or made to have to choose between one or the other. Our programs depend on students and it is our duty to support their efforts.

This manual is intended to benefit the School Board, Athletic Committee, Administration, Athletic Director, and Coaches.

PHILOSOPHY & OBJECTIVES FOR ATHLETICS

Philosophy: The athletic program in the Sharpsville Area School District is designed to promote a wholesome atmosphere of good sportsmanship, teamwork, and competition among the students and to generate school spirit. The Administration of the Sharpsville Area School District believes that the success of the athletic program is not necessarily measured by the record of victories compiled by the various teams.

The Administration would never presume to dictate to any coach the methods, style of play, or procedures used in preparing his/her squad for competition. However, there are several guiding principles which in keeping with the educational nature of coaching seem necessary to be established as an overall framework of operation for coaches.

Members of each squad will reflect the highest order of ability, behavior, actions, and attitudes. Such things as using tobacco, drugs, or profanity on the field cannot be tolerated, can only lead to an unsuccessful program and will require disciplinary action. This extends to every coach, assistant, and volunteer.

Athletic programs in the elementary school are designed to expose students to the sport. The goal is to learn how to play the game and to work on acquiring the necessary skills needed to participate in the program. Emphasis needs to be on offering a learning experience that is fun and not based on win/lose competition.

Middle School programs are a continuation of the elementary programs. The emphasis is on learning how to play the game, working on skills, and teamwork. Win/lose competition is not to be the prime incentive. Therefore, all students shall be given the opportunity to participate in every aspect of the program. Playing at this level is more important than the winning of the game.

High School Varsity and Junior Varsity programs are designed to the maximum learned skills in competition representing our school. At this level, not all team members may get in every contest. It is our hope that when the contest has been decided, free substitution will be utilized. All parental concerns should be addressed through the Sharpsville Area School District Athletic Complaint Form as attached as Appendix D.

Effective coaching presumes efficient planning. Practice sessions as well as every phase of the entire sport activity must be planned in advance. Athletes participating in a PIAA sport are permitted at the same time to participate on teams not sponsored by the Sharpsville Area School District or PIAA. The PIAA sport practices and games take priority over the outside team. The student-athlete cannot be penalized by the coaching staff for participating in the out of school activity when it does not interfere with practices or competitions of the in-season PIAA Sport.

Objectives:

1. To provide natural outlets for students desiring to participate on teams in competition with other teams of similar ability.
2. To assist in the development of school and student morale.
3. To teach good sportsmanship and teamwork.
4. To help develop skills that have carry-over value in terms of leisure time.

SAFETY IN SPORTS

A student participating in or desiring to participate in an athletic activity and the student's parent or guardian shall, each school year prior to participation by the student in an athletic activity, sign and return to the student's school an acknowledgement of receipt and review of a concussion and traumatic brain injury information sheet.

A student who as determined by a game official, coach from the student's team, certified athletic trainer, licensed physician, licensed physical therapist or other official designated by the student's school entity exhibits signs or symptoms of a concussion or traumatic brain injury while participating in an athletic activity shall be removed by the coach from participation at that time.

The coach shall not return a student to participation until the student is evaluated and cleared for return to participation in writing by an appropriate medical professional. The governing body of a school entity may designate a specific person or persons, who must be appropriate medical professionals, to provide written clearance for return to participation.

Once each school year, a coach shall complete the concussion management certification training course offered by the Centers for Disease Control and Prevention, the National Federation of State High School Associations or another provider approved by the Department of Health and the Cardiac Wise on-line course. A coach shall not coach an athletic activity until the coach completes the training course required under this subsection. The governing body of a school entity shall establish the following minimum penalties for a coach found in violation of the removal from play or return to play requirements:

1. For a first violation, suspension from coaching any athletic activity for the remainder of the season.
2. For a second violation, suspension from coaching any athletic activity for the remainder of the season and for the next season.
3. For a third violation, permanent suspension from coaching any athletic activity.

PRESEASON HEAT-ACCLIMATIZATION GUIDELINES

Practice or competition in hot and/or humid environmental conditions poses special problems for student-athletes. Heat illness is a primary concern in these conditions. Although deaths from heat illness are rare, constant surveillance and education are necessary to prevent heat-related problems.

Core Principles:

1. Acclimatization Period: The first five days of football practice— Monday, August 8th. Helmets and shoulder pads with shorts the first 5 days and full gear on sixth day with contact permitted on sixth day.
2. These practices are limited to 5 hours of practice daily for the 3 days of heat acclimatization. Practice sessions may be no longer than 3 hours in length and teams must have 2 hours of rest (recovery period) between sessions.
3. If more than 48 hours between the conclusion of the heat acclimatization program and first day of practice, the program will not have its intended affect medically. Therefore, these practices are limited to five hours per day with no contact on the fifth day since it is prior to the start of the stipulated fall season.
4. Monday's practice August 15th – may be 5 hours with a 2 hours buffer between practices and contact may be included.
5. Prevention of Heat Illness from the Sport Medicine Guidelines of the PIAA Handbook should be observed. These include regular measurements of environmental conditions. See Sports Medicine Guidelines for more detail or consult with your athletic trainer and/or team physician.

Out-of-Season Activities: General conditioning provides only partial heat acclimatization. Therefore, student athletes should be exposed gradually to hot and/or humid environmental conditions to provide better heat acclimatization. Each exposure also should involve a gradual increase in the amount of exercise that is undertaken over a period of days to weeks until the exercise intensity and duration is comparable to that likely to occur in competition. If conditions are extreme, training or competition should be held during a cooler time of the day.

When protective gear and clothing is authorized by the school Principal outside of the defined season, frequent rest periods should be scheduled so that the gear and clothing can be loosened to allow evaporation of sweat and other forms of heat loss. During the acclimatization process, it may be advisable to use a minimum of protective gear and clothing and to practice in T-shirts, shorts, socks and shoes. Excessive tape and outer clothing that restrict sweat evaporation should be avoided. Rubberized suits should never be used.

DRUG USE AND ABUSE

The use of drugs in any manner, and/or for the intent of enhancing athletic performance, is prohibited and is a violation of both the District's Athletic Policy and Discipline Code. Drugs may include but are not limited to, any drug sold or distributed for the purpose of athletic enhancement and those referred to in the Student Handbook.

A violation of this policy will result in an immediate suspension from school for a period of ten days and referral for a drug and alcohol assessment. During this period of time, the student-athlete is not permitted to participate, whether it is practice or competition. Upon the student's return to school, they will be permitted to return to the team under a probationary status and must submit to a drug test at the parent's expense.

A second offense of this nature, as it relates to any aspect of school jurisdiction, is an immediate ten-day suspension and referral to the Board of Education for expulsion. In conjunction with a second offense the student will not be permitted any future participation in athletics within the Sharpsville Area School District until they return to school.

We are here to help our student-athletes in any way possible. A self-referral of a drug or alcohol problem will be dealt with and assessed on a case-by-case basis.

Coaches may not distribute any performance enhancers/substances. Any coach who violates this policy will be subject to disciplinary action by the Board of Education.

NOTE: It is the responsibility of the Athletic Director, head coaches and their staff to communicate this policy to all student-athletes.

HAZING, HARASSMENT AND BULLYING

It is the responsibility of the head coach and all assistant and volunteer coaches to inform all student athletes of the District's policies on hazing, harassment, and bullying and to discourage such practices. Further, it the responsibility of all coaches to insure that such incidents do not occur. In the event that something does occur that might be interpreted as a violation of these policies, it must be reported immediately, in writing, to the administration and the Director of Athletics.

The policies in their complete form can be found in the Appendix A.

MEALS

Meals will be provided for all playoff games or if the contest is over 80 miles round trip and leaving after school.

TRANSPORTATION

Motor Coaches will be provided by the school district to teams for contests that require a minimum of 250 miles round trip. Provisions will be provided at the discretion of the Athletic Director and Building Principal. All teams that qualify for state playoffs will be transported in a motor coach if the contest is a minimum of 80 miles round trip.

ATHLETIC COMMITTEE

The Athletic Committee shall recommend athletic policy to the School Board. The Athletic Committee or Superintendent shall recommend to the School Board personnel for employment in the Sharpsville Athletic Department. In addition, the Athletic Department will contribute to a more effective, broader athletic program. The Athletic Committee shall be composed of the following members:

1. Superintendent
2. School Board President, Ex-Officio
3. Three School Board Members - selected by the President of the Board.
4. Building Level Principal
5. Athletic Director

The Athletic Committee shall meet monthly. A member of the School Board will act as Chairperson of the Committee and will be appointed to this position by the School Board President. Head coaches are welcomed to attend meetings.

DUTIES AND RESPONSIBILITIES OF THE HIGH SCHOOL PRINCIPAL

The High School Principal, in all matters pertaining to interscholastic athletics, is responsible to the Pennsylvania Interscholastic Athletic Association. The Principal may delegate some of these powers and responsibilities but such delegation shall not relieve the Principal of responsibility.

The High School Principal shall:

1. Control all interscholastic athletic relations in which the school participates. This applies to interscholastic athletics for both boys and girls.
2. Sanction all contests in which Sharpsville High School participates. To see that all contracts for interscholastic contests in which the school participates are in writing and bear proper signatures.
3. Exclude any contestant who because of bad habits, or improper conduct, would not represent the school in a becoming manner, and also to exclude any contestant who has suffered serious illness or injury until the participant is pronounced physically fit by a physician.
4. Assure educational eligibility of all participating "in season" athletes; i.e., academically, attendance, discipline, etc., in accordance with the Board Policy 123 – Interscholastic Athletics and the by-laws of this Pennsylvania Interscholastic Athletic Association.
5. Authorize the Athletic Director to represent the school in the absence of the Principal concerning matters of interscholastic athletics.
6. Alert staff and students of required behavior regulations as set forth by either District Ten or the Pennsylvania Interscholastic Athletic Association.
7. Complete an evaluation form on each Head Coach at the conclusion of each coach's season. This evaluation must be completed within a two-week period at the conclusion of the season. A meeting will be scheduled with the principal and the head coach to discuss the contents of the evaluation.
8. The Principal and Athletic Director will be responsible for an individual evaluation on each Head Coach.

DUTIES AND RESPONSIBILITIES OF THE ATHLETIC DIRECTOR

The Athletic Director shall:

1. Be directly responsible to the Principal and indirectly to the Superintendent for the administration and supervision of the interscholastic athletic program. This shall include both boys and girls interscholastic events.
2. Attend Mercer County Athletic Directors meetings, District Ten meetings, and meetings or conferences that are of importance to the proper functioning of the program.
3. Supervise the development of all interscholastic sports at the various levels for boys and girls and see that the policies of the School District are carried out.
4. Prepare the schedules of all sports excluding those assigned by the Mercer County Athletic Conference Executive Secretary. Head Coaches of the various sports will assist in making these schedules by recommending schools for athletic relationships.
5. Make all interscholastic game contracts, have them signed by the High School Principal, and see that confirmation of such contract is on file. This is to be done with the assistance of the Head Coaches.
6. Select, purchase and inventory, with the help of the Head Coaches, equipment and supplies needed for the various athletic teams of the Sharpsville Area School District. All purchases will require a purchase order prior to placing the order.
7. Handle matters affecting cancellation of contests because of weather or other conditions. Cancellations will be made after consultation with the High School Principal.
8. Make transportation arrangements for all "away" contests for all teams with input from the Head Coaches.
9. Keep a complete record of all varsity interscholastic contests (with scores) furnished by the Head Coaches of each sport.
10. Supervise the sale of tickets to interscholastic contests and maintain a payroll of all extra help in carrying out the athletic program. Selection of extra help will be made at the discretion of the Athletic Director.

11. Keep on file a complete inventory of all athletic equipment in the School District. This inventory is to be prepared by the Head Coach.
12. Arrange medical examinations for all students participating in interscholastic events before regular practice sessions of each sport are to begin.
13. Prepare all necessary forms and eligibility rosters of players for athletic contests in compliance with the Pennsylvania Interscholastic Athletic Association. This will be done with the assistance of the Head Coaches. The Athletic Director is to receive information from coaches at least one week prior to the first game.
14. Inform all coaches of their responsibility for making certain that every student participant has on file a medical examination card, school insurance, or an insurance exemption form.
15. Develop the athletic budget for the year.
16. Secure officials, prepare official contracts, and provide method of payment for officials.
17. Maintain and distribute medical trainer supplies.
18. Provide a physician for "home" varsity football games.
19. Arrange ambulance service for all "home" football games.
20. Arrange for police services and general security at athletic contests.
21. Supervise "home" athletic contests.
22. Make arrangements for football equipment to be reconditioned (pickup and return).
23. Provide assistance and input to the coaches when called upon.
24. Make arrangements for athletes or teams participating in district and state playoffs (transportation, meals, forms, attendance and supervision).
25. Schedule practices and interscholastic and intramural activities.
26. Maintain all correspondence pertaining to athletics with media.

27. Work closely with the maintenance staff in preparing fields and facilities for contests and practices.
28. Schedule three pre-season Coaching Seminars each year to cover emergency procedures, athletic handbook, and injury prevention.
29. Complete an evaluation form on each Head Coach and Assistant Coach at the conclusion of each coach's season. This evaluation must be completed within a two-week period at the conclusion of the season.

DUTIES AND RESPONSIBILITIES OF THE HEAD COACH

The Head Coach shall:

1. All head coaches (paid and/or volunteer) must complete the on-line concussion course at <http://nfhslearn.com>, and sudden cardiac arrest course, <http://www.sportsafetyinternational.org/cardiacwise/>, every year before the first practice. These courses must be completed and a copy of the certificate turned into the Athletic Director before the first official practice date for the sport. Only one certification is required each year for persons that coach more than one sport.
2. In the event that a coach feels that it is in the best interest of the program to dismiss an athlete from the team, the Head Coach must hold a conference with the Athletic Director and the Building Principal before conducting the dismissal. If a dismissal occurs, the individual will have the opportunity to request a conference with the coaches involved and the administration.
3. Report any major or minor unusual incidents involving the program to the Athletic Director and Principal. This should occur prior to any removal from your team.
4. Be responsible for the control, care, distribution and maintenance of supplies and equipment and facility involved for that particular sport.
5. Supervise and direct the work of all the coaches and athletes in that sport, regardless of the grade level of the activity.
6. Work directly with the Athletic Director in the purchase of equipment.
7. Assist the Athletic Director in the establishment of all schedules in that sport and the hiring of officials for these events when applicable.
8. Provide the Athletic Director with the following information within ten (10) school days after the completion of the season or as the date indicates on the form for inclusion in the Athletic History of the School.
 - a. Summary of Season Results: Opponents and Scores.
 - b. Summary of Season Letter-Winners.
 - c. Summary of Season Inventory.
9. Submit a proposed budget for that sport to the Athletic Director. The Head Coach will receive the budget form in mid-December.

10. Make sure that all students participating in the activity have physical cards signed by the doctor and the parent and insurance exemption forms indicating private coverage, prior to the first practice. These items are to be alphabetized and returned to the Athletic Director as soon as possible, or within five (5) days after the first practice session. Insurance exemption forms provided by the District must be utilized. Although this responsibility may be delegated to assistants at various levels, such delegation shall not relieve the Head Coach of responsibility.
11. Provide the building Principal and Athletic Director with alphabetized (by grade) lists of names with all necessary information of P.I.A.A. eligibility at least one week prior to the first game. Football and Basketball coaches should also provide a numerical roster.
12. Provide the Athletic Director with a Departure Schedule at least three weeks prior to their first contest.
13. Coaches cannot make out-of-season activities mandatory for in-season involvement. A waiver must be signed by all coaches and parents of students participating in off season activities requiring transportation and are included as Appendix B.
14. Be responsible to notify the media of varsity game results upon completion of each contest.
15. Follow the set of Player Rules established for all athletic programs. These rules can be found at the end of this handbook as Appendix F.
16. Assist with the physical examinations for that sport. A designee may be appointed.
17. Attend the mandatory P.I.A.A. Rules Interpretation Meeting for that sport prior to the start of the season.
18. Follow district guidelines set for player's appearance and actions on and off the playing field.
19. Athletes are not to be practicing (shooting around) without coaching supervision before athletic contest.

20. To report problems, conflicts, or injuries of major significance that occur at contests or practices to the Principal and/or Athletic Director as soon as possible. Also, a written report explaining the circumstances should follow within twenty-four (24) hours.
21. Each Coach is responsible for checking the daily attendance bulletin as well as their mailbox each day in order to assure that their student athletes are in attendance and are eligible. If there is a question or doubt, contact the high school office immediately for clarification.
22. Remain at the athletic site until all players have departed.
23. Coaches may develop their own code of conduct as long as they do not violate school district policy, the athletic policy or a student's constitutional rights.
24. Team rules must be submitted to the Athletic Director and Principal prior to the first day of practice.
25. The Head Coach and at least one paid assistant, if a paid assistant is employed, must ride on the bus to and from all interscholastic games and scrimmages.
26. Coaches and advisors are responsible for working collaboratively to allow students to participate in multiple activities.
27. Sunday practices are allowed under the following conditions;
 - a. The Sunday practice is not the seventh consecutive practice day.
 - b. Permission has been given by the Superintendent.
 - c. The Sunday practice is not mandatory.
 - d. The practice is scheduled to begin after 1:00 p.m.

DUTIES AND RESPONSIBILITIES OF THE ASSISTANT COACHES

It is fundamental that the Coach is completely responsible for the behavior, safety, and welfare of the squad during practice sessions and games. His/her behavior must reflect a positive image which mirrors the behavior expected for each athlete. The coach sets the example for the student athlete. This positive image and good sportsmanship shall be exhibited at every athletic contest or school sponsored event that the coach attends. This includes in-season and out-of-season events.

1. All coaches (paid and/or volunteer) must complete the on-line concussion course at <http://nfhslearn.com>, and sudden cardiac arrest course, <http://www.sportsafetyinternational.org/cardiacwise/>, every year before the first practice. These courses must be completed and a copy of the certificate turned into the Athletic Director before the first official practice date for the sport. Only one certification is required each year for persons that coach more than one sport.
2. Coaches are responsible for unlocking and locking doors of buildings before and after practice sessions.
3. The coach is to be the last one to leave the building.
4. Coaches are to be prompt reporting to practice and are not to leave sessions unattended.
5. Coaches are responsible for seeing that any participant excluded from taking part in the activity, either game or practice, by the medical doctor or nurse, do not re-enter the activity until proper release is granted.
6. They must exhibit good sportsmanship at all times and encourage good sportsmanship both in victory and in defeat.
6. They must instill in their athletes the respect for constituted authority both on and off the playing field.
8. The Head Coach and at least one paid assistant, if a paid assistant is employed, must ride on the bus to and from all interscholastic games and scrimmages.

9. Coaches must insist that all athletes ride the bus to and from all interscholastic games and scrimmages. Any athlete not riding the bus will not be permitted to participate, unless written approval has been granted by the High School Principal, Parents, or Legal Guardian. Please use the Contest Travel Release found in Appendix E.
10. When early dismissal is required, the Coach must obtain permission from the building Principal. The Coach should submit a list of students to the office so that teachers can be made aware of who would be leaving early.
11. All coaches are required to return all school equipment and keys upon completion of their season.
12. Coaches cannot make out-of-season activities mandatory for in-season involvement. A waiver must be signed by all coaches and parents of students participating in off season activities requiring transportation. The waiver is included in the Athletic Handbook as Appendix B.
13. To report problems, conflicts, or injuries of major significance that occur at contests or practices to the Principal and/or Athletic Director as soon as possible. Also, a written report explaining the circumstances should follow within twenty-four (24) hours.
14. Each coach is responsible for checking the daily attendance bulletin as well as their mailbox each day in order to assure that their student athletes are in attendance and are eligible. If there is a question or doubt, contact the high school office immediately for clarification.
15. All Coaches are responsible for attending a pre-season meeting to review the Athletic Handbook, emergency procedures, and Injury Prevention.

GENERAL REGULATIONS

In order to determine the feasibility of providing a particular athletic program for our students, the following guidelines have been established regulating minimum team numbers and sign up/participation dates. The cut-off days for reporting numbers of participants to the principal are as follows:

Fall Sports:	5 th day of school
Winter Sports:	5 th day after the official PIAA practice start date
Spring Sports:	5 th day after the official PIAA practice start date

Players can continue to come out for a sport until they would miss more than 50% of all contest after their 2 week conditioning period. For example if there are 16 contests, the student would be able to come out 2 weeks prior to the 8th game.

Athletes coming out after the official PIAA start date will be required to go through a two week conditioning period before being permitted to participate in a scheduled game/match etc... The exception would be a student moving into the District after the PIAA start date and who was playing that sport in the prior school at the time of the transfer.

Any coach(es) and athlete(s) who participate in their respective State playoff program will be required to leave the site immediately after being eliminated from the tournament/playoff. Coaches or athletes who want to remain will do so at their own expense.

LATE ARRIVALS FROM AWAY EVENTS

In the case of a late arrival from away events, the following guidelines will be used for arrival to school the following day. In the case of a bus arriving between 12:00 a.m. and 1:00 a.m., the students who were on the bus for the event will have their starting time extended to 9:00 a.m. In the case of a bus arriving later than 1:00 a.m., the students who were on the bus for the event will have their starting time delayed to 10:00 a.m.

This is only to be utilized in the case of a bus failure, an accident that is not preventable by the head coach and their coaching staff or if an athletic contest went longer than expected. It does not allow for any pre-planned stops. In addition, the high school office should be notified of the situation the following morning by 7:40 A.M. The delayed starting time will be strictly adhered to and the same policies will be in effect for any tardiness past the designed time.

MINIMUM PARTICIPANT REQUIREMENTS

	Varsity
Fall	
Football	22
Volleyball	8
Cross Country	15
Golf	5
Soccer	15
Winter	
Wrestling	13
Girls Basketball	10
Boys Basketball	10
Spring	
Track	30
Baseball	12
Softball	12

Any sport not meeting the minimum number of participants will be placed on probation for that year. The Head Coach of a sport that has been placed on probation will be required to develop an improvement plan and meet with the Athletic Committee within one month of the completion of their season.

PHYSICAL EXAMINATION POLICY

The Pennsylvania Interscholastic Athletic Association and the Sharpsville Area School District require pupils to have a physical examination before entering interscholastic practices, scrimmages, or games. The Sharpsville Area School District and PIAA requires the physical to be given prior to each sport season but not before June 1st. The Athletic Director will make arrangements with the Doctor for these examinations.

The Head Coach and Assistant Coaches will insist that all candidates have this physical prior to any participation. Breach of this requirement will necessitate Administrative discipline.

STATE REGULATIONS FOR SPORTS

The Pennsylvania Interscholastic Athletic Association will serve the Sharpsville Area School District as a guide.

LOCAL REGULATIONS FOR SPORTS

The District X rules and regulations will prevail in areas not covered by the Pennsylvania Interscholastic Athletic Association's rules and regulations.

COACHES EMERGENCY PROCEDURES

1. Coaches should give necessary assistance to injured athletes.
2. Contact the parents immediately if accident warrants. The parent and/or guardian should inform the coach as to what to do with the injured athlete.
3. If immediate care seems essential and the parent cannot be contacted, call an ambulance service. Give details of the injury and the exact location for pick-up.
4. A written accident report must be filed.
5. Contact the Building Principal in the event of a serious injury.

ACCIDENT/PERSONAL INJURY REPORT

An Accident and Personal Injury Report form must be submitted to the high school/middle school office within twenty-four hours of a workplace student/staff/coach injury or accident resulting in the need for medical attention regardless of lost time or no lost time.

If necessary, attach a letter detailing any additional information that may be pertinent to the incident. Be sure to include the date of the injury, the individual(s) injured, a description of the accident and any additional remarks that are necessary. Once completed be sure to prepare a duplicate, submit one copy to the high school/middle school office and send one copy to the Superintendent's Office if medical treatment is beyond the capability of the school.

TRANSPORTATION TO CONTESTS

Head coaches are to assume the responsibility of providing the Athletic Director with dates and times they will require transportation to all "away" athletic events. This request should be done for the season at least three weeks prior to the first contest.

The Head Coach and at least one paid assistant, if a paid assistant is employed, must ride on the bus to and from all interscholastic games and scrimmages.

EQUIPMENT FOR ATHLETICS

All Head Coaches are responsible for equipment requests and inventories of equipment in their sport. Forms are provided for these items.

Students shall be informed that athletic equipment purchased by the School District must be returned at the conclusion of the season. Students failing to return equipment may have report cards and/or awards withheld and are responsible for paying for any lost equipment. Equipment damaged beyond normal wear and tear will be the responsibility of the athlete to pay for replacement of such equipment.

SELECTION OF GATE PERSONNEL

Personnel needed to operate an athletic event (ticket sellers, ticket takers, clock personnel, security, chain crew, etc.) will be selected as needed per sport. The selection of these persons will be at the discretion of the Athletic Director.

ELIGIBILITY REQUIREMENTS FOR PARTICIPATION IN SCHOOL ATHLETICS/ACTIVITIES

Participants in interscholastic athletics, school activities, and clubs will be eligible to participate as long as they meet the eligibility requirements established by the School Board. Eligibility is defined for the first one-third of each grading period, as meeting PIAA requirements which is passing four major subjects. For the remainder of each grading period, eligibility is defined as not having a combined total of two failing grades (F) in courses equal to two credits. For example, an "F" in English and one in Math would make the student NOT eligible. Again an "F" in English and an "F" in Physical Education would make the student eligible since Physical Education is not a full credit course. A full credit is defined as a class that meets five (5) days a week for the entire year. Tutoring is available and is highly recommended for students receiving a failing grade.

Any participant who is declared ineligible for the first time during the particular activity will be able to practice, but not play in any games etc. The second time during the season that a student is ineligible by these standards, he/she will not be able to play in games/matches and will not be permitted to practice during the period of ineligibility. The third time during that season that a student is ineligible by these standards, he/she will be dismissed from the team but will be eligible for the next season. Likewise, a student who is ineligible for the time during school can go to dances, club activities, and club meetings. The second time and every time after that, the student forfeits all rights to participate; and therefore, will be barred from all activities.

Any activity which is related to the curriculum and figures into a student's grade is exempt.

In the implementation of this policy, there will be a weekly evaluation of each student's eligibility based upon the failure reports due in the Principal's Office each Friday afternoon. Students not meeting the academic requirements would not participate the following week. At the beginning of a new school year, ineligible status will be issued to students whose academic achievement was unsatisfactory according to the PIAA guidelines.

TARDINESS/ILLNESS ELIGIBILITY

Students are to be in school the entire day to be eligible to participate in activities (practices, games, activities). This means that students are to be in school on time, not late. The only time that student athletes are permitted to come in late the morning after a game would be if the coaches have been given prior approval by the High School Principal to tell the students that they can be late. We understand that forces beyond our own control may lead to a situation where a student arrives to

school late. We will work with students in these situations; however, excessive tardiness (as determined by the principal) to school will result in the loss of eligibility to participate. All students must be in school by 11:00 a.m. in order to be eligible to participate. A written excuse from the physician or dentist must be presented upon the student entering the school building.

Any student who leaves school for illness reasons during the course of the regular school day is not eligible to participate in any school sponsored activity occurring that same day/evening. This does not affect students who are excused from school for a normal doctor or dental appointment that had been previously scheduled and approved by the High School Office.

ATHLETIC AWARDS

- A. Authority to make awards - The Head Coach shall recommend the members of the squad who have met the requirements for a letter. If any problems arise due to extenuating circumstances, a committee composed of the Principal, Athletic Director, and the Head Coach shall make the final decision.
- B. Awards
 - 1. Six inch chenille letter and certificate - all varsity sports, including cheerleading. A letter will be awarded to an athlete the first time he/she meets the qualifications of each sport.
 - 2. The second year a participant meets the requirements he/she will receive a leatherette certificate and a metal insignia for that sport.
 - 3. The third year a participant meets the requirement he/she will receive a 5 1/2" by 7" silver plated plaque and service bar.
 - 4. The fourth year a participant meets the requirement he/she will receive an 8" by 8" gold plated plaque.
- C. General criteria in meeting the requirements for a letter:
 - 1. Attendance/Participation - Athletes should attend all practices unless excused by the Head Coach. Athletes must compete the entire season, including District and State competition in order to earn a letter.
 - 2. Sportsmanship - Athletes should realize that they are representing their school and community and should conduct themselves in such a manner that they are unquestionable assets to both.

3. Adherence to Training Rules - Athletes must abide by the training rules set forth by the Head Coach and the Athletic Department.
4. Interscholastic Competitions - Participants must compete in Pennsylvania Interscholastic Athletic Association approved interscholastic varsity level sports or competitions.

D. Specific criteria in meeting the requirements for a letter.

1. ***Football/Basketball:*** must participate in at least 50% of the all varsity games (excluding scrimmages).
2. ***Golf/Girls' Volleyball:*** Must play in at least fifty (50) percent of all varsity matches.
3. ***Wrestling:*** Must participate in at least half of the varsity matches and score at least a total of eight team points.
4. ***Baseball/Softball:*** Must participate in at least fifty (50) percent of the innings played during the season.
5. ***Soccer:*** must participate in at least 50% of the all varsity matches (excluding scrimmages).
6. ***Track/Cross Country:*** Must participate in at least half of the varsity meets and score at least twenty-one (21) points.

- Dual Meet Requirements:

First Place	5 points
Second Place	3 points
Third Place	1 point

- Invitational Requirements:

First Place	10 points
Second Place	8 points
Third Place	6 points
Fourth Place	4 points
Fifth Place	2 points
Sixth Place	1 point

- Standard set at all athletic Invitational

The athlete will receive ten (10) points for district qualifying standards set by the Pennsylvania Interscholastic Athletic Association in their individual events. Relay standards are set by the coaches because the district does not have a set time. Athletes reaching the coach's standard will also receive ten (10) points and will be eligible to compete at the District Ten meet.

7. ***Cheerleading:*** All cheerleaders, regardless of grade, are eligible to cheer for any sport. Only varsity squads can letter. Lettering is achieved by the number of games attended per season. All girls must attend ninety (90) percent of designated season games excluding tournaments. If a cheerleader misses more than ten (10) percent of the games, a valid excuse is required (example: death in family). Working is not a valid excuse.
8. ***Special Situations:***
 - a. ***Managers:*** Fulfill the duties assigned by the Head Coach. Recommendation of the Head Coach shall determine award winners.
 - b. ***Two Years in the Same Sport:*** Any athlete who participated in the same sport during his/her junior and senior years and did not meet the specific requirements for a letter, may be recommended for a letter by the Head Coach.
 - c. ***Trainers:*** Fulfill the duties assigned by the Head Coach. Recommendation of the Head Coach shall determine award winners.
 - d. ***Injured Athletes:*** An athlete who has been injured and cannot complete the season or who cannot meet the requirements of that sport may receive a letter upon the recommendation of the Head Coach.

No. 247

SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: HAZING

ADOPTED: February 16, 2010

REVISED: March 19, 2012

	247. HAZING
1. Purpose	The purpose of this policy is to maintain a safe, positive environment for students and staff that is free from hazing. Hazing activities of any type are inconsistent with the educational goals of the district and are prohibited at all times.
2. Definitions	<p>For purposes of this policy hazing is defined as any activity that recklessly or intentionally endangers the mental health, physical health or safety of a student or causes willful destruction or removal of public or private property for the purpose of initiation or membership in or affiliation with any organization recognized by the Board.</p> <p>Endanger the physical health shall include but not be limited to any brutality of a physical nature, such as whipping; beating; branding; forced calisthenics; exposure to the elements; forced consumption of any food, alcoholic beverage, drug, or controlled substance; or other forced physical activity that could adversely affect the physical health or safety of the individual.</p> <p>Endanger the mental health shall include any activity that would subject an individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual.</p> <p>Any hazing activity, whether by an individual or a group, shall be presumed to be a forced activity, even if a student willingly participates.</p>
3. Authority SC 510, 511 Pol. 122, 123	<p>The Board does not condone any form of initiation or harassment, known as hazing, as part of any school-sponsored student activity. No student, coach, sponsor, volunteer or district employee shall plan, direct, encourage, assist or engage in any hazing activity.</p> <p>The Board directs that no administrator, coach, sponsor, volunteer or district employee shall permit, condone or tolerate any form of hazing.</p>

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4. Delegation of Responsibility	<p>The district will investigate all complaints of hazing and will administer appropriate discipline to any individual who violates this policy.</p> <p>The Board encourages students who have been subjected to hazing to promptly report such incidents to the building principal.</p> <p>District administrators shall investigate promptly all complaints of hazing and administer appropriate discipline to any individual who violates this policy.</p> <p>Students, administrators, coaches, sponsors, volunteers, and district employees shall be alert to incidents of hazing and shall report such conduct to the building principal.</p> <p>The district shall annually inform students, parents/guardians, coaches, sponsors, volunteers and district staff that hazing of district students is prohibited, by means of distribution of written policy, publication in handbooks, presentation at an assembly, verbal instructions by the coach or sponsor at the start of the season or program, and posting of notice/signs.</p>
5. Guidelines	<p><u>Complaint Procedure</u></p> <p>When a student believes that s/he has been subject to hazing, the student shall promptly report the incident, orally or in writing, to the building principal.</p> <p>The principal shall conduct a timely, impartial, thorough, and comprehensive investigation of the alleged hazing.</p> <p>The principal shall prepare a written report summarizing the investigation and recommending disposition of the complaint. The complainant and the accused shall be informed of the outcome of the investigation, including the recommended disposition of the complaint.</p> <p>If the investigation results in a substantiated finding of hazing, the principal shall recommend appropriate disciplinary action, as circumstances warrant, in accordance with the Student Code of Conduct. Additionally, the student may be subject to disciplinary action by the coach or sponsor, up to and including removal from the activity.</p> <p>The investigation results in a substantiated finding that a coach or sponsor affiliated with the activity planned, directed, encouraged, assisted, condoned or ignored any form of hazing, s/he will be disciplined appropriately. Discipline could include dismissal from the position as coach or sponsor.</p>

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	<p>The district shall document the corrective action taken and, where not prohibited by law, inform the complainant.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 510, 511</p> <p>Board Policy – 122, 123</p>
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No. 248

SHARPSVILLE AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: UNLAWFUL HARASSMENT

ADOPTED: February 16, 2010

REVISED: March 19, 2012

	248. UNLAWFUL HARASSMENT
1. Purpose	The Board strives to provide a safe, positive learning climate for students in the schools. Therefore, it shall be the policy of the district to maintain an educational environment in which harassment in any form is not tolerated.
2. Authority 43 P.S. Sec. 951 et seq Title IX 20 U.S.C. Sec. 1681 et seq 29 CFR Sec. 1606.8(a)	<p>The Board prohibits all forms of unlawful harassment of students and third parties by all district students and staff members, contracted individuals, vendors, volunteers, and third parties in the schools. The Board encourages students and third parties who have been harassed to promptly report such incidents to the designated employees.</p> <p>The Board directs that complaints of harassment shall be investigated promptly, and corrective action be taken when allegations are substantiated. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations.</p> <p>No reprisals nor retaliation shall occur as a result of good faith charges of harassment.</p>
3. Definitions 29 CFR Sec. 1606.8(a)	<p>For purposes of this policy, harassment shall consist of verbal, written, graphic or physical conduct relating to an individual's race, color, national origin/ethnicity, sex, age, disability, sexual orientation or religion when such conduct:</p> <ol style="list-style-type: none"> 1. Is sufficiently severe, persistent or pervasive that it affects an individual's ability to participate in or benefit from an educational program or activity or creates an intimidating, threatening or abusive educational environment. 2. Has the purpose or effect of substantially or unreasonably interfering with an individual's academic performance. 3. Otherwise adversely affects an individual's learning opportunities.

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<p>29 CFR Sec. 1604.11(a)</p>	<p>For purposes of this policy, sexual harassment shall consist of unwelcome sexual advances; requests for sexual favors; and other inappropriate verbal, written, graphic or physical conduct of a sexual nature when:</p> <ol style="list-style-type: none"> 1. Submission to such conduct is made explicitly or implicitly a term or condition of a student's academic status. 2. Submission to or rejection of such conduct is used as the basis for academic or work decisions affecting the individual. 3. Such conduct deprives a student of educational aid, benefits, services or treatment. 4. Such conduct is sufficiently severe, persistent or pervasive that it has the purpose or effect of substantially interfering with the student's school performance or creating an intimidating, hostile or offensive educational environment.
<p>4. Delegation of Responsibility Pol. 103</p>	<p>In order to maintain an educational environment that discourages and prohibits unlawful harassment, the Board designates the Superintendent as the district's Compliance Officer.</p> <p>The Compliance Officer shall publish and disseminate this policy and the complaint procedure at least annually to students, parents/guardians, employees, independent contractors, vendors, and the public. The publication shall include the position, office address and telephone number of the Compliance Officer.</p> <p>The administration shall be responsible to provide training for students and employees regarding all aspects of unlawful harassment.</p> <p>Each staff member shall be responsible to maintain an educational environment free from all forms of unlawful harassment.</p> <p>Each student shall be responsible to respect the rights of their fellow students and district employees and to ensure an atmosphere free from all forms of unlawful harassment.</p> <p>The building principal or designee shall be responsible to complete the following duties when receiving a complaint of unlawful harassment:</p> <ol style="list-style-type: none"> 1. Inform the student or third party of the right to file a complaint and the complaint procedure.

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<p>5. Guidelines</p>	<ol style="list-style-type: none"> 2. Inform the complainant that s/he may be accompanied by a parent/guardian during all steps of the complaint procedure. 3. Notify the complainant and the accused of the progress at appropriate stages of the procedure. 4. Refer the complainant to the Compliance Officer if the building principal is the subject of the complaint. <p><u>Complaint Procedure – Student/Third Party</u></p> <p>Step 1 – Reporting</p> <p>A student or third party who believes s/he has been subject to conduct that constitutes a violation of this policy is encouraged to immediately report the incident to the building principal or a district employee.</p> <p>A school employee who suspects or is notified that a student has been subject to conduct that constitutes a violation of this policy shall immediately report the incident to the building principal.</p> <p>If the building principal is the subject of a complaint, the student, third party or employee shall report the incident directly to the Compliance Officer.</p> <p>Step 2 – Investigation</p> <p>Upon receiving a complaint of unlawful harassment, the building principal shall immediately notify the Compliance Officer. The Compliance Officer shall authorize the building principal to investigate the complaint, unless the building principal is the subject of the complaint or is unable to conduct the investigation.</p> <p>The investigation may consist of individual interviews with the complainant, the accused, and others with knowledge relative to the incident. The investigator may also evaluate any other information and materials relevant to the investigation.</p> <p>The obligation to conduct this investigation shall not be negated by the fact that a criminal investigation of the incident is pending or has been concluded.</p>
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	<p>Step 3 – Investigative Report</p> <p>The building principal shall prepare and submit a written report to the Compliance Officer within fifteen (15) days, unless additional time to complete the investigation is required. The report shall include a summary of the investigation, a determination of whether the complaint has been substantiated as factual and whether it is a violation of this policy, and a recommended disposition of the complaint.</p> <p>The complainant and the accused shall be informed of the outcome of the investigation, including the recommended disposition of the complaint.</p> <p>Step 4 – District Action</p> <p>If the investigation results in a finding that the complaint is factual and constitutes a violation of this policy, the district shall take prompt, corrective action to ensure that such conduct ceases and will not recur. District staff shall document the corrective action taken and, where not prohibited by law, inform the complainant.</p> <p>Disciplinary actions shall be consistent with the Code of Student Conduct, Board policies and district procedures, applicable collective bargaining agreements, and state and federal laws, and may include educational activities and/or counseling services.</p> <p>If it is concluded that a student has knowingly made a false complaint under this policy, such student shall be subject to disciplinary action.</p> <p><u>Appeal Procedure</u></p> <ol style="list-style-type: none"> 1. If the complainant is not satisfied with a finding of no violation of the policy or with the recommended corrective action, s/he may submit a written appeal to the Compliance Officer within fifteen (15) days. 2. The Compliance Officer shall review the investigation and the investigative report and may also conduct a reasonable investigation. 3. The Compliance Officer shall prepare a written response to the appeal within fifteen (15) days. Copies of the response shall be provided to the complainant, the accused and the building principal who conducted the initial investigation. 4. The Compliance Officer may confirm, refuse or modify any finding or corrective action as part of the appeal procedure.
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	<p>References:</p> <p>Pennsylvania Human Relations Act – 43 P.S. Sec. 951 et seq.</p> <p>Federal Anti-Discrimination Law – 20 U.S.C. Sec. 1681 et seq. (Title IX)</p> <p>Harassment Regulations and Guidelines</p> <p>Code of Federal Regulations – 29 CFR Sec. 1604.11(a), 1606.8(a)</p> <p>Office for Civil Rights – Revised Sexual Harassment Guidance: Harassment of Students By School Employees, Other Students, or Third Parties</p> <p>Board Policy – 103, 103.1, 806</p>
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REPORT FORM FOR COMPLAINTS OF UNLAWFUL HARASSMENT

Complainant: _____
 Home Address: _____
 Home Phone: _____
 School Building: _____
 Date of Alleged Incident(s): _____

Alleged harassment was based on: (circle those that apply)

Race	Color	National Origin
Gender	Age	Disability
Religion	Sexual Orientation	

Name of person you believe violated the district's unlawful harassment policy: _____

If the alleged harassment was directed against another person, identify the other person: _____

Describe the incident as clearly as possible, including what force, if any, was used: verbal statements (i.e. threats, requests, demands, etc.); what, if any, physical contact was involved. Attach additional pages if necessary: _____

When and where incident occurred: _____

List any witnesses who were present: _____

This complaint is based on my honest belief that _____ has harassed me or another person. I certify that the information I have provided in this complaint is true, correct and complete to the best of my knowledge.

 Complainant's Signature

 Date

 Received By

 Date

No. 249

SHARPSVILLE
AREA
SCHOOL DISTRICT

SECTION: PUPILS

TITLE: BULLYING/
CYBERBULLYING

ADOPTED: December 1, 2008

REVISED: February 16, 2010

	249. BULLYING/CYBERBULLYING
1. Purpose	<p>The Board is committed to providing a safe, positive learning environment for district students. The Board recognizes that bullying creates an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning, and may lead to more serious violence. Therefore, the Board prohibits bullying by district students.</p>
2. Definitions SC 1303.1-A	<p>Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students that is severe, persistent or pervasive and has the effect of doing any of the following:</p> <ol style="list-style-type: none"> 1. Substantial interference with a student's education. 2. Creation of a threatening environment. 3. Substantial disruption of the orderly operation of the school. <p>Bullying, as defined in this policy, includes cyberbullying.</p> <p>School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school.</p>
3. Authority SC 1303.1-A	<p>The Board prohibits all forms of bullying by district students.</p> <p>The Board encourages students who have been bullied to promptly report such incidents to the building principal or designee.</p> <p>The Board directs that complaints of bullying shall be investigated promptly, and corrective action shall be taken when allegations are verified. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations. No reprisals or retaliation shall occur as a result of good faith reports of bullying.</p>

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4. Delegation of Responsibility	<p>Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying.</p> <p>The Superintendent or designee shall develop administrative regulations to implement this policy.</p>
SC 1303.1-A	The Superintendent or designee shall ensure that this policy and administrative regulations are reviewed annually with students.
SC 1303.1-A	The Superintendent or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board.
SC 1303.1-A	<p>District administration shall annually provide the following information with the Safe School Report:</p> <ol style="list-style-type: none"> 1. Board's Bullying Policy. 2. Report of bullying incidents. 3. Information on the development and implementation of any bullying prevention, intervention or education programs.
5. Guidelines SC 1303.1-A Title 22 Sec. 12.3 Pol. 218	<p>The Code of Student Conduct, which shall contain this policy, shall be disseminated annually to students.</p> <p>This policy shall be accessible in every classroom. The policy shall be posted in a prominent location within each school building and on the district web site, if available.</p> <p><u>Education</u></p> <p>The district may develop and implement bullying prevention and intervention programs. Such programs shall provide district staff and students with appropriate training for effectively responding to, intervening in and reporting incidents of bullying.</p>
SC 1302-A, 1303.1-A Pol. 236	

<p>SC 1303.1-A Pol. 218, 233</p>	<p><u>Consequences For Violations</u></p> <p>A student who violates this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include:</p> <ol style="list-style-type: none"> 1. Counseling within the school. 2. Parental conference. 3. Loss of school privileges. 4. Transfer to another school building, classroom or school bus. 5. Exclusion from school-sponsored activities. 6. Detention. 7. Suspension. 8. Expulsion. 9. Counseling/Therapy outside of school. 10. Referral to law enforcement officials. <p>References:</p> <p>School Code – 24 P.S. Sec. 1302-A, 1303.1-A</p> <p>State Board of Education Regulations – 22 PA Code Sec. 12.3</p> <p>Board Policy – 000, 218, 233, 236</p>
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WAIVER OF LIABILITY, AND INDEMNIFICATION**Acknowledgment and Assumption of Risk:**

In consideration of being permitted to participate in any athletic/sports events related to or sponsored by Sharpsville Area School District ("SASD"), and any events and activities related thereto, and intending to be legally bound, the undersigned hereby agrees and acknowledges that:

I am aware of the dangers and the risks to my person and property and to those of my passenger(s) when I transport student-athlete(s) or other individual(s) in a privately-owned motor vehicle to or from athletic/sport activities or related events sponsored by or related to the SASD.

I understand that operating a motor vehicle while engaged in the above activities involves certain risks for physical injury or property damage. I also understand that there are potential risks to myself and my passenger(s) while operating a motor vehicle of which I may not presently be aware. Because of the dangers of operating a motor vehicle in these circumstances, I recognize the importance and agree to fully comply with all applicable laws, policies, rules and regulations, of any local, state or federal agencies and any SASD supervisor's instructions regarding this activity.

I understand that the SASD does not provide insurance coverage for privately-owned vehicles, and that my personal liability insurance may not provide coverage for such risks, and I shall consult with my insurance agent or carrier, as the SASD has no responsibility or liability for any injury or damage resulting from my operation of a motor vehicle.

I voluntarily elect to transport student-athletes or other individuals in a private motor vehicle with knowledge of the dangers and risks involved, financial or otherwise, and I hereby agree to accept and assume any and all risks and liability, including but not limited to, property damage, personal injury, disability, or death that may result therefrom.

Waiver of Liability and Indemnification:

In consideration of being permitted to participate in athletic/sport events related to or sponsored by Sharpsville Area School District ("SASD"), and any other related events and activities, on behalf of myself, my personal representatives, heirs, next of kin, successors and assigns, and intending to be legally bound, the undersigned hereby agrees and acknowledges that he/she will forever:

a. waive, release, and discharge the SASD, its elected or appointed officers, employees, agents, attorneys, and insurance carriers, (collectively "**Releasees**") from any and all liability for my death, disability, personal injury, property damage, property theft or claims of any nature whatsoever, or that of any passenger(s) which may hereafter accrue to me or them, or my estate or the estate of any passengers as a direct or indirect result of my negligence or the negligence of others that may occur while transporting student-athletes or other individuals to and from athletic/sport activities or events in a private motor vehicle; and

b. agree to defend, indemnify, and hold harmless the Releasees, from and against any and all claims of any nature whatsoever including all costs, expenses and attorneys' fees which in any manner result from my own actions, inactions or negligence, and the action, inaction or negligence of others while transporting student-athletes or other individuals to and/or from athletic/sport activities or events sponsored by or related to the SASD in a private motor vehicle.

I hereby consent that this release, indemnification, and waiver shall be construed broadly to provide a release, indemnification, and waiver to the maximum extent permissible under applicable law.

READ BEFORE SIGNING : I, the undersigned, affirm that I am at least 18 years of age and I am freely signing this Waiver of Liability, and Indemnification Agreement. I have read this form and fully understand that by signing this form I am giving up legal rights and/or remedies which may otherwise be available to me. I further agree that if any portion is held invalid, the remainder will continue in full legal force and effect.

Name: _____

Signature: _____

Date: _____

Witness: _____

Date: _____

WAIVER OF LIABILITY, AND INDEMNIFICATION - FOR MINOR

Acknowledgment and Assumption of Risk: In consideration of being permitted to participate in any athletic/sport events related to or sponsored by Sharpville Area School District ("SASD"), the undersigned parent(s) and/or legal guardian(s) of the minor-participant, intending to be legally bound, hereby acknowledge and agree as follows:

That the minor-participant may be transported in a privately-owned vehicle to and/or from any athletic/sport events related to or sponsored by the SASD, and any other events and activities related thereto. The parent(s) and/or legal guardian(s) shall instruct the minor-participant prior to being transported in a privately owned motor vehicle, that he/she should inspect the vehicle and equipment to be used and if the participant believes anything is unsafe, he/she should immediately advise his/her coach or supervisor of such condition(s) and refuse to participate in the event or be transported in such motor vehicle.

That being transported in a motor involves certain risks of serious injury, including permanent disability and death, and severe social and economic losses which might result not only from the vehicle operators actions, inactions or negligence, but also from the action, inaction or negligence of others, or the condition of any equipment used. Further, that there may be other risks not known or reasonably foreseeable.

That the SASD does not provide insurance coverage for privately-owned motor vehicles and has no responsibility or liability for any injury resulting from such vehicles, and the personal motor vehicle liability insurance of the owner/operator of a privately-owned motor vehicle may not provide coverage for such risks.

I/We voluntarily elect to permit the undersigned minor-participant to be transported to and/or from any athletic/sport events related to or sponsored by the SASD in a privately-owned motor vehicle with knowledge of the danger involved, and hereby agree to accept and assume any and all risks, including but not limited to, property damage, permanent disability, or death of the minor-participant.

Waiver of Liability and Indemnification: In consideration of the minor-participant being permitted to participate in any athletic/sport events related to or sponsored by Sharpville Area School District ("SASD"), I/we, the parent(s) and/or legal guardian(s) of the minor-participant, intending to be legally bound hereby acknowledge and agree to forever:

a. waive, release, and discharge the SASD and its elected or appointed officers, employees, agents, attorneys, and insurance carriers, (collectively "Releasees") from of any and all liability to each of the undersigned, their heirs and/or next of kin for any and all claims, demands, losses or damages or injury, including death or damage to property, caused or alleged to be caused in whole or in part from the actions, inactions or negligence of the operator of a privately-owned motor vehicle, and the action, inaction or negligence of others, and assume any and all liability for the minor-participant's death, disability, personal injury, property damage, property theft or claims of any nature whatsoever which may hereafter accrue to the minor-participant or the parent(s) and/or legal guardian(s) of the minor-participant, and his/her estate as a direct or indirect result of the minor-participant being transported to and/or from any athletic/sport events related to or sponsored by the SASD; and

b. agree to defend, indemnify, and hold harmless the Releasees from and against any and all liability or claims of any nature whatsoever including all costs, expenses and attorneys' fees, which in any manner result from the actions, inactions or negligence of the operator of the privately-owned motor vehicle, or the action, inaction or negligence of others, as a direct or indirect result of the minor-participant being transported in a privately-owned motor vehicle to and/or from any athletic/sport events related to or sponsored by the SASD and any other events and activities related thereto.

The undersigned have read this form and fully understand that by signing this form he/she/they are giving up legal rights and/or remedies which may otherwise be available to him/her/them regarding any losses that may sustain as a result of the minor's participation in the above-referenced activity. I/We agree that if any portion is held invalid, the remainder will continue in full legal force and effect.

(Signature of parent or guardian)

Date: _____

Adult Witness: _____

(Signature of minor-participant)

Date: _____

Adult Witness: _____

Parents/Guardians:

Because of the large amount of time that our coaches spend with their student athletes in interpersonal relationships; it is no surprise to find that at the root of a large number of team problems is poor communications. A positive relationship between coaches and parents can greatly influence players, fans, and overall team atmosphere. Therefore, we have prepared the following chain of command flowchart to assure that the message that is heard is not different than the one intended. We appreciate your strict adherence to our guidelines to assure your child's well-being throughout the season.

Communicate Concern to Head Coach and Assistant



Completion and Submission of complaint form to Athletic Director



Communicate Concern to Building Level Principal



Communicate Concern to Superintendent



Communicate Concern to the Board of Education

Parents may not address a coach regarding an issue until 24 hours following an athletic contest. Violations of this procedure will result in possible parent suspension from future contests or for the individual season.

If you have any questions/concerns, please feel free to contact Ms. Amanda Shannon (Ext. 1560), Athletic Director, Mrs. Heidi AbiNader (Ext. 2850), Middle School Principal or Mr. Timothy Dadich (Ext. 1850), High School Principal. We can all be reached at (724) 962-8300.

Yours in Athletics,

Sharpsville Administration

SHARPSVILLE AREA SCHOOL DISTRICT ATHLETIC COMPLAINT FORM

Individual filing complaint _____ Date _____

In the space provided below, please specify your complaint in detail. If you require more space, use the reverse side of this form. Please sign the form upon completion and return to the office of the athletic director.

[illegible]

Signature _____

SHARPSVILLE AREA SCHOOL DISTRICT CONTEST TRAVEL RELEASE

(Date)

This is to certify that _____ has my permission to ride
(Student's name)
(to - from – both) the _____ athletic contest on _____
(sport) (Date)
at _____
(Location of Contest)

I certify that I am personally transporting the above – named student, or have Arranged for transportation with an adult (non-student) of my choosing for this student.

The reason for not riding the bus is _____

(The reason must be sufficiently urgent to family needs to justify the request.)

I understand that the Sharpsville Middle/High School rules require that students ride the bus to and from all events and a departure from this requirement will release the Sharpsville Area School District and its employees and officers from all liability with reference to the above – stated transportation.

This form must be on file with the main office before the dismissal of school on the day of the contest.

(Signature of parent/guardian)

APPROVED

NOT APPROVED

Signature of Principal

PLAYER RULES

- You are a student first and an athlete second. You must maintain the academic standards set forth by the Sharpsville Area School District Athletic Handbook or you will be declared ineligible. The handbook is available on the District website at www.sharpsville.k12.pa.us.
- You are a role model to other students in the school system, especially the young ones, be sure to conduct yourself properly at all times, especially on the field.
- Expectations for your behavior extend into the classroom as well. Any student suspended from school (in or out) will be suspended from practice and/or games for the same span of time. A second suspension may result in dismissal from the team.
- In the event that you accumulate three unexcused absences, you will no longer be able to participate in athletic events for the remainder of the season in which the unexcused absences occurred.
- The coaches will do what is necessary to foster and maintain a positive team environment for all players, managers and coaches. The High School Athletic Handbook will be used as a guideline to promote sportsmanship, teamwork, character and development. Do not criticize your coaches or teammates. That behavior breaks down morale and unity. All parent concerns will be addressed with the SASD athletic complaint form.
- All players will dress and conduct themselves appropriately at practices/sporting events. Any misbehavior may result in suspension or dismissal from the team.
- All uniforms and equipment will be turned in at the final event of the season. Failure to do so will result in a fine for the replacement value of the equipment.
- Bullying and hazing will not be tolerated. The Sharpsville Area School District reserves the right to involve law enforcement in any violation of the Bullying, cyberbullying or hazing policies.

PARENT COMMUNICATION PLAN CONTRACT

Parenting and coaching are complicated tasks for every individual involved in the process. It is the position of the Sharpsville Area School District to promote a wholesome atmosphere of good sportsmanship, teamwork and competition among the students and to generate school spirit.

Middle School programs are a continuation of the elementary programs. The emphasis is on learning how to play the game, working on skills, and teamwork. Win/lose competition is not to be the prime incentive. Therefore, all students shall be given the opportunity to participate in every aspect of the program. Playing at this level is more important than the winning of the game.

High School Varsity and Junior Varsity programs are designed to the maximum learned skills in competition representing our school. At this level, not all team members may get in every contest. It is our hope that when the contest has been decided that free substitution be utilized.

There are situations that may require a conference between coaches and parents. It is important that both parties involved have a clear understanding of the other's position. When these conferences are necessary parental concerns should be addressed through the Sharpsville Area School District Athletic Complaint Form. This form should not be used for questioning playing time, coaching philosophy, and/or other student athletes. It should only be used for issues such as concerns about your child's behavior, ways to help improve your child's performance, or the treatment of your child mentally and physically. The form can be found in the high school office.

As children become involved in programs at school they will experience some of the most rewarding moments of their lives. However, it is also important to understand that there will be times when things do not go exactly as they wish. During these moments, discussion with a coach is encouraged.

Please sign, detach, and return to the Head Coach prior to the start of the season. Keep the Player Rules and Parent Communication Plan Contract for your reference.

My signature below indicates that I have read, understood, and agreed to the Player Rules and Parent Communication Plan Contract.

Player Signature

Parent Signature

Parent Signature